



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/30/2022 **VisitType:** LS POI Follow Up **Arrival:** 9:30 AM **Departure:** 11:30 AM

CCLC-52187

Kids Harbor of Rosebud

3058 Rosebud Road Loganville, GA 30052 Gwinnett County
 (770) 978-5588 director.rosebud@kids-harbor.com

Regional Consultant

Dianne Clarke

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/30/2022	LS POI Follow Up	Good Standing	
02/18/2022	Incident Investigation Closure	Good Standing	
12/22/2021	Incident Investigation & Follow Up	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-Infants	Infants	3	9	C	19	C	NA	NA	Nap,Free Play
Main	B-2L-1's	One Year Olds	2	13	C	16	C	NA	NA	Art
Main	C-3L-2's	Two Year Olds	2	13	C	19	C	NA	NA	Outside
Main	D-Middle-3's & Up	Three Year Olds	2	13	C	24	C	NA	NA	Centers
Main	E-5R-4's & Up	GA PreK	2	21	C	35	C	50	C	Centers
Main	F-4R-4's & Up	GA PreK	2	20	C	29	C	40	C	Circle Time
Main	G-3R-4's	GA PreK	2	18	C	28	C	39	C	Outside
Main	H-2R-3's	Three Year Olds	2	20	C	24	C	NA	NA	Outside
Main	I-1R-3's	Three Year Olds	1	12	C	21	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 215						Total Capacity @25 sq. ft.: 252				
Total # Children this Date: 139			Total Capacity @35 sq. ft.: 215			Total Capacity @25 sq. ft.: 252				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-Left-Infants,1's,2's	25	C
Main	Playground B-Back-4's & Up	85	C
Main	Playground C-Right-3's	75	C

Comments

An Administrative Review was conducted on April 7, 2022. Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on March 30, 2022 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Reminders: Please be sure to contact the Gwinnett County Department of Health if there are positive COVID-19 cases immediately and get their guidance. Please also complete a Required Report in DECAL KOALA for all communicable diseases within 24 hours. Be sure to select “Notifiable Communicable Diseases” to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

As of August 2, 2021, all amendments are required to be entered in DECAL KOALA.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

If your center conducts transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

Plan of Improvement: Developed This Date 03/30/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation’s (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI’s website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sabrina Jackson, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

Date: 3/30/2022 **VisitType:** LS POI Follow Up **Arrival:** 9:30 AM **Departure:** 11:30 AM

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The following information is associated with a LS POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(13) - Please ensure that cabinets with locks which are not working properly, do not store hazards which would be accessible to the children.

Correction Deadline: 3/30/2022

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the following areas had one inch or less of mulch:

- Straight yellow slide and Curled yellow slide had less than one inch where three inches were needed.
- Red concave ladder had less than one inch of mulch where six inches were needed.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 4/29/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15(2) - Please ensure that all feeding plans are completed and updated regularly.

Correction Deadline: 3/30/2022

Technical Assistance

591-1-1-.15(3) - Please ensure that a thermometer is kept in the infant refrigerator to ensure that the temperature is 40 or below.

Correction Deadline: 3/30/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the emergency plans procedures were not recorded for 2021 and an old form was being used for 2021. The fire extinguisher was also not recorded to have been checked for 2021 and through March 2022.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 4/29/2022

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff stated that redirection and talking to the children are used for discipline.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that two children participating in transportation during the week of March 21 and March 28, 2022 did not have their physician's information completed on their medical emergency form.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 3/31/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 30**Records with Missing/Incomplete Components: 4**

Staff # 1	Met
Date of Hire: 10/06/2014	
Staff # 2	Met
Date of Hire: 03/21/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Date of Hire: 04/02/2018	
Staff # 4	Not Met
Date of Hire: 10/06/2014	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 5	Met
Date of Hire: 11/18/2019	

Staff # 6	Met
Date of Hire: 10/02/2019	
Staff # 7	Met
Date of Hire: 12/03/2020	
Staff # 8	Met
Date of Hire: 08/03/2015	
Staff # 9	Met
Date of Hire: 09/21/2020	
Staff # 10	Met
Date of Hire: 01/09/2019	
Staff # 11	Met
Date of Hire: 02/01/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Date of Hire: 07/29/2019	
Staff # 13	Not Met
Date of Hire: 01/26/2018	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 14	Met
Date of Hire: 10/26/2015	
Staff # 15	Met
Staff # 16	Met
Date of Hire: 04/11/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 17	Met
Date of Hire: 10/06/2017	
Staff # 18	Met
Date of Hire: 04/18/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 19	Not Met
Date of Hire: 10/06/2014	
<u>"Missing/Incomplete Components"</u>	

Records Reviewed: 30**Records with Missing/Incomplete Components: 4**

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 20	Met
Date of Hire: 02/10/2020	
Staff # 21	Met
Date of Hire: 02/23/2001	
Staff # 22	Not Met
Date of Hire: 10/06/2014	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 23	Met
Date of Hire: 08/03/2015	
Staff # 24	Met
Date of Hire: 06/18/2021	
Staff # 25	Met
Date of Hire: 11/23/2021	
Staff # 26	Met
Date of Hire: 03/14/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 27	Met
Date of Hire: 06/12/2017	
Staff # 28	Met
Date of Hire: 04/11/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 29	Met
Date of Hire: 01/17/2022	
Staff # 30	Met
Date of Hire: 04/11/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff Credentials Reviewed: 17**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Criminal record checks were observed to be complete.

- Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.
- Please ensure that records checks are redone if there is a six-month break in service.
- Please also ensure that satisfactory records checks are updated before the expiration date.
- Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.
- Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #4, #13, #19 and #22 did not have current evidence of CPR and First Aid training uploaded. The uploaded certificate was dated March 5, 2020.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 4/29/2022

591-1-1-.31 Staff(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 2/18/2022

Corrected on 3/30/2022

.32(7) - The previous citation was observed to be corrected in that the provider has put up several signs throughout the building from the classrooms to inform parents to be mindful of children during drop off and pick up times. The door from the classroom to the lobby will remain closed at all times. Staff were also reminded to keep an eye on the children and keep up with the name to face sheets. The staff is no longer employed. Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.