



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 7/27/2022 **VisitType:** Licensing Study

Arrival: 12:40 PM

Departure: 4:05 PM

CCLC-152

The Sunshine House #74

3679 Hwy 124 Snellville, GA 30039 Gwinnett County
 (770) 972-1117 center74@sshhouse.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/27/2022	Licensing Study	Good Standing	
02/02/2022	Monitoring Visit	Good Standing	
08/24/2021	Licensing Study	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left		0	0	C	23	C	NA	NA	
Main	Entrance Front	Infants and One Year Olds	2	6	C	20	C	NA	NA	Nap,Feeding
Main	Left 1st Right		0	0	C	22	C	NA	NA	
Main	Left 2nd Left		0	0	C	28	C	NA	NA	
Main	Left Back Right	Five Year Olds and Six Year Olds and Over	2	9	C	19	C	27	C	Free Play
Main	Right End	Three Year Olds and Four Year Olds	2	13	C	31	C	NA	NA	Nap
Main	Right Front - Left	One Year Olds and Two Year Olds and Three Year Olds	2	13	C	23	C	32	C	Nap
Main	Right Front - Right		0	0	C	17	C	NA	NA	

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 200

Total # Children this Date: 41

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 200

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG 1st Left	19	C
Main	PG 2nd Left	29	C
Main	PG Front Right	42	C
Main	PG Middle	131	C

Comments

On this date, consultant followed up to previous visit and conducted an on-site Licensing study. Consultant requested provider submit required documents for the Administrative Review process. An admin review was completed, and a signature was obtained on the administrative review letter.

Reminders: Refer to the published communicable disease chart for guidance regarding communicable diseases. In most scenarios, only outbreaks/clusters should be reported to the local health districts.

Please be sure to contact the Gwinnett County Department of Health, only if there are outbreaks/clusters of positive COVID-19 cases immediately, and get their guidance. Please be sure to also complete a Required Report in DECAL KOALA for all individual cases of communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be electronically entered in DECAL KOALA effective August 2, 2021.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

For centers conducting transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

Provided updated staff orientation checklist

Plan of Improvement: Developed This Date 07/27/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Charese Davis, Program Official

Date

Dianne Clarke, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 7/27/2022 **VisitType:** Licensing Study

Arrival: 12:40 PM

Departure: 4:05 PM

CCLC-152

The Sunshine House #74

3679 Hwy 124 Snellville, GA 30039 Gwinnett County
(770) 972-1117 center74@sshhouse.com

Mailing Address
Same

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Parent Names, Work Numbers	
Child # 4	Met
Child # 5	Met

Technical Assistance

591-1-1-.08(1) - Please ensure that parents are completing their information on their enrollment form including their complete work address.

Correction Deadline: 7/27/2022

Facility

591-1-1-.06 Bathrooms**Not Met****Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the fans were observed to not be functioning in the following classrooms:

- Left 1st Left: The fans were not functioning in the bathrooms.
- Left Back Right: The fan was not functioning in the girls bathroom.
- Right End: The fans were not functioning in the bathrooms.
- Right Front Left: The fan was not working in the bathroom.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 8/26/2022

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following repairs and cleaning were needed:

- Left 1st Left: The light cover was missing in the boys bathroom. Also, in the classroom, there was a missing tile in the ceiling near the window and the vents were dusty.
- Left 1st Right: The vents in the bathroom were in need of cleaning. The light in the girls bathroom was not working.
- Left 2nd Left: The vents in the boys and girls bathrooms were observed to be dusty.
- Left Back Right: The vents in the bathroom and classroom were dusty and need cleaning.
- Right End: The vents in the bathrooms needed to be cleaned. Also, the vents in the classroom needed to be cleaned.
- Right Front Left: The vent was dusty in the bathroom. There was also a cob web observed in the left corner.
- Right Front Right: The vents in the classroom and bathroom were dusty.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 8/12/2022

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on a review of records that the following hazards were observed on the fence:

-PG 2nd Left: There was a four and a half inch gap at the bottom of the fence in the third and fifth sections from the double gate. There was a five and a half inch hole at the bottom of the fence in the 9th section on the left. There was also a five and a half inch hole in the second section of the fence on the left from the gate. Further, there was a damaged fence in the first and second section from left to right. A six inch gap was observed at the bottom of the gate which separates the first and second left playground. Near the Left Back Right classroom, there was a space at the bottom of the concrete slab from the entrance/exit of the classroom. Please keep an eye on the bottom of the fence towards the back of the playground.

-PG Front Right: There was a four and a half inch gap at the bottom of the gate leading to the parking lot.

-PG Middle: There was a five and a half to six inch gap at the bottom of the back fence to the left in section one and two from left to right. The gate which separates the middle and second left playground was leaning and a seven inch hole at the bottom.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 8/26/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were observed:

-PG 2nd Left: There was chipping paint on the green pole between the regular swings. The PVC piping was observed to be detached in two areas on the left corner.

-PG Front Right: The cover near the back right classroom was missing from the tap. The siding was observed to have a green substance and accessible to the children. There were exposed rocks near the sidewalk and the walkway was not flushed with the dirt causing a tripping hazard.

-PG Middle: The dirt was observed to be washed away near the shaded area on the right and roots were exposed. There were two holes in the dirt observed on the playground near the shaded area. There was also a dark substance on the side of the building near the left back right classroom.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 8/19/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Not Met

Comment

Complete documentation of transportation observed.

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the second and fourth right seats, and first and second left seats were observed to have the foam exposed on vehicle tag number AVX 8494.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 7/28/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30(1)(b)1 - Please ensure that staff tape torn mat until they can be repaired or replaced.

Correction Deadline: 7/27/2022

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

Staff # 1
Date of Hire: 08/10/2009

Met

Staff # 2
Date of Hire: 08/26/2019

Met

Staff # 3
Date of Hire: 03/06/2001

Met

Staff # 4
Date of Hire: 06/27/2022

Met

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5
Date of Hire: 05/10/2022

Met

Staff # 6
Date of Hire: 06/27/2022

Met

Reminder - Health & Safety training is required within 90 calendar days of hired

Records Reviewed: 19**Records with Missing/Incomplete Components: 0**

Staff # 7 Date of Hire: 09/12/2011	Met
Staff # 8 Date of Hire: 07/25/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 9 Date of Hire: 07/18/2015	Met
Staff # 10 Date of Hire: 06/27/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 11 Date of Hire: 07/25/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12 Date of Hire: 07/29/2019	Met
Staff # 13 Date of Hire: 06/27/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 14 Date of Hire: 06/27/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15 Date of Hire: 10/16/2013	Met
Staff # 16 Date of Hire: 05/16/2022	Met
Staff # 17 Date of Hire: 07/25/2016	Met
Staff # 18 Date of Hire: 07/12/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 19 Date of Hire: 02/01/1999	Met

Staff Credentials Reviewed: 8**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met**

Comment

Criminal record checks were observed to be complete.

-Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

-Please ensure that records checks are redone if there is a six-month break in service.

-Please also ensure that satisfactory records checks are updated before the expiration date.

-Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.

-Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date. Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.