



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 1/20/2021 **VisitType:** Licensing Study

Arrival: 10:00 AM **Departure:** 1:30 PM

CCLC-24259

Five Star Academy

97 Ozora Rd. Loganville, GA 30052 Gwinnett County
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Regional Consultant

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
01/20/2021	Licensing Study	Good Standing	
07/27/2020	Monitoring Visit	Good Standing	
10/10/2019	Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants	4	8	C	17	C	NA	NA	Feeding, Floor Play, Nap
Main	B 2R	One Year Olds	2	9	C	19	C	NA	NA	Snack
Main	C 3R	One Year Olds	2	5	C	18	C	NA	NA	Outside, Diapering
Main	D 4R	Two Year Olds	2	13	C	24	C	NA	NA	Outside
Main	E 3L Back	Two Year Olds and Three Year Olds	2	11	C	22	C	NA	NA	Outside
Main	F L 1R	Three Year Olds and Four Year Olds	1	11	C	16	C	22	C	Centers
Main	G L 2R	Three Year Olds	2	14	C	21	C	NA	NA	Centers
Main	H 1L	GA PreK	2	19	C	22	C	29	C	Centers
Main	I 2L	GA PreK	2	21	C	22	C	29	C	Centers
Main	J R 1L	GA PreK	2	13	C	22	C	31	C	Circle Time

Total Capacity @35 sq. ft.: 203

Total Capacity @25 sq. ft.: 232

Total # Children this Date: 124

Total Capacity @35 sq. ft.: 203

Total Capacity @25 sq. ft.: 232

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A 5-12 years	159	C
Main	PG B 1-4 Years	56	C
Main	PG C Infant	18	C

Comments

An Administrative Review was conducted on January 19, 2021. Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on January 20, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on September 30, 2020 was reviewed during the virtual inspection.

Shared FAQ regarding Rule Changes effective October 1, 2020 and the new updated Infant feeding plan.

Plan of Improvement: Developed This Date 01/20/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation’s (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI’s website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.



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Findings Report

Date: 1/20/2021 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 1:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Discussed regarding ensuring that work addresses are completed for families.

Correction Deadline: 1/20/2021

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing requirements were discussed with the Director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discussed proper medication documentation and procedures. Discussed that all information should be completed on the medication form.

Policies and Procedures

591-1-1-.22 Parental Access**Met****Comment**

591-1-1-.22 - Parental access requirements were met per the COVID-19 guideline.

Correction Deadline: 1/20/2021

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. A current/completed inspection was observed for all vehicles used in transporting children this date. The inspections were observed for vehicle tag number RCI 5063, RCI 5664 and CAR 7569 all completed on July 2, 2020.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 45**Records with Missing/Incomplete Components: 2**

Staff # 1	Met
Date of Hire: 12/23/2020	
Staff # 2	Met
Date of Hire: 01/20/2008	
Staff # 3	Met
Date of Hire: 01/07/2019	
Staff # 4	Met
Date of Hire: 08/14/2015	
Staff # 5	Not Met
Date of Hire: 11/26/2019	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 6	Met
Date of Hire: 08/03/2020	
Staff # 7	Met
Date of Hire: 07/13/2018	
Staff # 8	Met
Date of Hire: 01/28/2016	
Staff # 9	Met
Date of Hire: 10/20/2020	

Staff # 10 Date of Hire: 04/12/2013	Met
Staff # 11 Date of Hire: 08/26/2016	Met
Staff # 12 Date of Hire: 03/27/2019	Met
Staff # 13 Date of Hire: 10/02/2017 <u>"Missing/Incomplete Components"</u> .31(2)(b)2.-Staff Qualifications-Education Missing	Not Met
Staff # 14 Date of Hire: 12/28/2020	Met
Staff # 15 Date of Hire: 03/26/2018	Met
Staff # 16 Date of Hire: 02/27/2014	Met
Staff # 17 Date of Hire: 09/17/2018	Met
Staff # 18 Date of Hire: 10/28/2018	Met
Staff # 19	Met
Staff # 20 Date of Hire: 07/28/2016	Met
Staff # 21 Date of Hire: 11/26/2007	Met
Staff # 22 Date of Hire: 05/04/2018	Met
Staff # 23 Date of Hire: 01/13/2021	Met
Staff # 24 Date of Hire: 09/09/2019	Met

Staff # 25 Date of Hire: 07/22/2016	Met
Staff # 26 Date of Hire: 05/28/2016	Met
Staff # 27 Date of Hire: 09/09/2019	Met
Staff # 28 Date of Hire: 07/29/2019	Met
Staff # 29 Date of Hire: 12/31/2019	Met
Staff # 30 Date of Hire: 10/28/2020	Met
Staff # 31 Date of Hire: 01/13/2020	Met
Staff # 32	Met
Staff # 33 Date of Hire: 01/04/2021	Met
Staff # 34 Date of Hire: 12/04/2020	Met
Staff # 35 Date of Hire: 10/09/2019	Met
Staff # 36 Date of Hire: 08/16/2017	Met
Staff # 37 Date of Hire: 07/24/2017	Met
Staff # 38 Date of Hire: 01/31/2019	Met
Staff # 39 Date of Hire: 04/01/2010	Met
Staff # 40	Met

Date of Hire: 01/04/2021

Staff # 41 Met

Date of Hire: 10/23/2020

Staff # 42 Met

Date of Hire: 12/07/2020

Staff # 43 Met

Date of Hire: 12/07/2020

Staff # 44 Met

Date of Hire: 08/01/2018

Staff # 45 Met

Date of Hire: 10/03/2017

Staff Credentials Reviewed: 18

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Criminal record checks were observed to be complete. Discussed regarding ensuring that staff with a national background check is never left by themselves until they received their completed satisfactory records check determination and reminder to complete renewal for staff before expiring.

Comment

Director provided 24 files for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR for all staff eligible.

591-1-1-.33 Staff Training Met

Correction Deadline: 8/26/2020

Corrected on 1/20/2021

.33(3) - The previous citation was observed to be corrected in that all eligible has completed Health and Safety Orientation Training. Please remember to have staff complete their training before the 90 days expire.

591-1-1-.31 Staff(CR) Not Met

Comment

591-1-1-.31(13) -A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on September 30, 2020.

Correction Deadline: 1/20/2021

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that staff #5 hired on November 26, 2019 as an assistant teacher and staff #13 hired on October 2, 2017 did not have current evidence of a completed education credential.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience. The two teachers are currently in the process of obtaining the credentials.

Correction Deadline: 4/20/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Adequate supervision observed on this date.