



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/14/2022 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:25 AM **Departure:** 3:00 PM

**CCLC-52187**

**Kids Harbor of Rosebud**

3058 Rosebud Road Loganville, GA 30052 Gwinnett County  
 (770) 978-5588 director.rosebud@kids-harbor.com

**Regional Consultant**

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/14/2022	Complaint Investigation Follow Up	Good Standing	
10/31/2022	Incident Investigation & Follow Up	Good Standing	
08/16/2022	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-Infants	Infants	2	8	C	19	C	NA	NA	Nap, Floor Play, Free Play
Main	B-2L-1's	One Year Olds	2	15	C	16	C	NA	NA	Circle Time
Main	C-3L-2's	One Year Olds and Two Year Olds	2	13	C	19	C	NA	NA	Diapering, Circle Time
Main	D-Middle-3's & Up	Three Year Olds	1	15	C	24	C	NA	NA	Circle Time
Main	E-5R-4's & Up	PreK	2	15	C	35	C	50	C	Centers
Main	F-4R-4's & Up	PreK	2	18	C	29	C	40	C	Circle Time
Main	G-3R-4's	PreK	2	20	C	28	C	39	C	Transitioning, Outside
Main	H-2R-3's	Four Year Olds	2	15	C	24	C	NA	NA	Story
Main	I-1R-3's	Two Year Olds and Three Year Olds	2	13	C	21	C	NA	NA	Art

Total Capacity @35 sq. ft.: 215

Total Capacity @25 sq. ft.: 252

Total # Children this Date: 132

Total Capacity @35 sq. ft.: 215

Total Capacity @25 sq. ft.: 252

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-Left-Infants, 1's, 2's	25	C
Main	Playground B-Back-4's & Up	85	C

**Comments**

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

This is a complaint investigation and follow up visit.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.





**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Findings Report**

**Date:** 11/14/2022 **VisitType:** Complaint Investigation  
Follow Up **Arrival:** 10:25 AM **Departure:** 3:00 PM

**CCLC-52187**

**Kids Harbor of Rosebud**

3058 Rosebud Road Loganville, GA 30052 Gwinnett County  
(770) 978-5588 director.rosebud@kids-harbor.com

**Mailing Address**  
Same

**Regional Consultant**

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@decal.ga.gov

The following information is associated with a Complaint Investigation Follow Up:

**Facility**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 11/7/2022**

**Corrected on 11/14/2022**

**.25(3) - The previous citation was observed to be corrected in that the vents were observed to be dusted. Please ensure that all of the vents in the bathrooms and classrooms are dusted regularly and maintained. Also, please keep an eye on the light in the classroom and bathroom and replace when they go out.**

**591-1-1-.26 Playgrounds(CR)**

**Defer**

**Defer**

591-1-1-.26(9)- The correction deadline has not yet passed. The director will check on the status of the ticket.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. Director will use duct tape for the drains and PVC until someone comes out within a week.

**Correction Deadline: 11/14/2022**

**Staff Records**

**Records Reviewed: 32**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 07/18/2022

Staff # 2

Met

Date of Hire: 10/06/2014

Staff # 3

Met

Date of Hire: 06/17/2022

Staff # 4 Met

Date of Hire: 03/21/2022

Staff # 5 Met

Date of Hire: 07/06/2022

Staff # 6 Met

Date of Hire: 04/02/2018

Staff # 7 Met

Date of Hire: 08/31/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met

Date of Hire: 11/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9 Met

Staff # 10 Met

Date of Hire: 10/02/2019

Staff # 11 Met

Date of Hire: 08/03/2015

Staff # 12 Met

Date of Hire: 09/12/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 13 Met

Date of Hire: 09/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14 Met

Date of Hire: 09/21/2020

Staff # 15 Met

Date of Hire: 06/11/2022

Staff # 16 Met

Staff # 17 Met

Date of Hire: 01/26/2018

Staff # 18 Met

Date of Hire: 10/26/2015

**Records Reviewed: 32**

**Records with Missing/Incomplete Components: 0**

Staff # 19 Date of Hire: 08/08/2022	Met
Staff # 20 Date of Hire: 04/11/2022	Met
Staff # 21 Date of Hire: 10/06/2017	Met
Staff # 22 Date of Hire: 05/18/2022	Met
Staff # 23 Date of Hire: 10/06/2014	Met
Staff # 24 Date of Hire: 02/10/2020	Met
Staff # 25 Date of Hire: 10/06/2014	Met
Staff # 26 Date of Hire: 08/03/2015	Met
Staff # 27 Date of Hire: 10/31/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 28 Date of Hire: 09/28/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 29 Date of Hire: 06/12/2017	Met
Staff # 30 Date of Hire: 09/12/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 31 Date of Hire: 04/11/2022	Met
Staff # 32	Met

**Staff Credentials Reviewed: 13**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

-Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10-year work history form in order to determine any breaks in service from the childcare industry.

-Please ensure that all staff, volunteers, independent contractors, substitutes etc...has their records check electronically ported to the center's list in KOALA before being present at the facility.

-Please ensure that records checks are redone if there is a six-month break in service.

-Please also ensure that satisfactory records checks are updated before the expiration date.

-Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.

-Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

---

**591-1-1-.14 First Aid & CPR**

**Met**

**Correction Deadline: 11/21/2022**

**Corrected on 11/14/2022**

**.14(2) - The previous citation was observed to be corrected in that the staff has completed the CPR and First Aid training. Please ensure that staff completes their CPR and First Aid within their 90 day period and the certification is maintained.**

**Staffing and Supervision**

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Met**

**Correction Deadline: 10/31/2022**

**Corrected on 11/14/2022**

**.32(1) - The previous citation was observed to be corrected in that the appropriate ratios were observed during the visit. The director talked with the staff about the importance of maintaining the ratios at all times and letting someone know when they are not in ratio. The director discussed introducing walkie talkies to the classrooms.**

**Finding**

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that there was a ratio of 1:13 in the I-1R-3's classroom where 2:13 was needed. There were four three-year-olds and nine two-year-olds present with one teacher.

**POI (Plan of Improvement)**

The Center will provide adequate staff when there is a mixed-age group.

**Correction Deadline: 11/14/2022**

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Correction Deadline: 10/31/2022**

**Corrected on 11/14/2022**

**.32(7) - The previous citation was observed to be corrected in that adequate supervision was observed during the visit. The director stated that the teachers were spoken to and all of the teachers are completing the training Active Supervision. Please ensure that the teachers are supervising the children at all times and able to hear and see the children at all times.**