



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 7/7/2021 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 12:30 PM **Departure:** 2:30 PM

CCLC-52476

Phyl's Academy Preparatory School

2721 Highway 138E Jonesboro, GA 30236 Clayton County
 (678) 479-2500 bizeebrains@gmail.com

Regional Consultant

Glecia Carter

Phone: (470) 316-2591

Fax: (678) 436-5372

glecia.carter@dec.al.ga.gov

Mailing Address

P.O. Box 2697
 Jonesboro, GA 30236

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/07/2021	Complaint Investigation & Monitoring Visit	Good Standing	
06/30/2021	Complaint Closure	Good Standing	
05/26/2021	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 5	Rm. A- Preschool		0	0	C	19	C	NA	NA	
Building 5	Rm. B- Preschool		0	0	C	19	C	NA	NA	
Total Capacity @35 sq. ft.: 38					Total Capacity @25 sq. ft.: 0					
one	Rm A:EHS 1R: 1 yr olds		0	0	C	8	C	NA	NA	
one	Rm B:EHS 2R: Infants		0	0	C	8	C	NA	NA	
one	Rm C:EHS 2yrs olds		0	0	C	8	C	NA	NA	
one	Rm G:5L: 1's-2's	Two Year Olds	1	8	C	12	C	NA	NA	Nap
one	Rm H: 6L : Toddler 2		0	0	C	17	C	NA	NA	
one	Rm I: 7L: Preschool		0	0	C	15	C	NA	NA	
one	Rm J: 8L(inside 7L) Toddler 1's		0	0	C	13	C	NA	NA	
one	Rm K: 9L: Infant 2	Infants and One Year Olds	1	9	NC	6	NC	NA	NA	Nap
one	RM L:10L EHS (inside 9L): 3's	Three Year Olds	1	11	C	12	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 99					Total Capacity @25 sq. ft.: 0					
six	Left		0	0	C	20	C	NA	NA	
six	Right		0	0	C	21	C	NA	NA	

	Total Capacity @35 sq. ft.: 41	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 28	Total Capacity @35 sq. ft.: 178	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: Developed This Date 07/07/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Terese Lackley, Program Official

Date

Glecia Carter, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Not Evaluated

Comment

Playground not observed on this date due to inclement weather.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

Discussed handwashing in regards to using gloves.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff stated the proper knowledge.

591-1-1-.20 Medications(CR)	Met
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Comment

The Provider currently does not dispense/administer medication.

	Safety
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591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)	Met
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Comment

Center does not provide routine transportation.

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Technical Assistance
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Technical Assistance

Discussed ensuring pacifiers are removed from the crib with the Director.

	Staff Records
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Records Reviewed: 36

Records with Missing/Incomplete Components: 0

Staff # 1	Met
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Date of Hire: 08/17/2020

Staff # 2	Met
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Date of Hire: 09/09/2019

Staff # 3	Met
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Staff # 4	Met
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Staff # 5	Met
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Date of Hire: 03/02/2020

Staff # 6	Met
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Staff # 7	Met
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Date of Hire: 03/02/2020

Staff # 8	Met
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Staff # 9	Met
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Date of Hire: 03/02/2020

Staff # 10 Date of Hire: 03/02/2020	Met
Staff # 11 Date of Hire: 02/03/2020	Met
Staff # 12 Date of Hire: 03/02/2020	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15 Date of Hire: 08/31/2020	Met
Staff # 16 Date of Hire: 03/16/2020	Met
Staff # 17	Met
Staff # 18 Date of Hire: 03/02/2020	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21 Date of Hire: 03/02/2020	Met
Staff # 22 Date of Hire: 02/03/2020	Met
Staff # 23 Date of Hire: 03/02/2020	Met
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Staff # 27 Date of Hire: 03/17/2020	Met
Staff # 28	Met

Records Reviewed: 36**Records with Missing/Incomplete Components: 0**

Date of Hire: 03/02/2020

Staff # 29 Met

Staff # 30 Met

Staff # 31 Met

Staff # 32 Met

Date of Hire: 01/15/2021

Staff # 33 Met

Date of Hire: 11/06/2020

Staff # 34 Met

Date of Hire: 05/11/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 35 Met

Staff # 36 Met

Date of Hire: 09/23/2020

Staff Credentials Reviewed: 0**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Finding**

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that there was a 1:11 Staff:child ratio in the infant and one year old classroom. One extra staff member was required.

POI (Plan of Improvement)

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 7/7/2021**591-1-1-.32 Supervision(CR)****Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.