



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/1/2021 **VisitType:** Monitoring Visit

Arrival: 10:00 AM

Departure: 11:30 AM

CCLC-36438

Bright Minds Afterschool Program, LLC Childcare and Learning Academy

5898 Hwy 85 Riverdale, GA 30274 Clayton County
(770) 994-7279 aljami@brightmindsinc.org

Mailing Address
Same

Regional Consultant

Jennifer Bailey

Phone: (770) 357-7024

Fax: (770) 357-7023

jennifer.bailey@dec.al.gov

Joint with: Brionne Higgins

Quality Rated: ★

Compliance Zone Designation		
12/01/2021	Monitoring Visit	Good Standing
04/29/2021	Licensing Study	Good Standing
03/19/2021	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (infant)	Infants	10	4	C	14	C	NA	NA	Feeding
Main	B (1 year olds)	One Year Olds and Two Year Olds	1	7	C	15	C	NA	NA	Art
Main	C (2 year olds)		0	0	C	14	C	NA	NA	Not In Use
Main	D (3 yr olds)		0	0	C	15	C	NA	NA	Not In Use
Main	E (4/5 year olds)	Four Year Olds	1	9	C	25	C	NA	NA	Art
Main	F - upstairs		0	0	C	110	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 193						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 20			Total Capacity @35 sq. ft.: 193			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Middle	21	C
Main	Playground 3- Far Right	65	C
Main	Playground I	25	C

Comments

Background checks were all reviewed on November 30, 2021. A virtual inspection was conducted on December 1, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Aljami Durham, Program Official

Date

Jennifer Bailey, Consultant

Date

Brionne Higgins, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Comment

Center appears clean and well maintained.

Technical Assistance

591-1-1-.25(13) - Discussed ensuring that items that read keep out of reach of children are stored inaccessible (i.e. wipes) with the Director.

Correction Deadline: 12/1/2021

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair. Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather. Fall zones and resilient surface.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper knowledge of handwashing and hygiene.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Staff stated proper knowledge and that discussion/redirection is used.

591-1-1-.36 Transportation(CR)**Technical Assistance****Comment**

A current/completed inspection was observed for three vehicles used in transporting children this date. Vehicles CLE9468, CLE9476, and PKF531 were observed onsite and in good repair, and had fire extinguishers and first aid kits.

Technical Assistance

591-1-1-.36(4)(b) - Discussed ensuring that the vehicles are kept clean and monitoring for trash with the Director.

Correction Deadline: 12/2/2021

Technical Assistance

591-1-1-.36(7)(c)2. - Discussed ensuring that a mark or symbol is documented for each child on the transportation log with the Director on this date.

Correction Deadline: 12/2/2021

Technical Assistance

591-1-1-.36(7)(c)3. - Discussed ensuring that arrival and departure times as well as load and unload times are documented. Additionally, discussed ensuring that the times accurately reflect each individual route taken. For example, if the vehicle returns to the Center and loads more children.

Correction Deadline: 12/2/2021

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Staff Records**Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Staff # 2 Met

Date of Hire: 08/01/2013

Staff # 3 Met

Date of Hire: 07/11/2019

Staff # 4 Met

Date of Hire: 06/03/2021

Staff # 5 Met

Date of Hire: 06/03/2021

Staff # 6 Met

Date of Hire: 09/21/2015

Staff # 7 Met

Date of Hire: 02/09/2017

Staff # 8 Met

Date of Hire: 06/03/2021

Staff # 9 Met

Date of Hire: 07/12/2026

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10 Met

Date of Hire: 11/14/2018

Staff # 11 Met

Date of Hire: 07/21/2017

Staff # 12 Met

Date of Hire: 08/19/2021

Staff # 13 Met

Date of Hire: 05/15/2020

Staff # 14 Met

Date of Hire: 09/03/2021

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete. Discussed staff returning after a six month break in the childcare industry with the Director.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.