



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 6/8/2022

VisitType: EX-Monitoring

Arrival: 10:30AM **Departure:** 11:45AM

EX-51645 EXMT-16475 EX-7 - Day camp
S.O.U.T.H Always LLC

6703 Shannon Parkway, Union City GA 30291
 Fulton County
 (404) 707-5847 onrigregg83@gmail.com

Mailing Address

Same

Regional Consultant

Keia Cole

Phone: (678) 717-5146

Fax: (770) 342-7801

keia.cole@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
6/8/2022	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Room 1 (Multipurpose)	, Fives, Sixes	4	33	Y	
Room 2 (Side Room)	, Sixes	3	20	Y	It was observed that Bingo board games were on the tables in front of the children. The lights were off during the one hour and fifteen minute visit. It was observed during the visit that the children were not talking or engaged in the game on the table. The children had board pieces in front of them at the tables. It was stated that the children were engaged in a game earlier but were taking a break.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 7

#Children Count: 53

Comments:

In-person CAPS monitoring visit conducted with Mr. Onri Gregg, owner/director, on Wednesday, June 8, 2022. The Program is currently operating within the parameters set forth by the approval conditions under Category 7. Administrative Review completed on June 23, 2022.

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-F Equipment & Toys (CS)

Not Met

Technical Assistance

Discussed adding equipment and toys to enhance variety. During the visit on this date, it was noticed that the children in Room 2 (Side room) were not engaged in an activity for the duration of the visit, one hour and fifteen minutes. The lights were off and children were not talking or active.

Finding

EX-HS-F(2)(a-b) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation of Room 1 (Multipurpose room) and Room 2 (Side room) that 19 found electrical outlets were uncovered and exposed. If misused by children, injury or harm could be imposed.

POI (Plan of Improvement)

The Program will add electrical outlet covers to all exposed electrical sockets in Room 1 (Multipurpose room) and Room 2 (Side room).

Correction Deadline: 6/18/2022

EX-HS-Q Swimming Pools & Water-related Activities (CS)

N/A

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-X Exemption Requirements (NCP)

Not Met

Technical Assistance

EX-HS-X(3) - requires the program to meet the criteria for the exemption granted. It was discussed with the Program director on this date to correct the hours of operation in the parental handbook , as it contained incorrect information. The hours of operation in the parental handbook suggested that the Program started earlier than the start time issued on the approval conditions letter. It was suggested to the Program director to submit an amendment if the hours of operation needed to be amended.

Finding

EX-HS-X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on review of records that the Program did not have a zoning approval certificate, Building Certificate of Occupancy, or Fire Certificate of Occupancy.

POI (Plan of Improvement)

The Program will contact all appropriate municipalities to obtain adequate documentation of compliance. The Program will maintain these reports and/or documents for future inspections.

Correction Deadline: 6/18/2022

EX-HS-.L Physical Plant (NCP)

Met

Comment

Observed approval from the Department and fire safety agencies on this date.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

EX-HS-.M Playgrounds (CS)

N/A

Comment

No playground provided

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)

N/A

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)

Not Evaluated

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)

N/A

Comment

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)

Not Met

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

Observed evidence of written fire and safety drills on this date.

Finding

EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on observation of the Program's parental handbook that the document did not have information surrounding emergency preparedness and response plans available for review by the Department during the visit.

POI (Plan of Improvement)

The Program will update the parental handbook to contain all necessary information in best efforts to keep families informed.

Correction Deadline: 6/18/2022

EX-HS-.T Required Reporting (NCP)

Met

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S

Technical Assistance

Technical Assistance

EX-HS-.S(2) - requires Program Staff to leave a list of children and adults participating in the trip at the Program and to take the same list on the trip in the possession of the adult in charge of the trip. The Program was reminded to leave a list of children and adults participating in all field trips at the facility site location and have the same list on the trip.

Technical Assistance

EX-HS-.S(3) - requires Program Staff to have emergency medical information on each child who goes on a field trip that includes allergies, special medical needs and conditions, current prescribed medications required to be taken on a daily basis for a chronic condition, the name and phone number of the child's doctor, the local medical facility the Program uses in the area where the Program is located, and the telephone numbers where the parent can be reached. The emergency medical information shall be left at the Program as well as taken on the trip in the possession of the adult in charge of the trip. The Program was reminded to have emergency medical information for each child participating on field trips at the facility site location and on the trip.

EX-HS-.E Discipline (CS)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Determined age-appropriate discipline is communicated to staff on this date.

EX-HS-.R Transportation (CS)

Technical Assistance

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Please include address of destinations on transportation checklist.

Technical Assistance

The Program was reminded to add an approved fire extinguisher and first aid kit to the transportation vehicle on this date.

Technical Assistance

EX-HS-.R(6) - requires written Parental authorization for routine transportation provided by or on behalf of the Program. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. The Program was reminded on this date to maintain adequate records of all parental authorization for transportation. Each student participating in transportation services by the facility must have on file a written parental authorization form for transportation prior to usage.

Technical Assistance

EX-HS-.R(7)(b) - requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Program uses in the area where the Program is located and the telephone numbers where the Parent(s) can be reached. The Program was reminded to maintain emergency medical information in the vehicle for each child being transported.

Technical Assistance

EX-HS-.R(7)(c)1. - requires that children be listed individually on the passenger transportation checklist using their first and last names. The Program was reminded to maintain a checklist containing individual children's names, first and last, for verification of transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)

N/A

Comment

No infants are enrolled.

Comment

No safe sleep policies are necessary.

Staff Records

Records Reviewed: 11	Records with Missing/Incomplete Components: 0
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Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)

Not Met

Finding

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on review of records on this date that six (6) out of ten (10) staff members did not have evidence of the Department's completed criminal records check.

POI (Plan of Improvement)

The Program will have the staff members missing criminal records checks complete the assessment within three (3) business days or submit a separation notice for those employees.

Correction Deadline: 6/13/2022

EX-HS-.W First Aid & CPR (NCP)

Met

Comment

Observed evidence of four (4) out of ten (10) staff trained in CPR and first aid on this date. Six (6) out of ten (10) staff have 90 days to complete CPR and first aid training.

Comment

Observed initial orientation for ten (10) out of ten (10) staff on this date.

Comment

Observed training for four (4) out of ten (10) staff members on this date. Six (6) out of ten (10) staff members have 90 days to complete training.

Staffing and Supervision

Comment

Adequate supervision observed on this date.

Comment

Program observed to maintain appropriate staff: child ratios.