



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/8/2022 **VisitType:** Monitoring Visit **Arrival:** 2:00 PM **Departure:** 4:20 PM

CCLC-24259

Five Star Academy

97 Ozora Rd. Loganville, GA 30052 Gwinnett County
 (678) 638-7827 julie@myfivestarcademy.com

Regional Consultant

Dianne Clarke

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/08/2022	Monitoring Visit	Good Standing	
03/23/2022	Licensing Study	Good Standing	
01/18/2022	Complaint Investigation by Phone	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants	3	3	C	17	C	NA	NA	Free Play, Floor Play
Main	B 2R	One Year Olds	4	11	C	19	C	NA	NA	Snack
Main	C 3R	One Year Olds	3	11	C	18	C	NA	NA	Transitioning, Story, Snack
Main	D 4R	Two Year Olds	4	10	C	24	C	NA	NA	Snack
Main	E 3L Back	Two Year Olds	3	15	C	22	C	NA	NA	Outside
Main	F L 1R	Three Year Olds	2	9	C	16	C	22	C	Snack, Transitioning
Main	G L 2R	Three Year Olds	1	11	C	21	C	NA	NA	Snack
Main	H 1L		0	0	C	22	C	29	C	
Main	I 2L	GA PreK	4	20	C	22	C	29	C	Transitioning
Main	J R 1L	Four Year Olds	1	13	C	22	C	31	C	Snack, Transitioning
Total Capacity @35 sq. ft.: 203						Total Capacity @25 sq. ft.: 232				
Total # Children this Date: 103			Total Capacity @35 sq. ft.: 203			Total Capacity @25 sq. ft.: 232				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A 5-12 years	159	C
Main	PG B 1-4 Years	56	C

Comments

On this date, consultant followed up to previous visit and conducted an on-site monitoring visit. An admin review was completed, and a signature was obtained on the administrative review letter.

Reminders: Refer to the published communicable disease chart for guidance regarding communicable diseases. In most scenarios, only outbreaks/clusters should be reported to the local health districts.

Please be sure to contact the Gwinnett County Department of Health, only if there are outbreaks/clusters of positive COVID-19 cases immediately, and get their guidance. Please be sure to also complete a Required Report in DECAL KOALA for all individual cases of communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be electronically entered in DECAL KOALA effective August 2, 2021.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

For centers conducting transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

Provided updated staff orientation checklist.

Plan of Improvement: Developed This Date 08/08/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Julie Holzmeister, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

Date: 8/8/2022 **VisitType:** Monitoring Visit **Arrival:** 2:00 PM **Departure:** 4:20 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

A variety of equipment and toys were observed throughout the center.

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that there were air purifiers that were not secured:

- F L 1R: The air purifier was observed to not be secure on the cubbie shelf with a potential to tip over.
- G L 2R: The air purifier was observed to not be secure on the cubbie shelf with a potential to tip over.
- H 1L: The air purifier was observed to not be secure on the cubbie shelf with the potential to tip over.
- I 2L: The air purifier was observed to not be secure.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability. Please ensure that the air purifiers are not accessible to the children at all times. The owner stated that she will have it fixed right away.

Correction Deadline: 8/8/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the vents in the following classrooms were in need of cleaning or repair:

-E 3L Back: The vents in the bathroom and the classrooms were in need of cleaning. There were also water stained tiles observed in the classroom.

-H 1L: There was a water stain tile observed in the classroom.

-I 2L: The vents in the classroom and bathroom were observed to be in need of cleaning. The handwashing sink was observed to be draining slowly.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring. The provider stated that they are aware of the sink.

Correction Deadline: 8/12/2022

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Comment**

Playground observed to be clean and in good repair.

Technical Assistance

591-1-1-.26(6) - Please ensure to keep an eye on the swing chain links for rusting.

Correction Deadline: 8/18/2022

Food Service

591-1-1-.18 Kitchen Operations**Met****Correction Deadline: 3/23/2022****Corrected on 8/8/2022**

.18(5) - The previous citation was observed to be corrected in that the temperatures were maintained. Please ensure to check the thermostats to ensure that they are in working order and so that temperatures in the fridge and freezer can continue to be maintained.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 46**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 06/02/2021	
Staff # 2	Met
Date of Hire: 01/20/2008	
Staff # 3	Met
Date of Hire: 01/12/2021	
Staff # 4	Met
Date of Hire: 01/07/2019	
Staff # 5	Met
Date of Hire: 08/14/2015	
Staff # 6	Met
Date of Hire: 07/27/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 07/27/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 08/06/2020	
Staff # 9	Met
Date of Hire: 07/13/2018	
Staff # 10	Met
Date of Hire: 03/30/2021	

Staff # 11	Met
Date of Hire: 04/12/2013	
Staff # 12	Met
Date of Hire: 08/02/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13	Met
Date of Hire: 10/02/2017	
Staff # 14	Met
Date of Hire: 07/26/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15	Met
Date of Hire: 05/19/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16	Met
Date of Hire: 07/25/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 17	Met
Date of Hire: 02/27/2014	
Staff # 18	Met
Date of Hire: 04/04/2022	
Staff # 19	Met
Date of Hire: 09/17/2018	
Staff # 20	Met
Date of Hire: 03/17/2022	
Staff # 21	Met
Staff # 22	Met
Date of Hire: 11/26/2007	
Staff # 23	Met
Date of Hire: 05/27/2021	
Staff # 24	Met
Date of Hire: 03/10/2022	
Staff # 25	Met
Date of Hire: 01/05/2021	

Staff # 26 Date of Hire: 10/08/2020	Met
Staff # 27 Date of Hire: 06/09/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 28 Date of Hire: 10/28/2020	Met
Staff # 29 Date of Hire: 07/15/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 30 Date of Hire: 08/12/2021	Met
Staff # 31 Date of Hire: 02/02/2022	Met
Staff # 32 Date of Hire: 02/22/2022	Met
Staff # 33 Date of Hire: 08/16/2017	Met
Staff # 34 Date of Hire: 07/24/2017	Met
Staff # 35 Date of Hire: 08/01/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 36 Date of Hire: 09/22/2021	Met
Staff # 37 Date of Hire: 01/31/2019	Met
Staff # 38 Date of Hire: 04/01/2010	Met
Staff # 39	Met
Staff # 40 Date of Hire: 09/01/2021	Met

Staff # 41	Not Met
Date of Hire: 02/14/2022	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 42	Met
Date of Hire: 02/09/2022	
Staff # 43	Met
Date of Hire: 04/06/2022	
Staff # 44	Met
Date of Hire: 04/29/2022	
Staff # 45	Met
Date of Hire: 03/17/2022	
Staff # 46	Met
Date of Hire: 10/03/2017	

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete. -Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

- Please ensure that records checks are redone if there is a six-month break in service.
- Please also ensure that satisfactory records checks are updated before the expiration date.
- Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.
- Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

591-1-1-.14 First Aid & CPR Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #41 did not have current evidence of hands on CPR. The course was observed to be completed online.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 9/7/2022

591-1-1-.33 Staff Training

Met

Correction Deadline: 4/22/2022

Corrected on 8/8/2022

.33(5) - The previous citation was observed to be corrected in that the staff has completed their training for 2021. Please ensure that staff completes training prior to December 31 each year.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date. Discussed revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.