



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/23/2022 **VisitType:** Licensing Study

Arrival: 10:00 AM **Departure:** 12:00 PM

CCLC-24259

Five Star Academy

97 Ozora Rd. Loganville, GA 30052 Gwinnett County
 (678) 638-7827 julie@myfivestaracademy.com

Regional Consultant

Dianne Clarke

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/23/2022	Licensing Study	Good Standing	
01/18/2022	Complaint Investigation by Phone	Good Standing	
08/11/2021	Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants	2	9	C	17	C	NA	NA	Nap,Free Play,Feeding
Main	B 2R	One Year Olds	2	8	C	19	C	NA	NA	Circle Time
Main	C 3R	One Year Olds	3	10	C	18	C	NA	NA	Circle Time
Main	D 4R	Two Year Olds	2	8	C	24	C	NA	NA	Art
Main	E 3L Back	Two Year Olds	3	9	C	22	C	NA	NA	Centers
Main	F L 1R	Three Year Olds	2	13	C	16	C	22	C	Centers
Main	G L 2R	Three Year Olds	2	16	C	21	C	NA	NA	Centers
Main	H 1L	GA PreK	2	18	C	22	C	29	C	Centers
Main	I 2L	GA PreK	2	19	C	22	C	29	C	Transitioning
Main	J R 1L	Four Year Olds	2	11	C	22	C	31	C	Circle Time

Total Capacity @35 sq. ft.: 203

Total Capacity @25 sq. ft.: 232

Total # Children this Date: 121

Total Capacity @35 sq. ft.: 203

Total Capacity @25 sq. ft.: 232

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A 5-12 years	159	C
Main	PG B 1-4 Years	56	C
Main	PG C Infant	18	C

Comments

An Administrative Review was conducted on April 1, 2022 Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on March 23, 2022 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Reminders: Please be sure to contact the Gwinnett County Department of Health if there are positive COVID-19 cases immediately and get their guidance. Please also complete a Required Report in DECAL KOALA for all communicable diseases within 24 hours. Be sure to select “Notifiable Communicable Diseases” to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

As of August 2, 2021, all amendments are required to be entered in DECAL KOALA.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

If your center conducts transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

Plan of Improvement: Developed This Date 03/23/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Julie Holzmeister, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 8/11/2021

Corrected on 3/23/2022

.25(13) - The previous citation was observed to be corrected in that the toilet brushes were removed. Please ensure to remind staff that hazardous items must be inaccessible at all times.

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service

591-1-1-.18 Kitchen Operations**Not Met****Finding**

591-1-1-.18(5) requires the refrigeration of all perishable and potentially hazardous foods at 40 degrees Fahrenheit or below and served promptly after cooking. Freezer temperature shall be maintained at zero (0) degrees Fahrenheit or below. It was determined based on observation that the thermostats in the two two freezers were observed to be at 10 and 12 degrees.

POI (Plan of Improvement)

The Center will refrigerate foods as required, will train Staff on proper refrigerator and freezer temperature settings and monitor the settings. Food will be served promptly after cooking.

Correction Deadline: 3/23/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Redirection, positive reinforcement are used for discipline.

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

591-1-1-.36(7)(b) - Please ensure that the physician and emergency contact information is completed for all children participating in transportation.

Correction Deadline: 3/24/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Staff # 1 Date of Hire: 06/02/2021	Met
Staff # 2 Date of Hire: 01/20/2008	Met
Staff # 3 Date of Hire: 01/12/2021	Met
Staff # 4 Date of Hire: 01/07/2019	Met
Staff # 5 Date of Hire: 08/14/2015	Met
Staff # 6 Date of Hire: 08/06/2020	Met
Staff # 7 Date of Hire: 07/13/2018	Met
Staff # 8 Date of Hire: 03/30/2021	Met
Staff # 9 Date of Hire: 04/12/2013	Met
Staff # 10 Date of Hire: 07/30/2021	Met
Staff # 11 Date of Hire: 11/01/2021	Met
Staff # 12 Date of Hire: 10/02/2017	Met
Staff # 13 Date of Hire: 02/27/2014	Met
Staff # 14 Date of Hire: 09/17/2018	Met
Staff # 15 Date of Hire: 04/26/2021	Met

Staff # 16	Met
Date of Hire: 03/17/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 17	Met
Staff # 18	Met
Date of Hire: 08/01/2016	
Staff # 19	Met
Date of Hire: 11/26/2007	
Staff # 20	Met
Date of Hire: 05/27/2021	
Staff # 21	Met
Date of Hire: 08/09/2019	
Staff # 22	Met
Date of Hire: 03/10/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 23	Met
Date of Hire: 10/08/2020	
Staff # 24	Met
Date of Hire: 04/04/2016	
Staff # 25	Met
Date of Hire: 10/28/2020	
Staff # 26	Met
Date of Hire: 07/06/2021	
Staff # 27	Met
Date of Hire: 10/03/2021	
Staff # 28	Met
Date of Hire: 08/12/2021	
Staff # 29	Met
Date of Hire: 02/02/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 30	Met
Date of Hire: 02/22/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Records Reviewed: 43

Records with Missing/Incomplete Components: 1

Staff # 31 Date of Hire: 08/16/2017	Met
Staff # 32 Date of Hire: 07/24/2017	Met
Staff # 33 Date of Hire: 09/22/2021	Met
Staff # 34 Date of Hire: 01/31/2019 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 35 Date of Hire: 04/01/2010	Met
Staff # 36	Met
Staff # 37 Date of Hire: 09/01/2021	Met
Staff # 38 Date of Hire: 02/14/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 39 Date of Hire: 02/09/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 40 Date of Hire: 05/26/2021	Met
Staff # 41 Date of Hire: 02/17/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 42 Date of Hire: 03/17/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 43 Date of Hire: 10/03/2017	Met

Staff Credentials Reviewed: 18

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Criminal record checks were observed to be complete.

- Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.
- Please ensure that records checks are redone if there is a six-month break in service.
- Please also ensure that satisfactory records checks are updated before the expiration date.
- Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.
- Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

591-1-1-.33 Staff Training

Not Met

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff #34 did not have current evidence of ten hours of annual training for 2021.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 4/22/2022

591-1-1-.31 Staff(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Adequate supervision observed on this date. Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.