



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/24/2021 **VisitType:** Licensing Study

Arrival: 2:00 PM

Departure: 3:40 PM

CCLC-152

The Sunshine House #74

3679 Hwy 124 Snellville, GA 30039 Gwinnett County
(770) 972-1117 center74@sshhouse.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

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dianne.clarke@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|--------------------------------|---------------|--|
| 08/24/2021 | Licensing Study | Good Standing | |
| 03/03/2021 | Monitoring Visit | Good Standing | |
| 09/04/2020 | Incident Investigation Closure | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|---------------------|---------------------------------|---------------------------------|----------|------|---------------------------------|--------------|------------|--------------|---------------|
| Main | 1st Left | GA PreK | 2 | 13 | C | 23 | C | NA | NA | Circle Time |
| Main | Entrance Front | | 0 | 0 | C | 20 | C | NA | NA | |
| Main | Left 1st Right | GA PreK | 2 | 13 | C | 22 | C | NA | NA | Centers |
| Main | Left 2nd Left | GA PreK | 2 | 15 | C | 28 | C | NA | NA | Transitioning |
| Main | Left Back Right | GA PreK | 2 | 11 | C | 19 | C | 27 | C | Transitioning |
| Main | Right End | Three Year Olds | 1 | 2 | C | 31 | C | NA | NA | Centers |
| Main | Right Front - Left | One Year Olds and Two Year Olds | 1 | 5 | C | 23 | C | 32 | C | Free Play |
| Main | Right Front - Right | | 0 | 0 | C | 17 | C | NA | NA | Not In Use |
| Total Capacity @35 sq. ft.: 183 | | | | | | Total Capacity @25 sq. ft.: 200 | | | | |
| Total # Children this Date: 59 | | | Total Capacity @35 sq. ft.: 183 | | | Total Capacity @25 sq. ft.: 200 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|----------------|----------------------|-----------------------|
| Main | PG 1st Left | 19 | C |
| Main | PG 2nd Left | 29 | C |
| Main | PG Front Right | 42 | C |
| Main | PG Middle | 131 | C |

Comments

An Administrative Review was conducted on August 19, 2021. Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on August 24, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Reminders: Please be sure to contact the Gwinnett County Department of Health if there are positive COVID-19 cases immediately and get their guidance. Please also complete a Required Report in DECAL KOALA for all communicable diseases.


Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be entered in DECAL KOALA beginning August 2, 2021.



Plan of Improvement: Developed This Date 08/24/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation’s (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI’s website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Charese Davis, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

Date: 8/24/2021 **VisitType:** Licensing Study **Arrival:** 2:00 PM **Departure:** 3:40 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Please ensure that when parents work from home, they include this information on their enrollment form under their work address.

Correction Deadline: 8/24/2021

| |
|-----------------|
| Facility |
|-----------------|

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the mulch on PG Middle did not have adequate mulch in the following areas:

- there were two inches at the bottom of the yellow slide where three inches were needed
- there were four inches on the sides of the yellow slide where six inches were needed
- there were four inches at the bottom of the fireman pole where six inches were needed

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 9/3/2021

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that there were weeds observed throughout the area with the climbing structure on PG Middle.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 8/24/2021

| |
|---------------------------|
| Health and Hygiene |
|---------------------------|

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Comment

Please make sure that all required signs are posted and up to date.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The teachers stated that redirection is used for discipline.

591-1-1-.36 Transportation(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. A current/completed inspection was observed for all vehicles used in transporting children this date. The vehicle inspection was observed to be completed for AVX 8494 on March 31, 2021, BUZ 8681 on July 14, 2021, AVX 8499 on February 23, 2021 and QRP 7773 on July 23, 2021. The current vehicle being used for transportation is AVX 8494.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Complete documentation of transportation observed. The consultant observed transportation on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date. Discussed regarding ensuring to remove mats that are not being used and are not in good repair.

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 1

Staff # 1

Not Met

Date of Hire: 08/28/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 2

Met

Date of Hire: 08/10/2009

Staff # 3

Met

Date of Hire: 08/26/2019

Staff # 4

Met

Date of Hire: 08/07/2001

Records Reviewed: 15**Records with Missing/Incomplete Components: 1**

| | |
|--|-----|
| Staff # 5 | Met |
| Staff # 6 | Met |
| Staff # 7 Date of Hire: 09/12/2011 | Met |
| Staff # 8 Date of Hire: 07/18/2015 | Met |
| Staff # 9 Date of Hire: 07/29/2019 | Met |
| Staff # 10 Date of Hire: 10/16/2013 | Met |
| Staff # 11 Date of Hire: 08/03/2021 | Met |
| Staff # 12 Date of Hire: 07/26/2021 | Met |
| Staff # 13 Date of Hire: 07/25/2016 | Met |
| Staff # 14 | Met |
| Staff # 15 Date of Hire: 02/01/1999 | Met |

Staff Credentials Reviewed: 13

| | |
|---|------------|
| 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) | Met |
|---|------------|

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Criminal record checks were observed to be complete. Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry. Please ensure that records checks are redone if there is a six-month break in service. Please also ensure that satisfactory records checks are updated before the expiration date. Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.

| | |
|--|----------------|
| 591-1-1-.14 First Aid & CPR | Not Met |
|--|----------------|

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #1 did not have current evidence of CPR and First Aid.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date. The provider stated that they will schedule a class for staff to complete the training.

Correction Deadline: 9/23/2021

591-1-1-.31 Staff(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff observed to be compliant with applicable laws and regulations.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Adequate supervision observed on this date. Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.