



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/4/2022 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 2:15 PM

CCLC-670

Habersham County PreK

291 Light St. Baldwin, GA 30511 Habersham County
 (706) 778-7809 ann.rogers@ndohs.org

Regional Consultant

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Mailing Address

P.O. Box 231
 Cornelia, GA 30531

Quality Rated: ★ ★ ★

Compliance Zone Designation		
03/14/2022	Monitoring Visit	Good Standing
05/06/2021	Licensing Study	Good Standing
10/28/2020	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L	GA PreK	2	17	C	25	C	NA	NA	Nap
Main	B-2L	GA PreK	2	17	C	26	C	NA	NA	Nap
Main	C-3L		0	0	C	21	C	NA	NA	
Main	D-4L	GA PreK	2	14	C	22	C	NA	NA	Nap
Main	E-4R	GA PreK	2	16	C	24	C	NA	NA	Nap
Main	F-3R	GA PreK	2	17	C	21	C	NA	NA	Nap
Main	G-2R	GA PreK	2	21	C	25	C	NA	NA	Nap
Main	H-1R Library		0	0	C	21	C	NA	NA	
Total Capacity @35 sq. ft.: 185						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 102						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	141	C

Comments

On this date, consultant followed up to previous visit and conducted an on-site Licensing study. Consultant requested provider submit required documents for the Administrative Review process.

Reminders: Please be sure to contact the Habersham County Department of Health if there are positive COVID-19 cases immediately and get their guidance. Please also complete a Required Report in DECAL KOALA for all communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

As of August 2, 2021, all amendments are required to be entered in DECAL KOALA.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

Plan of Improvement: Developed This Date 05/04/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ann Rogers, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

Date: 5/4/2022 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 2:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that a hose was observed to be accessible on the playground near the AC units.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 5/4/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

There were no diapered children enrolled in the program on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff stated proper instances of handwashing.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff stated that redirection, positive reinforcement and talking are use in disciplining children.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 43

Records with Missing/Incomplete Components: 5

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Date of Hire: 03/28/2019	
Staff # 4	Met
Date of Hire: 03/30/2021	
Staff # 5	Not Met
Date of Hire: 02/07/2022	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 6	Met
Date of Hire: 03/29/2022	
	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff # 7 Date of Hire: 02/22/2022	Met
Staff # 8 Date of Hire: 04/13/2021	Met
Staff # 9 Date of Hire: 09/11/2020	Met
Staff # 10 Date of Hire: 10/19/2021 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 11 Date of Hire: 11/22/1999	Met
Staff # 12 Date of Hire: 05/17/2019	Met
Staff # 13 Date of Hire: 09/20/2017	Met
Staff # 14 Date of Hire: 10/29/2015	Met
Staff # 15 Date of Hire: 03/30/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16 Date of Hire: 02/22/2022 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 17	Met
Staff # 18 Date of Hire: 12/04/2014	Met
Staff # 19 Date of Hire: 03/15/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 20	Met

Records Reviewed: 43**Records with Missing/Incomplete Components: 5**

Date of Hire: 04/14/2026

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 21

Met

Date of Hire: 01/07/2019

Staff # 22

Met

Date of Hire: 01/09/1995

Staff # 23

Met

Date of Hire: 10/25/2019

Staff # 24

Met

Date of Hire: 03/20/2019

Staff # 25

Met

Date of Hire: 05/20/2019

Staff # 26

Met

Date of Hire: 08/13/2012

Staff # 27

Met

Date of Hire: 04/01/2019

Staff # 28

Met

Date of Hire: 06/13/2012

Staff # 29

Met

Date of Hire: 10/27/2021

Staff # 30

Not Met

Date of Hire: 03/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 31

Met

Staff # 32

Met

Date of Hire: 08/24/2020

Staff # 33

Met

Date of Hire: 03/07/2019

Staff # 34

Met

Date of Hire: 08/01/1994

Staff # 35 Date of Hire: 05/17/2019	Met
Staff # 36 Date of Hire: 03/29/2011	Met
Staff # 37 Date of Hire: 08/25/2003	Met
Staff # 38 Date of Hire: 04/01/2019	Met
Staff # 39 Date of Hire: 11/05/2012	Met
Staff # 40 Date of Hire: 11/12/2021 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 41	Met
Staff # 42 Date of Hire: 07/22/2019	Met
Staff # 43	Met

Staff Credentials Reviewed: 4**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

-Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

-Please ensure that records checks are redone if there is a six-month break in service.

-Please also ensure that satisfactory records checks are updated before the expiration date.

-Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.

-Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

591-1-1-.14 First Aid & CPR Not Met**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #5, #10, #16, #30 and #40 did not have current evidence of CPR and First Aid training.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date. The director has registered staff for a course and has since completed the course.

Correction Deadline: 6/3/2022

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.