



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 10/12/2022 **VisitType:** Monitoring Visit

**Arrival:** 10:05 AM

**Departure:** 3:00 PM

**CCLC-4139**

**Voices of Faith Academy**

2540 Rockbridge Road Stone Mountain, GA 30087 Gwinnett County  
 (770) 498-5850 zendaduren@voicesfaith.org

**Regional Consultant**

Dianne Clarke

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**Mailing Address**

2500 ROCKBRIDGE RD. SW  
 Stone Mountain, GA 30087

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/12/2022	Monitoring Visit	Good Standing	
01/24/2022	Monitoring Visit	Good Standing	
09/01/2021	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Building 2	Afterschool		0	0	C	34	C	48	C		
Total Capacity @35 sq. ft.: 48			Total Capacity @25 sq. ft.: 48			Building @35 capacity limited by Building Department					
Main	1L	Infants	1	3	C	13	C	NA	NA	Feeding,Nap	
Main	1R		0	0	C	13	C	NA	NA		
Main	2L		0	0	C	7	C	NA	NA		
Main	2R		0	0	C	13	C	NA	NA		
Main	3L	One Year Olds	1	4	C	11	C	NA	NA	Lunch	
Main	3R	Two Year Olds	1	5	C	13	C	NA	NA	Transitioning	
Main	4R	Three Year Olds	1	6	C	13	C	NA	NA	Free Play	
Main	5R	Three Year Olds	1	4	C	14	C	NA	NA	Centers	
Main	Back Center		0	0	C	34	C	47	C		
Main	Last Left Room	PreK	2	18	C	42	C	58	C	Centers	
Total Capacity @35 sq. ft.: 173			Total Capacity @25 sq. ft.: 235			Building @25 capacity limited by Building Department					
Total # Children this Date: 40		Total Capacity @35 sq. ft.: 221			Total Capacity @25 sq. ft.: 48			Building @25 capacity limited by Building Department			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - School-Age	104	C
Main	Playground B	23	C

### Comments

Reminders: Refer to the published communicable disease chart for guidance regarding communicable diseases. In most scenarios, only outbreaks/clusters should be reported to the local health districts.

Please be sure to contact the Gwinnett County Department of Health, if there are outbreaks/clusters of positive COVID-19 cases immediately, and get their guidance. Please be sure to also complete a Required Report in DECAL KOALA for all individual cases of communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be electronically entered in DECAL KOALA effective August 2, 2021.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

For centers conducting transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

One Day letter left.

Plan of Improvement: No Plan Developed 10/12/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Zendra Duren, Program Official

Date

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Dianne Clarke, Consultant

Date



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**Findings Report**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Technical Assistance**

591-1-1-.25(13) - Please ensure that hazards are kept inaccessible to the children at all times.

**Correction Deadline: 10/12/2022**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following classrooms had items that were in need of repair or cleaning:

-1L: There were water stained tiles observed in the classroom.

-Back Center: There were four wet tiles in the boys bathroom and one in the girls bathroom. Also, there were three water stained tiles to the back of the classroom. The boys bathroom door handle was in need of repair.

-Front Desk Area: Water stained tiles were observed to the left.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 10/19/2022**

**Technical Assistance**

591-1-1-.25(8) - Please ensure that the outlets in the power strips are covered when not in use.

**Correction Deadline: 10/12/2022**

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Correction Deadline: 1/24/2022**

**Corrected on 10/12/2022**

**.26(9) - The previous citation was observed to be corrected in that the playground was observed to be cleaned. Please ensure to maintain the playground and that it is free of pinecones regularly.**

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed.

**Staff Records**

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**Records Reviewed: 29**

**Records with Missing/Incomplete Components: 1**

Staff # 1 Met

Staff # 2 Met

Date of Hire: 08/13/2020

Staff # 3 Met

Date of Hire: 12/11/2008

Staff # 4 Met

Date of Hire: 08/01/2005

Staff # 5 Met

Date of Hire: 01/10/2022

Staff # 6 Met

Date of Hire: 06/19/2017

Staff # 7 Met

Date of Hire: 05/22/2002

Staff # 8 Met

Staff # 9 Met

Staff # 10 Met

Staff # 11 Met

Staff # 12 Met

Staff # 13 Met

Staff # 14 Met

Date of Hire: 06/01/2021

Staff # 15 Met

Date of Hire: 07/29/2021

Staff # 16 Met

Staff # 17 Met

Staff # 18 Met

Date of Hire: 08/27/2007

Staff # 19 Not Met

Date of Hire: 09/27/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

**Records Reviewed: 29****Records with Missing/Incomplete Components: 1**

Staff # 20 Date of Hire: 02/23/2021	Met
Staff # 21 Date of Hire: 08/05/2022	Met
Staff # 22 Date of Hire: 11/01/2013	Met
Staff # 23 Date of Hire: 09/22/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 24 Date of Hire: 08/03/2022	Met
Staff # 25 Date of Hire: 08/01/2019	Met
Staff # 26	Met
Staff # 27	Met
Staff # 28 Date of Hire: 12/13/2021	Met
Staff # 29 Date of Hire: 08/30/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>

**Staff Credentials Reviewed: 7**

<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Not Met</b>
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**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that staff #19 did not submit a fingerprint application and it was more than 12 months since the last fingerprint was completed.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure to complete a fingerprint application for staff prior to them being present at the center to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review the CRC modules regarding criminal records to ensure the CRC rules are maintained.

**Correction Deadline: 10/12/2022**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff #19 did not have a records check clearance date within the preceding 12 months of hire. Staff was hired on September 27, 2022.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure to receive a completed a records check determination for staff prior to them being present at the center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the childcare industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will review the CRC modules regarding criminal records to ensure the CRC rules are maintained.

**Correction Deadline: 10/12/2022**

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date. Discussed revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.