



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/7/2021 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 12:00 PM

FR-47074

Smith-Guevara, Leigh A

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Regional Consultant

Stephanie Clark

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Joint with: Neli Todorova

Quality Rated: No

Compliance Zone Designation		
10/07/2021	Licensing Study	Good Standing
04/15/2021	Licensing Study	Good Standing
11/18/2020	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	5	4	0	1	0
3 & 4 Years	1	1	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	6	5	0	1	0
Total Under 18 Years	6				

Children Present: 6 Total Children: 7
 Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 0

Comments

An Administrative Review was conducted on October 7th, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on October 7th, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Leigh Smith-Guevara, Program Official

Date

Stephanie Clark, Consultant

Date

Neli Todorova, Consultant

Date



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Findings Report

Date: 10/7/2021 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 12:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Technical Assistance

Technical Assistance

290-2-3-.19(1)(a)3 - Consultant discussed with the provider that tight fitting sheets are needed in the pack 'n plays. The sheets need to be changed daily, before change of occupant or more often if needed.

Correction Deadline: 10/7/2021

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Child # 6

Met

290-2-3-.08 Children's Records

Technical Assistance

Comment

290-2-3-.08(13) - Discussed with the provider that documentation of the non-pay status of related and unrelated children in care for whom no pay is received needs to be maintained and shall include a notarized statement by such child's Parent(s) attesting to the non-pay status.

Correction Deadline: 10/7/2021

Technical Assistance

290-2-3-.08(2) - Consultant discussed with the Provider to monitor the expiration dates on the Immunization Certificates. A current certificate is required within 30 days from enrollment in the program, and within 30 days after expiration thereafter.

Correction Deadline: 10/7/2021

Technical Assistance

290-2-3-.08(9) - TA-.08 (9)- Discussed with the provider that the sign in and out records need to include at least the following information: the date, the Child's full name, the arrival and departure times, and the signature or initials of the Parent or authorized person. Consultant provided a copy of a sample Sign in and out sheet on this date.

Correction Deadline: 10/7/2021

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

290-2-3-.11(2)(c) - Consultant discussed with the provider that all required drills need to be documented and available for review. The provider was using an outdated form that did not include Lock down drills. Consultant provided a current copy of the Drills Form to the provider on this date.

Comment

290-2-3-.11(2)(g) - Provider stated there were no firearms in the home.

Correction Deadline: 10/7/2021

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Technical Assistance

Technical Assistance

290-2-3-.13(1) - Consultant reminded the provider that all outlets must be covered when not in use.

290-2-3-.13 Playgrounds(CR)

Technical Assistance

Technical Assistance

290-2-3-.13(2) - Consultant observed the porch to be used as the outside play area Consultant reminded provider that the area needed to be free from hazards such as but not limited to, plants, step ladders, unlocked drawers and cabinets and any other potential hazardous items.

Technical Assistance

290-2-3-.13(2) - Consultant was unable to measure the height of the porch railing during the virtual visit. Please ensure that it is at least four (4) feet high.

Food Service

290-2-3-.10 Food Service & Nutrition

Met

Comment

CACFP Meal Pattern Requirements: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk 5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk 2 of 5 Components for snack Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers. The Crediting Handbook for the CACFP can be located on DECAL and USDA's website: DECAL <http://dec.al.ga.gov/CACFP/Handbook.aspx> USDA <http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Comment

290-2-3-.10(9) - Discussed with the provider that when a child requires a modified diet for medical reasons, a written statement from a medical authority needs to be kept on file.

Correction Deadline: 10/7/2021

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Provider had proper knowledge of hand washing throughout the day.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

290-2-3-.11 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Animals

Met

Comment

Appropriate vaccination records were available on this date for one dog.

290-2-3-.11 Discipline(CR)

Met

Comment

Pleasant interactions observed between the provider and children in care.

290-2-3-.11 First Aid Kit**Met****Comment**

Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR)**Met****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Technical Assistance****Comment**

Comprehensive Background checks observed for the Provider and one resident of the home.

Technical Assistance

290-2-3-.21(1)(g) -Consultant discussed with the provider that a Comprehensive Background Check needs to be obtained before her husband, who currently resides in Louisiana, is present at the home when children are in care.

Correction Deadline: 10/7/2021

290-2-3-.07 First Aid & CPR**Met**

Correction Deadline: 5/15/2021

Corrected on 10/7/2021

07(8)-Previous citation corrected on this date as Consultant observed a current CPR/First aid certificate for the provider.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

The Provider was observed directly supervising and being attentive to the needs of the children.