



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/27/2022 **VisitType:** Complaint Investigation **Arrival:** 10:30 AM **Departure:** 4:50 PM
 Follow Up

CCLC-47580

Legacy Academy Snellville

1560 Summit Chase Drive Snellville, GA 30078 Gwinnett County
 (770) 982-5530 jahnel@legacyacademy.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation		
12/27/2022	Complaint Investigation Follow Up	Good Standing
12/05/2022	Licensing Study	Good Standing
06/10/2022	Complaint Investigation Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L- Infants	Infants and One Year Olds	1	4	C	19	C	NA	NA	Transitioning
Main	1R- Three's/ Four's		0	0	C	38	C	NA	NA	
Main	2L- One Year	One Year Olds	1	4	C	19	C	NA	NA	Lunch
Main	3L- Older Ones and Two's	One Year Olds and Two Year Olds	1	10	C	20	C	NA	NA	Lunch
Main	3R- Prek A		0	0	C	22	C	NA	NA	
Main	4L- Two Year		0	0	C	26	C	NA	NA	
Main	4Rr- Prek B		0	0	C	45	C	NA	NA	
Main	Back Right- Three's	Two Year Olds and Three Year Olds and Four Year Olds	2	7	C	29	C	NA	NA	Centers
Main	Back- School Age	Four Year Olds and Six Year Olds and Over	1	7	C	27	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 245						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 32			Total Capacity @35 sq. ft.: 245			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	WaterPark	7	C
Main	Infant/Toddler	18	C
Main	Preschool	96	C
Main	School Age	55	C

Comments

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

This is a complaint investigation and follow up visit.

Plan of Improvement: Developed This Date 12/27/2022

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Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

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Jahnel Wilson, Program Official

Date

Dianne Clarke, Consultant

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(Findings Report)

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The following information is associated with a Complaint Investigation Follow Up:

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 12/5/2022

Corrected on 12/27/2022

.08(6) - The previous citation was observed to be corrected in that the center has placed the sign in and out QR codes on all classrooms for parents to sign in and out and will continue to verbally remind the parents to sign their children in and out.

Health and Hygiene

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 12/9/2022

Corrected on 12/27/2022

.17(7) - The previous citation will be corrected in that the cook will turn up the temperature of the water. The center has also contacted a company to check the water but has a pending appointment.

Safety

591-1-1-.36 Transportation(CR)

Not Met

Correction Deadline: 12/6/2022

Corrected on 12/27/2022

.36(6) - The previous citation was observed to be corrected in that the times were observed to be recorded. The consultant reminded the director to ensure that this information is on all children's transportation agreement forms.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that the following transportation checklists did not indicate when the children entered and exited the vehicle:

-Starling Elementary School: The driver did not record when one child entered or exited the vehicle on December 16, 2022 in the afternoon, December 9, 2022, in the morning, and in the morning and afternoon on December 6, 2022.

-Grayson Elementary School: The driver did not record when one child entered and exited the vehicle on December 16, 2022 and one child in the morning on December 6, 2022.

-Cooper Elementary School: The driver did not record when two children entered and exited the vehicle in the afternoon on December 16, 2022, December 6, 2022 and December 9, 2022.

-Tripp Elementary School: The driver did not record when one child exited the vehicle in the afternoon on December 16, 2022.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 12/28/2022**Finding**

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that the following information was missing on the passenger checklist:

-Starling Elementary School: The driver did not record the time of arrival and departure each time the vehicle departed from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, and returned to the Center in the morning and afternoon on December 6, 2022, and the morning on December 9, 2022 and December 16, 2022.

-Grayson Elementary School: The driver did not record the time of arrival and departure each time the vehicle departed from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, and returned to the Center in the morning on December 6, 2022 and December 16, 2022.

-Cooper Elementary School: The driver did not record the time of arrival and departure each time the vehicle departed from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, and returned to the Center in the morning and afternoon on December 6, 2022 and the load and unload time was not recorded in the morning on December 15, 2022.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 12/28/2022

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records that the first check was not observed to be completed for the following schools:

- Starling Elementary School in the morning and afternoon on December 6, 2022, the morning on December 9, 2022 and afternoon on December 16, 2022.
- Grayson Elementary School in the morning on December 6, 2022 and December 16, 2022.
- Cooper Elementary School in the morning and afternoon on December 6, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 12/28/2022

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that the second check was not observed to be recorded for the following schools:

- Starling Elementary School in the morning and afternoon on December 6, 2022, the morning on December 9, 2022 and afternoon on December 16, 2022.
- Grayson Elementary School in the morning on December 6, 2022 and December 16, 2022.
- Cooper Elementary School in the morning and afternoon on December 6, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 12/27/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Correction Deadline: 12/5/2022

Corrected on 12/27/2022

.30(1)(b)4 - The previous citation was observed to be corrected in that the children were observed to have a pleasant naptime environment and were observed to have a sheet and blanket during naptime. The consultant reiterated to the director to let the staff know that children should have a sheet and blanket during naptime at all times.

Staff Records

Correction Deadline: 12/5/2022**Corrected on 12/27/2022**

.09(1)(a) - The previous citation was observed to be corrected in that the satisfactory records check was observed to be completed. Please ensure that all staff has a completed fingerprint before being present at the facility at all times.

Correction Deadline: 12/5/2022**Corrected on 12/27/2022**

.09(1)(c) - The previous citation was observed to be corrected in that the satisfactory records check was observed to be completed. Please ensure that all staff has a completed fingerprint before being present at the facility at all times.

Correction Deadline: 12/5/2022**Corrected on 12/27/2022**

.09(1)(j) - The previous citation was observed to be corrected in that the staff was observed to be electronically ported. Please ensure that all individuals are electronically ported before being present at the facility.

591-1-1-.14 First Aid & CPR**Defer****Defer**

591-1-1-.14(2)-The correction deadline of January 4, 2023 has not yet passed.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 1/4/2023

591-1-1-.33 Staff Training**Defer****Defer**

591-1-1-.33(3)-The correction deadline of January 4, 2023, has not yet passed.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 1/4/2023

591-1-1-.31 Staff(CR)**Defer****Correction Deadline: 3/5/2023****Corrected on 12/27/2022**

.31(2)(a) - The previous citation was observed to be corrected in that new lead teachers have been hired. Please ensure that a lead teacher is designated for each classroom.

Defer

591-1-1-.31(2)(b)2.-The correction deadline March 5, 2023, has not yet passed.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 3/5/2023



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06/10/2022	Complaint Investigation Follow Up	Good Standing

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Children's Worksheet

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Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Staff's Name [# 1]: Banks, Brandon

Met

Date of Hire: 09/09/2022

Staff's Name [# 2]: Bordenave, Sylver

Met

Date of Hire: 08/12/2021

Staff's Name [# 3]: Braddy, Delia

Met

Date of Hire: 09/06/2022

Staff's Name [# 4]: Brooks, Nyla

Met

Date of Hire: 11/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 5]: Caldwell, Kenyatta

Met

Staff's Name [# 6]: Campbell, Alnita

Met

Date of Hire: 11/18/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 7]: Dixon, Zykaria

Met

Date of Hire: 10/24/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 8]: Gayle, Nicola

Met

Staff's Name [# 9]: GOUCH, ZOEE

Met

Staff's Name [# 10]: Hall, Angela

Met

Date of Hire: 03/15/2021

Staff's Name [# 11]: Hightower, Alexis

Met

Date of Hire: 09/26/2022

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Staff's Name [# 12]: Jones, Kia Date of Hire: 12/08/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff's Name [# 13]: Kemp, Holly Date of Hire: 07/26/2021	Met
Staff's Name [# 14]: Kilberts, Claude	Met
Staff's Name [# 15]: Lewis, Nyla Date of Hire: 11/05/2021	Met
Staff's Name [# 16]: Martin, Sherita Date of Hire: 05/26/2022	Met
Staff's Name [# 17]: Mcclurkin, Nadia Date of Hire: 08/12/2022	Met
Staff's Name [# 18]: Pena, Tamar Date of Hire: 11/15/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff's Name [# 19]: Prude, Chasidy Date of Hire: 01/11/2022	Met
Staff's Name [# 20]: Roberts, Angela Date of Hire: 11/04/2019	Met
Staff's Name [# 21]: Robinson, Ericka	Met
Staff's Name [# 22]: Ruger, Tameka	Met
Staff's Name [# 23]: Shinn, Susanna Date of Hire: 03/26/2014	Met
Staff's Name [# 24]: Tate, Valerie	Met
Staff's Name [# 25]: Thompson, Tamira Date of Hire: 06/01/2022	Met
Staff's Name [# 26]: Truss, Albany Date of Hire: 12/09/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff's Name [# 27]: Turner, Laverne	Met
Staff's Name [# 28]: Wade, Latalia	Met
Staff's Name [# 29]: White, Gary	Met

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Date of Hire: 05/14/2018

Staff's Name [# 30]: Wilson, Jahnel

Met

Date of Hire: 09/22/2014

Staff Credentials Reviewed: 9

Staff's Name : Hightower, Alexis (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Bachelors Degree	11/18/2006		
Description	Date Earned		

Staff's Name : Hall, Angela (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Bachelors Degree	5/31/2016		

Staff's Name : Roberts, Angela (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Center-Based Infant Toddler CDA		11/30/2020 12:00:00 AM	

Staff's Name : Wilson, Jahnel (Director)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Other Credential			
Description	Date Earned	Date Enrolled	Date Expired
Associate Degree	6/19/2011		

Staff's Name : Jones, Kia (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired

Staff's Name : Brooks, Nyla (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired

Staff's Name : Martin, Sherita (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned

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Corrected on 12/27/2022

.08(6) - The previous citation was observed to be corrected in that the center has placed the sign in and out QR codes on all classrooms for parents to sign in and out and will continue to verbally remind the parents to sign their children in and out.

Health and Hygiene

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 12/9/2022

Corrected on 12/27/2022

.17(7) - The previous citation will be corrected in that the cook will turn up the temperature of the water. The center has also contacted a company to check the water but has a pending appointment.

Safety

591-1-1-.36 Transportation(CR)

Not Met

Correction Deadline: 12/6/2022

Corrected on 12/27/2022

.36(6) - The previous citation was observed to be corrected in that the times were observed to be recorded. The consultant reminded the director to ensure that this information is on all children's transportation agreement forms.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that the following transportation checklists did not indicate when the children entered and exited the vehicle:

-Starling Elementary School: The driver did not record when one child entered or exited the vehicle on December 16, 2022 in the afternoon, December 9, 2022, in the morning, and in the morning and afternoon on December 6, 2022.

-Grayson Elementary School: The driver did not record when one child entered and exited the vehicle on December 16, 2022 and one child in the morning on December 6, 2022.

-Cooper Elementary School: The driver did not record when two children entered and exited the vehicle in the afternoon on December 16, 2022, December 6, 2022 and December 9, 2022.

-Tripp Elementary School: The driver did not record when one child exited the vehicle in the afternoon on December 16, 2022.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 12/28/2022

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that the following information was missing on the passenger checklist:

-Starling Elementary School: The driver did not record the time of arrival and departure each time the vehicle departed from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, and returned to the Center in the morning and afternoon on December 6, 2022, and the morning on December 9, 2022 and December 16, 2022.

-Grayson Elementary School: The driver did not record the time of arrival and departure each time the vehicle departed from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, and returned to the Center in the morning on December 6, 2022 and December 16, 2022.

-Cooper Elementary School: The driver did not record the time of arrival and departure each time the vehicle departed from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, and returned to the Center in the morning and afternoon on December 6, 2022 and the load and unload time was not recorded in the morning on December 15, 2022.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 12/28/2022

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records that the first check was not observed to be completed for the following schools:

- Starling Elementary School in the morning and afternoon on December 6, 2022, the morning on December 9, 2022 and afternoon on December 16, 2022.
- Grayson Elementary School in the morning on December 6, 2022 and December 16, 2022.
- Cooper Elementary School in the morning and afternoon on December 6, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 12/28/2022

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that the second check was not observed to be recorded for the following schools:

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- Cooper Elementary School in the morning and afternoon on December 6, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 12/27/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Correction Deadline: 12/5/2022

Corrected on 12/27/2022

.30(1)(b)4 - The previous citation was observed to be corrected in that the children were observed to have a pleasant naptime environment and were observed to have a sheet and blanket during naptime. The consultant reiterated to the director to let the staff know that children should have a sheet and blanket during naptime at all times.

Staff Records

Correction Deadline: 12/5/2022**Corrected on 12/27/2022**

.09(1)(a) - The previous citation was observed to be corrected in that the satisfactory records check was observed to be completed. Please ensure that all staff has a completed fingerprint before being present at the facility at all times.

Correction Deadline: 12/5/2022**Corrected on 12/27/2022**

.09(1)(c) - The previous citation was observed to be corrected in that the satisfactory records check was observed to be completed. Please ensure that all staff has a completed fingerprint before being present at the facility at all times.

Correction Deadline: 12/5/2022**Corrected on 12/27/2022**

.09(1)(j) - The previous citation was observed to be corrected in that the staff was observed to be electronically ported. Please ensure that all individuals are electronically ported before being present at the facility.

591-1-1-.14 First Aid & CPR**Defer****Defer**

591-1-1-.14(2)-The correction deadline of January 4, 2023 has not yet passed.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 1/4/2023

591-1-1-.33 Staff Training**Defer****Defer**

591-1-1-.33(3)-The correction deadline of January 4, 2023, has not yet passed.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 1/4/2023

591-1-1-.31 Staff(CR)**Defer****Correction Deadline: 3/5/2023****Corrected on 12/27/2022**

.31(2)(a) - The previous citation was observed to be corrected in that new lead teachers have been hired. Please ensure that a lead teacher is designated for each classroom.

Defer

591-1-1-.31(2)(b)2.-The correction deadline March 5, 2023, has not yet passed.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 3/5/2023



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Summary Report

Date: 12/27/2022 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:30 AM **Departure:** 4:50 PM

CCLC-47580

Legacy Academy Snellville

1560 Summit Chase Drive Snellville, GA 30078 Gwinnett County
(770) 982-5530 jahnel@legacyacademy.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@decal.ga.gov

Mailing Address
Same

The following information is associated with a Complaint Investigation Follow Up:

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 12/5/2022

Corrected on 12/27/2022

.08(6) - The previous citation was observed to be corrected in that the center has placed the sign in and out QR codes on all classrooms for parents to sign in and out and will continue to verbally remind the parents to sign their children in and out.

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Met

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.17(7) - The previous citation will be corrected in that the cook will turn up the temperature of the water. The center has also contacted a company to check the water but has a pending appointment.

Safety

591-1-1-.36 Transportation(CR)

Not Met

Correction Deadline: 12/6/2022

Corrected on 12/27/2022

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POI (Plan of Improvement)

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Correction Deadline: 12/27/2022

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Correction Deadline: 3/5/2023



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Site Room Measurements

Date: 12/27/2022 **VisitType:** Complaint Investigation
 Follow Up

CCLC-47580

Legacy Academy Snellville

1560 Summit Chase Drive Snellville, GA 30078 Gwinnett County
 (770) 982-5530 jahnel@legacyacademy.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923
 Fax: (770) 357-4922
 dianne.clarke@decal.ga.gov

Mailing Address
 Same

Building: Main

**Room: 1L-
 Infants**

Room Type:Diaper

HVAC: Yes

Overall Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
30	8	23	8	725.78
Total Sq. Ft.:				725.78

Unusable Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
2	0	18	8	37.33	
1	10	4	8	8.56	
2	5	5	8	13.69	
Total Sq. Ft.:				59.58	

Total deductions = 59.58 square feet. TOTAL USABLE PLAY SPACE: 666.19 SQUARE FEET.

A total of 19 children may occupy the space at one time.

**Room: 2L- One
 Year**

Room Type:Diaper

HVAC: Yes

Overall Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
30	11	22	6	695.63
Total Sq. Ft.:				695.63

Unusable Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
2	6	6	0	15.00	

Total Sq. Ft.:	15.00
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Total deductions = 15.00 square feet. TOTAL USABLE PLAY SPACE: 680.62 SQUARE FEET.

A total of 19 children may occupy the space at one time.

**Room: 3L-
Older Ones and
Two's**

Room Type:Diaper HVAC: Yes

Overall Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
31	2	24	11	776.57
5	3	11	7	60.81
Total Sq. Ft.:				837.38

Unusable Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
5	3	11	7	60.81	
Total Sq. Ft.:				60.81	

Total deductions = 60.81 square feet. TOTAL USABLE PLAY SPACE: 715.75 SQUARE FEET.

A total of 20 children may occupy the space at one time.

**Room: 4L- Two
Year**

Room Type:Diaper HVAC: Yes

Overall Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
26	9	35	7	951.85
Total Sq. Ft.:				951.85

Unusable Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
8	0	4	9	38.00	
6	2	3	0	18.50	
Total Sq. Ft.:				56.50	

Total deductions = 56.50 square feet. TOTAL USABLE PLAY SPACE: 895.35 SQUARE FEET.

A total of 26 children may occupy the space at one time.

**Room: 1R-
Three's/ Four's**

Room Type:Non-Diaper HVAC: Yes

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
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46	8	30	8	1,431.11
Total Sq. Ft.:				1,431.11

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
11	4	6	7	74.61	
2	10	5	2	14.64	
Total Sq. Ft.:				89.25	

Total deductions = 89.25 square feet. TOTAL USABLE PLAY SPACE: 1,341.86 SQUARE FEET.

A total of 38 children may occupy the space at one time.

Room: 3R- Prek A Room Type:Non-Diaper HVAC: Yes

Room Limitation: Centers Request-22

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
30	5	36	10	1,120.35
Total Sq. Ft.:				1,120.35

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
2	10	19	1	54.07	
Total Sq. Ft.:				54.07	

Total deductions = 54.06 square feet. TOTAL USABLE PLAY SPACE: 1,066.28 SQUARE FEET.

A total of 22 children may occupy the space at one time.

Room: 4Rr- Prek B

Room Type:Non-Diaper HVAC: Yes

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
48	1	34	8	1,666.89
Total Sq. Ft.:				1,666.89

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
11	4	6	7	74.61	
2	11	7	6	21.88	
Total Sq. Ft.:				96.49	

Total deductions = 96.48 square feet. TOTAL USABLE PLAY SPACE: 1,570.40 SQUARE FEET.

A total of 45 children may occupy the space at one time.

**Room: Back
Right- Three's**

Room Type:Non-Diaper HVAC: Yes

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
41	6	26	2	1,085.92
Total Sq. Ft.:				1,085.92

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
2	11	19	1	55.66	
Total Sq. Ft.:				55.66	

Total deductions = 55.65 square feet. TOTAL USABLE PLAY SPACE: 1,030.26 SQUARE FEET.

A total of 29 children may occupy the space at one time.

**Room: Back-
School Age**

Room Type:Non-Diaper HVAC: Yes

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
24	4	41	5	1,007.81
Total Sq. Ft.:				1,007.81

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
5	3	11	4	59.50	
Total Sq. Ft.:				59.50	

Total deductions = 59.50 square feet. TOTAL USABLE PLAY SPACE: 948.30 SQUARE FEET.

A total of 27 children may occupy the space at one time.

**Room:
WaterPark**

Room Type:Playground HVAC: NA

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
22	7	29	4	662.44
Total Sq. Ft.:				662.44

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 662.44 SQUARE FEET.

A total of 7 children may occupy the space at one time.

Room:
Infant/Toddler

Room Type:Playground HVAC: NA

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
93	10	19	3	1,806.29
Total Sq. Ft.:				1,806.29

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 1,806.29 SQUARE FEET.

A total of 18 children may occupy the space at one time.

Room:
Preschool

Room Type:Playground HVAC: NA

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
113	6	90	10	10,309.58
Total Sq. Ft.:				10,309.58

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
23	9	30	2	716.46	
Total Sq. Ft.:				716.46	

Total deductions = 716.45 square feet. TOTAL USABLE PLAY SPACE: 9,593.13 SQUARE FEET.

A total of 96 children may occupy the space at one time.

Room: School
Age

Room Type:Playground HVAC: NA

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
86	3	63	3	5,455.31
7	0	7	0	24.50
Total Sq. Ft.:				5,479.81

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 5,479.81 SQUARE FEET.

A total of 55 children may occupy the space at one time.

Room: Middle -
Dining Hall

Room Type:Special Use HVAC: Yes

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
38	5	20	5	784.34

Total Sq. Ft.:	784.34
----------------	--------

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 784.34 SQUARE FEET.

A total of 22 children may occupy the space at one time.



**Bright from the Start Georgia Department of Early Care and Learning
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Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Compliance and Enforcement Determination Worksheet

Date: 12/27/2022 **VisitType:** Complaint Investigation
Follow Up

CCLC-47580

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Dianne Clarke

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Mailing Address
Same

Repeat Rule Violations					
Repeat Rule	Severity on Current Visit	#Times of Rule Cited	Points for # of Times Cited (Points Calculation #1)	Highest Severity Level (12 mos)	Points for Highest Severity Level (Points Calculation #2)
		Total Points for Times Cited:	0	Total Points for Severity Level:	

Points for Prior Class C/D Rule Violations			
Date	VisitType	CDRepeat Rule	Points For Highest Severity Level (Points Calculation #3)
		Total Points for Severity Level:	0

Points Total	
#1 - Repeat Violation Points:	0
#2 - Repeat Violation - Highest Severity:	0
#3 - Prior Visit - Class C or Class D Violations:	0
Total:	0

REPEAT VIOLATION POINTS CALCULATION	
(1) Repeat Violation Points assigned for any core and non-core rule(s) cited on the current visit AND cited on visit(s) during prior 12 months:	(2) For each Repeat Violation, assign points based on the highest severity level assigned for that rule during prior 12 months:
1st Violation of a Rule within 12 Months = 0	Non-Core Rule Violation = 0
2nd Violation of Same Rule within 12 Months = 1	Level A Low Core Rule Violation = 1
3rd Violation of Same Rule within 12 Months = 2	Level B Medium Core Rule Violation = 2
4th Violation of Same Rule within 12 Months = 3	Level C High Core Rule Violation = 3

For each subsequent Violation of Same Rule within 12 Months, one additional point is accrued	Level D Extreme Core Rule Violation = 4
ADDITIONAL POINTS FOR SERIOUS INCIDENT/INJURY VIOLATION	
(3) Assign points for each PRIOR visit when there are any Class C (High) or Class D (Extreme) violations on the current visit AND any Class C (High) or Class D (Extreme) violations cited on visit(s) during prior 12 months regardless of whether or not there are any repeat violations during the current visit:	
Each Prior Visit with Class C/Class D Rule Violation = 2	

Violation Class Determination

- (1) Are there any violations on the current visit? Yes
- (2) Are there any repeat violations on the current visit? No
- (3) Is there a High or Extreme on the current visit? No
- (4) Is there a High or Extreme citation within repeat rules? No

As of this visit:

Violation Class:	A	Enforcement Box:	AI	Total Points:	0
Violation Level:	I	Compliance Zone:	GS		

How to select violation class:

- Select Class A (Low) if there is at least one rule violation on the current visit, but there are NO Repeat Rule violations, OR there are only NON-CORE Repeat Rule violations, AND there are NO Class C (High) or Class D (Extreme) violations on the current visit
- Select Class A (Low) or Class B (Medium) based on the highest severity on the current visit within any REPEAT rule violation(s) if there are NO Class C (High) or Class D (Extreme) violations on the current visit, OR within the REPEAT rule violation(s) during prior 12 months
- Select Class C (High) or Class D (Extreme) if there is a Class C (High) or Class D (Extreme) violation on the current visit, AND/OR within any REPEAT rule violation(s) during the prior 12 months

		VIOLATION HISTORY LEVEL						
VIOLATION CLASS	Incident results in or could result in:	I 0 Points	II 1-3 Points	III 4-9 Points	IV 10 + Points			
	D							
	<ul style="list-style-type: none"> • Extreme Harm • Imminent Danger 	D	I3 - C			(D)		
	C							
	<ul style="list-style-type: none"> • High Harm 	CI	I1 - I2 (GS)	CII	I1 - I3 (S)	CIII	I2 - C (D)	CIV
B								
<ul style="list-style-type: none"> • Medium Harm 	BI	N/A ** (GS)	BII	P2 - P3 (GS)	BIII	I1 - I2 (S)	BIV	I2 - C (D)
A								
<ul style="list-style-type: none"> • Low Harm 	AI	P1 - P2 (GS)	AII	P1 - P3 (GS)	AIII	P2-P3 (GS)	AIV	I1 - I2 (S)

****Based on Rules for assigning Violation Class, it is not possible to have zero points and be at Violation Class B**

Compliance Zones:

Good Standing (GS) - Program is demonstrating an acceptable level of performance in meeting the rules. (AI, AII, AIII, BI, BII, CI)

Support (S) - Program performance is demonstrating a need for improvement in meeting the rules. (AIV, BIII, CII)

Deficient (D) - Program is not demonstrating an acceptable level of performance in meeting the rules. (BIV, CIII, CIV, D)

ENFORCEMENT CATEGORIES, LEVELS, AND ACTIONS

<i>PREVENTION CATEGORY (P)</i>	<i>INTERMEDIATE CATEGORY (I) (Includes Prevention Actions)</i>	<i>CLOSURE CATEGORY (C)</i>
Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Suspension of License (More than 1 week)
Technical Assistance	Fine	Revocation of License
Prevention Level 2 (P2)	Intermediate Level 2 (I2)	Emergency Closure (Imminent Harm)
Citation	Per Rule Fine	
Prevention Level 3 (P3)	Per Day Fine	
Formal Notice Letter	Intermediate Level 3 (I3)	
Office Conference	Fine and Restriction	
	Restricted License	
	Restricted License & Per Rule/Per Day Fine	
	Emergency Monitor & Per Rule/Per Day Fine	
	Short-term Suspension (Less than 1 week)	

Jahnel Wilson, Program Official

Date

Dianne Clarke, Consultant

Date