



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/25/2021 **VisitType:** Monitoring Visit

Arrival: 10:00 AM

Departure: 12:55 PM

CCLC-52186

Kids Harbor of Bay Creek

315 Cooper Rd. Loganville, GA 30052 Gwinnett County
(678) 376-5115 director.baycreek@kids-harbor.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/25/2021	Monitoring Visit	Good Standing	
01/26/2021	Licensing Study	Good Standing	
07/21/2020	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1L		0	0	C	13	C	NA	NA	
Main	B- 1R		0	0	C	10	C	NA	NA	
Main	C- 2R	Three Year Olds	1	10	C	21	C	NA	NA	Centers
Main	D- 2L	Two Year Olds	1	10	C	18	C	NA	NA	Outside
Main	E-3L		0	0	C	16	C	NA	NA	Not In Use
Main	F- 4R	One Year Olds	2	4	C	15	C	NA	NA	Transitioning,Sto ry
Main	G- 3R	Three Year Olds and Four Year Olds	1	7	C	19	C	NA	NA	Centers
Main	H- 5 R		0	0	C	20	C	28	C	
Main	I-4L		0	0	C	20	C	NA	NA	
Main	J- 6R	GA PreK	2	20	C	24	C	34	C	Centers
Main	K- 5L	GA PreK	2	18	C	27	C	38	C	Centers
Main	L- Back	GA PreK	2	12	C	32	C	45	C	Centers
Total Capacity @35 sq. ft.: 235						Total Capacity @25 sq. ft.: 277				
Total # Children this Date: 81			Total Capacity @35 sq. ft.: 235			Total Capacity @25 sq. ft.: 277				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	16	C
Main	PG B	20	C
Main	PG C	105	C

Comments

A virtual inspection was conducted on August 25, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Reminders: Please be sure to contact the Gwinnett County Department of Health if there are positive COVID-19 cases immediately and get their guidance. Please also complete a Required Report in DECAL KOALA for all communicable diseases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be entered in DECAL KOALA beginning August 2, 2021.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Amy Nguyen, Program Official

Date

Dianne Clarke, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 8/25/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 12:55 PM

CCLC-52186

Kids Harbor of Bay Creek

315 Cooper Rd. Loganville, GA 30052 Gwinnett County
(678) 376-5115 director.baycreek@kids-harbor.com

Mailing Address
Same

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(13) - Please ensure that hazardous items are kept inaccessible to children at all times such as hand sanitizer and vaccums.

Correction Deadline: 8/25/2021

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Teachers stated that redirection is used for discipline.

591-1-1-.36 Transportation(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Complete documentation of transportation observed.

Correction Deadline: 1/27/2021

Corrected on 8/25/2021

.36(6) - The previous citation was observed to be corrected in that all parent authorization was completed for children being transported.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 24****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/02/2021

Staff # 2

Met

Date of Hire: 12/01/2020

Staff # 3

Met

Date of Hire: 09/09/2003

Staff # 4 Date of Hire: 08/08/2016	Met
Staff # 5 Date of Hire: 02/28/2016	Met
Staff # 6 Date of Hire: 02/01/2021	Met
Staff # 7 Date of Hire: 04/19/2021	Met
Staff # 8 Date of Hire: 08/21/2020	Met
Staff # 9 Date of Hire: 07/24/2012	Met
Staff # 10 Date of Hire: 02/15/2021	Met
Staff # 11 Date of Hire: 04/16/2021	Met
Staff # 12 Date of Hire: 12/14/2020	Met
Staff # 13 Date of Hire: 02/24/2021	Met
Staff # 14 Date of Hire: 03/24/2014	Met
Staff # 15 Date of Hire: 03/23/2021	Met
Staff # 16 Date of Hire: 07/26/2021	Met
Staff # 17 Date of Hire: 08/19/2021	Met
Staff # 18 Date of Hire: 08/11/2020	Met

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 19	Met
Staff # 20	Met
Date of Hire: 11/01/2004	
Staff # 21	Met
Date of Hire: 08/25/2021	
Staff # 22	Met
Date of Hire: 01/01/2020	
Staff # 23	Met
Date of Hire: 07/29/2020	
Staff # 24	Met
Date of Hire: 10/12/2020	

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Criminal record checks were observed to be complete. Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry. Please ensure that records checks are redone if there is a six-month break in service. Please also ensure that satisfactory records checks are updated before the expiration date. Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center. Please also ensure that staff with a national records check is never left alone and is always with an individual who has a comprehensive background check.

591-1-1-.31 Staff(CR) Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Adequate supervision observed on this date. Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.