



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 10/28/2021 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 12:00 PM **Departure:** 1:00 PM

**CCLC-54228**

**Lead Preparatory J.B., LLC**

273 Arrowhead Blvd Jonesboro, GA 30236 Clayton County  
 (770) 471-1050 dp@leadpreparatory.com

**Regional Consultant**

Glecia Carter

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**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
10/28/2021	Complaint Investigation & Monitoring Visit	Good Standing
09/24/2021	Initial Licensing Study	Good Standing
06/30/2021	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Infants	Infants	3	5	C	14	C	NA	NA	Nap, Floor Play
Main	B Ones	One Year Olds	2	10	C	15	C	NA	NA	Floor Play, Nap
Main	C Ones	One Year Olds	2	7	C	9	C	NA	NA	Nap
Main	D Twos	Two Year Olds	2	16	C	14	NC	NA	NA	Nap
Main	E Two's		0	0	C	31	C	NA	NA	
Main	F Infants		0	0	C	12	C	NA	NA	
Main	G Afterschool		0	0	C	14	C	NA	NA	
Main	H Threes	Three Year Olds	1	12	C	19	C	NA	NA	Centers
Main	I Threes	Three Year Olds	2	13	C	19	C	NA	NA	Centers
Main	J Fours	Four Year Olds	2	18	C	20	C	NA	NA	Centers
Main	K Four/Five		0	0	C	29	C	NA	NA	

Total Capacity @35 sq. ft.: 196

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 81

Total Capacity @35 sq. ft.: 196

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Right	122	C
Main	B Left	57	C

**Comments**

Updated Staff Records

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Kierra Hughley, Program Official

Date

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Glecia Carter, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Correction Deadline: 7/10/2021**

**Corrected on 10/28/2021**

**Observed a variety of toys and play materials.**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

**Correction Deadline: 7/10/2021**

**Corrected on 10/28/2021**

**Observed corrected, please continue to monitor.**

**Technical Assistance**

Discussed maintenance of pine straw and leaves in the outdoor playarea with the Director.

**Correction Deadline: 11/7/2021**

## Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 6/30/2021

Corrected on 10/28/2021

Observed corrected, please continue to monitor.

## Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

**Comment**

Staff state proper knowledge of diapering procedures.

Correction Deadline: 7/7/2021

Corrected on 10/28/2021

Observed corrected.

591-1-1-.17 Hygiene(CR)

Met

**Comment**

Staff stated the proper knowledge.

Correction Deadline: 10/28/2021

591-1-1-.20 Medications(CR)

Met

**Comment**

The Provider currently does not dispense/administer medication.

## Safety

591-1-1-.11 Discipline(CR)

Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

## Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Correction Deadline: 7/7/2021

Corrected on 10/28/2021

Observed corrected, please continue to monitor.

## Staff Records

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Staff # 1	Met
Staff # 2	Met
Date of Hire: 12/17/2020	
Staff # 3	Met
Date of Hire: 05/11/2021	
Staff # 4	Met
Date of Hire: 09/28/2020	
Staff # 5	Met
Date of Hire: 08/01/2017	
Staff # 6	Met
Staff # 7	Not Met
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Dissatisfied	
Staff # 8	Met
Date of Hire: 07/29/2019	
Staff # 9	Met
Staff # 10	Met
Date of Hire: 07/23/2020	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 10/16/2020	
Staff # 13	Met
Date of Hire: 02/10/2021	
Staff # 14	Met
Date of Hire: 02/10/2021	
Staff # 15	Met
Date of Hire: 09/11/2020	
Staff # 16	Met
Date of Hire: 07/30/2021	
Staff # 17	Met

Date of Hire: 08/07/2020

Staff # 18

Met

**Staff Credentials Reviewed: 2**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Not Met**

**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that staff #7 delegated as acting director was present at the center without a satisfactory Comprehensive Records Check Determination ported electronically while covering for staff.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

**Correction Deadline: 10/28/2021**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.