



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/28/2022 **VisitType:** Monitoring Visit

Arrival: 1:00 PM

Departure: 2:30 PM

CCLC-1030

Friendship House

1300 S. Hamilton St. Dalton, GA 30720 Whitfield County
 (706) 278-8012 marythelmanorris@optilink.us

Regional Consultant

Stephanie Clark

Phone: (770) 357-1712

Fax: (770) 357-1715

stephanie.clark@decal.ga.gov

Mailing Address

PO Box 794
 Dalton, GA 30722

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/28/2022	Monitoring Visit	Good Standing	
12/09/2021	Licensing Study	Good Standing	
06/28/2021	Incident Investigation by Phone	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st RT	Infants	2	6	C	15	C	NA	NA	Nap, Floor Play
Main	2 RT Back		0	0	C	10	C	NA	NA	Not In Use
Main	2 RT Front	One Year Olds	2	5	C	17	C	NA	NA	Nap
Main	3 RT	Three Year Olds and Four Year Olds	1	11	C	32	C	NA	NA	Nap
Main	4 RT	GA PreK	2	16	C	32	C	NA	NA	Nap
Main	5 RT	Two Year Olds	1	9	C	26	C	NA	NA	Nap
Main	6 RT	Three Year Olds	1	8	C	26	C	NA	NA	Nap
Main	Left Side		0	0	C	46	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 204			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 55			Total Capacity @35 sq. ft.: 204							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	175	C

Comments

Background checks were all reviewed on March 28, 2022. A virtual inspection was conducted on March 28, 2022 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

The Consultant requests the provider to sign and date the report in two areas and return to back to the consultant after the report is reviewed and signed.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mary Norris, Program Official

Date

Stephanie Clark, Consultant

Date



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Findings Report

Date: 3/28/2022 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 – Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather. Fall zones and resilient surface.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
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Comment

Discussed proper medication documentation and procedures.

Comment

Documentation for medication dispensing observed complete.

	Safety
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591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)	Met
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Comment

Center does not provide routine transportation.

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

	Staff Records
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Records Reviewed: 22	Records with Missing/Incomplete Components: 0
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Staff # 1	Met
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Date of Hire: 03/28/2008

Staff # 2	Met
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Date of Hire: 10/31/1996

Staff # 3	Met
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Staff # 4	Met
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Date of Hire: 07/29/2019

Staff # 5	Met
Date of Hire: 08/13/2020	
Staff # 6	Met
Date of Hire: 10/14/1991	
Staff # 7	Met
Date of Hire: 01/10/2022	
Staff # 8	Met
Date of Hire: 08/20/2018	
Staff # 9	Met
Date of Hire: 11/12/2018	
Staff # 10	Met
Date of Hire: 10/30/2015	
Staff # 11	Met
Date of Hire: 06/22/2021	
Staff # 12	Met
Date of Hire: 05/01/1985	
Staff # 13	Met
Date of Hire: 03/28/2007	
Staff # 14	Met
Date of Hire: 07/31/2000	
Staff # 15	Met
Date of Hire: 01/04/1999	
Staff # 16	Met
Date of Hire: 07/26/2021	
Staff # 17	Met
Date of Hire: 03/15/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 18	Met
Date of Hire: 09/17/2020	
Staff # 19	Met
Date of Hire: 07/21/2009	

Records Reviewed: 22

Records with Missing/Incomplete Components: 0

Staff # 20	Met
Date of Hire: 02/04/2021	
Staff # 21	Met
Date of Hire: 11/09/2020	
Staff # 22	Met
Date of Hire: 12/13/2021	

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.