



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 12/20/2021 **VisitType:** Licensing Study

**Arrival:** 9:00 AM

**Departure:** 11:00 AM

**CCLC-2393**

**First Baptist Church Weekday**

164 Dalton Street Ellijay, GA 30540 Gilmer County  
 (706) 276-6500 weekday@fbcellijay.com

**Regional Consultant**

Stephanie Clark

Phone: (770) 357-1712

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stephanie.clark@dec.al.gov

**Mailing Address**

164 Dalton St  
 Ellijay, GA 30540

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
12/20/2021	Licensing Study	Good Standing
06/02/2021	Monitoring Visit	Good Standing
11/05/2020	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes					
Main	F-12 (School Age)	Four Year Olds	1	11	C	13	C	18	C	Centers					
Main	F-14 (School-Age)	Infants	3	9	C	13	C	NA	NA	Floor Play					
Main	Room 101 Main Hall 4th Right	One Year Olds	2	8	C	16	C	NA	NA	Centers					
Main	Room 103 Main Hall 3rd Right	Two Year Olds and Three Year Olds	2	10	C	16	C	NA	NA	Centers					
Main	Room 106 Main Hall 2nd Right	Three Year Olds	1	8	C	20	C	28	C	Centers					
Main	Room 107-Main Hall 1st Right		0	0	C	16	C	NA	NA	Not In Use					
Main	Room 113 Back Hall 1st Right		0	0	C	16	C	NA	NA	Not In Use					
Main	Room 117 Back Hall 2nd Right		0	0	C	15	C	NA	NA	Not In Use					
Main	Room 120 Back Hall 1st Left		0	0	C	12	C	NA	NA	Not In Use					
Total Capacity @35 sq. ft.: 137						Total Capacity @25 sq. ft.: 150									
Total # Children this Date: 46						Total Capacity @35 sq. ft.: 137					Total Capacity @25 sq. ft.: 150				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler Playground Right Side	19	C

Main	Older Playground-Left Side	29	C
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**Comments**

An Administrative Review was conducted on December 20th, 2021. Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on December 20th, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic.

The Consultant requests the provider to sign and date the report in two areas and return to back to the consultant after the report is reviewed and signed.



Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation’s (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI’s website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Marcie Penland, Program Official

Date

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Stephanie Clark, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.26 - 591-1-1-.26 – Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather. Fall zones and resilient surface.

### Food Service

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**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15 - Please ensure that infant feeding forms are updated regularly.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Food is catered by Church staff. Consultant observed proper documentation for this service.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)****N/A****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

591-1-1-.30 - Discussed SIDS and infant sleeping position.

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**Staff Records**

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**Records Reviewed: 21****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 10/25/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Date of Hire: 12/02/2019

Staff # 3	Met
Date of Hire: 11/01/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 06/29/2017	
Staff # 5	Met
Date of Hire: 03/09/2021	
Staff # 6	Met
Date of Hire: 03/12/2021	
Staff # 7	Met
Date of Hire: 11/16/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 01/30/2018	
Staff # 9	Met
Date of Hire: 09/01/2006	
Staff # 10	Met
Date of Hire: 07/03/2017	
Staff # 11	Met
Date of Hire: 11/12/2020	
Staff # 12	Met
Date of Hire: 11/01/1991	
Staff # 13	Met
Date of Hire: 11/01/1983	
Staff # 14	Met
Date of Hire: 09/23/2019	
Staff # 15	Met
Date of Hire: 11/30/2020	
Staff # 16	Met
Date of Hire: 07/18/2018	
Staff # 17	Met
Date of Hire: 11/02/2016	

**Records Reviewed: 21**

**Records with Missing/Incomplete Components: 0**

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Staff # 18	Met
Date of Hire: 09/02/2013	
Staff # 19	Met
Date of Hire: 01/29/2018	
Staff # 20	Met
Date of Hire: 11/30/2020	
Staff # 21	Met
Date of Hire: 10/14/2020	

**Staff Credentials Reviewed: 9**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Director provided four (4) file(s) for employees hired since last visit.

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**591-1-1-.31 Staff(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.31 - Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.