



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/30/2023    **VisitType:** Monitoring Visit    **Arrival:** 9:50 AM    **Departure:** 1:10 PM

**CCLC-39003**

**Carrington Academy at Majors**

8150 Majors Road Cumming, GA 30041 Forsyth County  
 (678) 455-0555 rikki.whitcomb@carringtonacademy.com

**Regional Consultant**

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@decal.ga.gov

Joint with: Jennifer Taylor

**Mailing Address**  
 Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/30/2023	Monitoring Visit	Good Standing	
09/15/2022	Licensing Study	Good Standing	
05/23/2022	LS POI Follow Up	Good Standing	

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L - Rm 2 - Older infants		0	0	C	12	C	NA	NA	
Main	1R - Rm 1 - Young infants	Infants	1	4	C	12	C	NA	NA	Diapering, Free Play
Main	2L - Rm 3 - 1 Year old	One Year Olds	2	8	C	18	C	NA	NA	Outside
Main	2R - Rm 4 - older 1's		0	0	C	16	C	NA	NA	
Main	3L - Rm 7 - 3's	Three Year Olds and Four Year Olds	1	15	C	20	C	NA	NA	Outside
Main	3R - Rm 5 - 2 yrs	One Year Olds and Two Year Olds and Three Year Olds	2	9	C	20	C	NA	NA	Outside
Main	4L - Rm 8 - Private Pre-k	Four Year Olds and Five Year Olds	2	17	C	20	C	NA	NA	Centers, Art
Main	4R - Rm 6 - 3's	Three Year Olds	1	9	C	20	C	NA	NA	Outside
Main	5L - Rm 12 - Ga. Pre-k	GA PreK	2	14	C	20	C	NA	NA	Centers
Main	5R - Rm 11 - Ga. Pre-k	GA PreK	2	21	C	20	NC	NA	NA	Art, Circle Time
Main	6L - Rm 10 - Ga Pre-k	GA PreK	2	18	C	20	C	NA	NA	Centers
Main	Middle Back - Rm 9 - Private Pre-k		0	0	C	20	C	NA	NA	
Main	Middle Front - Activity Room		0	0	C	22	C	NA	NA	

	Total Capacity @35 sq. ft.: 240	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 115	Total Capacity @35 sq. ft.: 240	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - right playground	37	C
Main	B - Left side	68	C
Main	C - Back	44	C
Main	Special Use - Water	9	C

**Comments**

Reminders: Refer to the published communicable disease chart for guidance regarding communicable diseases. In most scenarios, only outbreaks/clusters should be reported to the local health districts.

Please be sure to contact the Forsyth County Department of Health, if there are outbreaks/clusters of positive COVID-19 cases immediately, and get their guidance. Please be sure to also complete a Required Report in DECAL KOALA for all individual cases of communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

You must be sure to enter all temporary closures (vacation, emergencies, holidays etc...) in DECAL KOALA at all times under the Required Report tab whenever your facility is closed temporarily because you are not caring for children for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be electronically entered in DECAL KOALA effective August 2, 2021.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.


Please ensure that director and staff responsible for food preparation completes the four (4) hours of nutrition training as soon as possible but within the first year of employment.

For centers conducting transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director. Please ensure that directors ensure that they also complete the transportation training upon being hired at the center.

Provided updated orientation checklist.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Rikki Whitcomb, Program Official

Date

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Dianne Clarke, Consultant

Date

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Jennifer Taylor, Consultant

Date



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**(Findings Report)**

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**Arrival:** 9:50 AM

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**CCLC-39003**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Correction Deadline: 9/15/2022**

**Corrected on 3/30/2023**

**.12(4) - The previous citation was observed to be corrected in that the fan was not accessible. Please ensure that items like fans and air purifiers are secure and not accessible to the children.**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**591-1-1-.08 Children's Records**

**Met**

**Correction Deadline: 9/15/2022**

**Corrected on 3/30/2023**

**.08(1) - The previous citation was observed to be corrected in that the information was observed to be corrected. Please ensure that all children's files has the required information at all times.**

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25(13) - Please ensure that plungers and tape dispenser are not accessible to the children at all times. Please be sure to secure cords in the classrooms.

**Correction Deadline: 3/30/2023**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Correction Deadline: 9/15/2022****Corrected on 3/30/2023**

**.26(4) - The previous citation was observed to be corrected in that the gap was observed to be closed. Please ensure that there are no gaps more than three and a half inches on the fence area.**

**Technical Assistance**

591-1-1-.26(9) - Please ensure that the mulch is flushed with the walkway and the resilient mats at the end of the slide. Also keep an eye on the privacy screen.

**Correction Deadline: 3/30/2023**

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<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children for vehicle tag number DWF 316 completed on October 23, 2022.

**Comment**

Complete documentation of transportation observed.

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<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

<b>Staff Records</b>
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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

-Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10-year work history form in order to determine any breaks in service from the childcare industry.

-Please ensure that all staff, volunteers, independent contractors, substitutes etc...has their records check electronically ported to the center's list in KOALA before being present at the facility.

-Please ensure that records checks are redone if there is a six-month (180 calendar days) break in service from the childcare industry.

-Please also ensure that satisfactory records checks are updated before the expiration date.

-Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center or home.

-Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

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**591-1-1-.14 First Aid & CPR****Met**

**Correction Deadline: 10/6/2022**

**Corrected on 3/30/2023**

**.14(2) - The previous citation was observed to be corrected in that the CPR and First Aid for staff were completed. Please ensure that staff completes their 90 day training as required and documentation is maintained.**

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**591-1-1-.33 Staff Training****Met**

**Correction Deadline: 10/15/2022**

**Corrected on 3/30/2023**

**.33(3) - The previous citation was observed to be corrected in that the training was observed to be completed. Please ensure that staff completes the 90 day training as required and kept on file.**

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date. Discussed revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

