



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/15/2022 **VisitType:** Licensing Study

Arrival: 10:25 AM **Departure:** 4:10 PM

CCLC-39003

Carrington Academy at Majors

8150 Majors Road Cumming, GA 30041 Forsyth County
 (678) 455-0555 rikki.whitcomb@carringtonacademy.com

Regional Consultant

Dianne Clarke

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/15/2022	Licensing Study	Good Standing	
05/23/2022	LS POI Follow Up	Good Standing	
04/14/2022	Incident Investigation Closure	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L - Rm 2 - Older infants	Infants and One Year Olds	2	6	C	12	C	NA	NA	Free Play
Main	1R - Rm 1 - Young infants	Infants	1	3	C	12	C	NA	NA	Nap, Free Play
Main	2L - Rm 3 - 1 Year old		0	0	C	18	C	NA	NA	
Main	2R - Rm 4 - older 1's		0	0	C	16	C	NA	NA	
Main	3L - Rm 7 - 3's	Two Year Olds and Three Year Olds	2	15	C	20	C	NA	NA	Transitioning
Main	3R - Rm 5 - 2 yrs	One Year Olds and Two Year Olds	2	11	C	20	C	NA	NA	Transitioning
Main	4L - Rm 8 - Private Pre-k	Three Year Olds and Four Year Olds and Five Year Olds	2	13	C	20	C	NA	NA	Outside
Main	4R - Rm 6 - 3's		0	0	C	20	C	NA	NA	
Main	5L - Rm 12 - Ga. Pre-k	PreK	2	19	C	20	C	NA	NA	Centers
Main	5R - Rm 11 - Ga. Pre-k	PreK	2	18	C	20	C	NA	NA	Centers
Main	6L - Rm 10 - Ga Pre-k	PreK	3	19	C	20	C	NA	NA	Centers
Main	Middle Back - Rm 9 - Private Pre-k		0	0	C	20	C	NA	NA	
Main	Middle Front - Activity Room		0	0	C	22	C	NA	NA	

Total Capacity @35 sq. ft.: 240

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - right playground	37	C
Main	B - Left side	68	C
Main	C - Back	44	C
Main	Special Use - Water	9	C

Comments

Please be sure to contact the Forsyth County Department of Health, if there are outbreaks/clusters of positive COVID-19 cases immediately, and get their guidance. Please be sure to also complete a Required Report in DECAL KOALA for all individual cases of communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be electronically entered in DECAL KOALA effective August 2, 2021.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

For centers conducting transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

Provided updated staff orientation checklist.

Plan of Improvement: Developed This Date 09/15/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Rikki Whitcomb, Program Official

Date

Dianne Clarke, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 9/15/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that a fan was observed to not be secured.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 9/15/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1

Met

Child # 2

Met

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

Child # 4

Met

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Parent Names, Work Numbers

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that child #3 did not have their mother's work address and physician's information recorded on their enrollment information and child #5 did not have their mother and father's work address on their enrollment information.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 9/15/2022

Recited on 9/15/2022

	Facility
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591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 5/23/2022

Corrected on 9/15/2022

.25(13) The previous citation was observed to be corrected in that there were no hazardous items found in children's bags and no staff purses accessible. Please ensure that no hazards are accessible to children at all times including plungers.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the gate on the 1L playground leading to the parking lot was observed to have a gap of six inches.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 9/15/2022

Technical Assistance

591-1-1-.26(6) - Please ensure that the swing chain link coating is kept in good repair at all times.

Correction Deadline: 9/25/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Correction Deadline: 6/10/2022

Corrected on 9/15/2022

.10(4) - The previous citation was observed to be corrected in that the pad was observed to be in good repair. Please ensure that the changing pads are kept in good repair at all times.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Technical Assistance**

Technical Assistance

591-1-1-.13(6) - Please ensure that all children has a copy of their medical emergency forms and all information such as emergency contact and physician's information is completed.

Correction Deadline: 9/15/2022

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Correction Deadline: 5/23/2022

Corrected on 9/15/2022

.30(1)(b)3 - The previous citation was observed to be corrected in that there was a pleasant naptime environment observed. Please ensure that children have both sheets and blankets during naptime

Staff Records

Staff # 1	Met
Staff # 2	Met
Date of Hire: 12/15/2014	
Staff # 3	Met
Date of Hire: 09/12/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Staff # 5	Met
Date of Hire: 08/25/2020	
Staff # 6	Not Met
Date of Hire: 03/28/2022	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 07/26/2021	
Staff # 9	Met
Date of Hire: 11/07/2011	
Staff # 10	Met
Staff # 11	Met
Date of Hire: 03/06/2017	
Staff # 12	Met
Date of Hire: 08/13/2014	
Staff # 13	Met
Date of Hire: 06/03/2021	
Staff # 14	Met
Date of Hire: 08/01/2019	
Staff # 15	Met
Date of Hire: 02/01/2022	
Staff # 16	Met
Date of Hire: 08/31/2015	

Records Reviewed: 26**Records with Missing/Incomplete Components: 1**

Staff # 17	Met
Date of Hire: 08/17/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 18	Met
Staff # 19	Met
Date of Hire: 08/17/2017	
Staff # 20	Met
Date of Hire: 09/16/2019	
Staff # 21	Met
Staff # 22	Met
Date of Hire: 08/07/2017	
Staff # 23	Met
Date of Hire: 01/06/2013	
Staff # 24	Met
Date of Hire: 06/15/2022	
Staff # 25	Met
Date of Hire: 06/11/2018	
Staff # 26	Met
Date of Hire: 02/03/2020	

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

-Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

-Please ensure that records checks are redone if there is a six-month break in service.

-Please also ensure that satisfactory records checks are updated before the expiration date.

-Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.

-Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

591-1-1-.14 First Aid & CPR Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #6 did not have evidence of CPR and First Aid training.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 10/6/2022

Recited on 9/15/2022

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #6 did not have evidence of Health and Safety Orientation Training available.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 10/15/2022

Correction Deadline: 6/22/2022

Corrected on 9/15/2022

.33(5) - The previous citation was observed to be corrected in that training was observed to be completed for both staff. Please ensure that staff completes their annual training by December 31, 2022.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date. Discussed revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.