



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/17/2021 **VisitType:** Follow-Up

**Arrival:** 10:15 AM

**Departure:** 3:05 PM

**CCLC-3278**

**Butts County Head Start & Pre-K**

565 Recreation Drive Jackson, GA 30233 Butts County  
(770) 775-3830 bmorgan@mtecdc.org

**Regional Consultant**

Twantaye Compton

Phone: (770) 357-1660

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twantaye.compton@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
11/17/2021	Complaint Investigation Follow Up	Good Standing
10/25/2021	Licensing Study	Good Standing
03/25/2021	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1 -1L (infant-two years)	One Year Olds and Two Year Olds	2	4	C	20	C	NA	NA	Transitioning,Snack
Main	2-1R(1yr-2yrs)	Infants and One Year Olds and Two Year Olds	2	3	C	18	C	NA	NA	Nap
Main	3-2L (one/two years)	Two Year Olds	2	5	C	19	C	NA	NA	Nap
Main	4-2R (four-five yrs)	Three Year Olds and Four Year Olds	2	14	C	20	C	NA	NA	Transitioning,Nap
Main	5-3R (four-five years)	Three Year Olds and Four Year Olds	2	13	C	20	C	NA	NA	Nap
Main	6-3L (infant-tuos)	Infants and One Year Olds and Two Year Olds	2	5	C	19	C	NA	NA	Transitioning,Nap

Total Capacity @35 sq. ft.: 116

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 44

Total Capacity @35 sq. ft.: 116

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGA (right side) 3+	68	C
Main	PGB (left side) infant-tuos	22	C

### Comments

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

The purpose of this visit was to conduct a follow up for the licensing study completed on October 25, 2021 as well as to conduct a complaint investigation. A copy of the report was provided to the center on this date and all questions were answered during the exit conference.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Beverly Morgan, Program Official

Date

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Twantaye Compton, Consultant

Date



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### Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

### Staff Records

**Records Reviewed: 21**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 05/01/2014	
Staff # 2	Met
Date of Hire: 11/27/2018	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 10/31/2013	
Staff # 5	Met
Date of Hire: 08/02/2019	
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Date of Hire: 08/12/2019	
Staff # 9	Met
Staff # 10	Met
Date of Hire: 11/12/2021	

Reminder - Health & Safety training is required within 90 calendar days of hired

**Records Reviewed: 21**

**Records with Missing/Incomplete Components: 0**

Staff # 11 Date of Hire: 01/06/2016	Met
Staff # 12 Date of Hire: 09/18/2017	Met
Staff # 13	Met
Staff # 14 Date of Hire: 08/07/2019	Met
Staff # 15 Date of Hire: 09/10/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 16 Date of Hire: 03/01/2018	Met
Staff # 17 Date of Hire: 01/28/2019	Met
Staff # 18 Date of Hire: 07/01/2019	Met
Staff # 19	Met
Staff # 20 Date of Hire: 10/31/2017	Met
Staff # 21 Date of Hire: 12/02/2013	Met

**Staff Credentials Reviewed: 7**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Correction Deadline: 10/25/2021**

**Corrected on 11/17/2021**

**Staff #14 was observed to have a satisfactory Criminal Records Check on file on this date as required.**

**Correction Deadline: 11/1/2021**

**Corrected on 11/17/2021**

**Staff member #14 had a valid and current satisfactory Comprehensive Records Check Determination on file on this date.. The expiration date for the CRC was 10/27/2026.**

**Correction Deadline: 10/25/2021**

**Corrected on 11/17/2021**

**Staff member #14 had a valid and current satisfactory Comprehensive Records Check Determination on file on this date.. The expiration date for the CRC was 10/27/2026.**

