



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 4/11/2023

VisitType: EX-Monitoring

Arrival: 3:45PM

Departure: 5:00PM

EX-48623 EXMT-14176 EX-1 - Government
Troup County ACE- Callaway Elementary School

2200 Hammett Rd., LaGrange GA 30241 Troup
County
(706) 845-2059 hillta@troup.org

Mailing Address

PO Box 1228, GA 30241

Regional Consultant

Jessica Bailey

Phone: (678) 891-4934

Fax: (770) 357-3233

jessica.bailey@dec.state.ga.gov

Joint with:

Table with columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include dates, monitoring types, and various action levels (P1, P2, P3, I1, I2, I3, D).

Staff: Child Ratios

Table with columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows include Cafeteria, Gym, Playground, and Stem.

Group Sizes Met? N

Total # Non-Care Staff Present: 1

#Staff Count: 2

#Children Count: 9

Comments:

An in-person visit was conducted on April 11, 2023 for the purpose of CAPS Monitoring.

Corrective Action Plan: No Plan Developed



Please refer the website, http://www.dec.state.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



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**(Summary Report)**

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**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-F Equipment & Toys(CS) Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**EX-HS-Q Swimming Pools & Water-related Activities(CS) N/A**

**Comment**

Program does not provide swimming activities.

**Exemptions**

**EX-HS-X Exemption Requirements Met**

**Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

**Facility**

**EX-HS-L Physical Plant(CS) Met**

**Comment**

No hazards observed accessible to children on this date.

**EX-HS-M Playgrounds(CS) Met**

**Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

**EX-HS-U Diapering Areas & Practices(CS) N/A**

**Comment**

No diapered children are enrolled.

**EX-HS-H Hygiene Met**

**Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

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**EX-HS-.I Medications(CS)****N/A****Comment**

Medication is not dispensed

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**Policies and Procedures****EX-HS-.J Operational Policies & Procedures****Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

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**EX-HS-.T Required Reporting****Met****Comment**

There were no incidents or injuries that required reporting.

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**Safety****EX-HS-.E Discipline(CS)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**EX-HS-.S Field Trips****N/A****Comment**

No field trips are offered

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**EX-HS-.R Transportation(CS)****N/A****Comment**

Program does not provide routine transportation.

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**Sleeping & Resting Equipment****EX-HS-.V Safe Sleeping and Resting Requirements(CS)****N/A****Comment**

No safe sleep policies are necessary.

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**Staff Records****Records Reviewed: 6****Records with Missing/Incomplete Components: 0**

Staff's Name [# 1]: Kendrick, Patricia

Met

Staff's Name [# 2]: Laye, Jacqueline

Met

Staff's Name [# 3]: McCann, Robyn

Met

Staff's Name [# 4]: McDougal, Carissa

Met

Date of Hire: 03/17/2023

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 5]: Segrest, Amanda

Met

Staff's Name [# 6]: Williams, Dexter

Met

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**EX-HS-D Criminal Records and Comprehensive Background Checks(CS)****Met****Comment**

Criminal record checks were observed to be complete. The specialist reviewed satisfactory comprehensive record check determinations for five of five employees on this date.

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**EX-HS-W First Aid & CPR****Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

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**EX-HS-P Staff Training****Met****Comment**

Observed training for all staff members on this date.

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<b>Staffing and Supervision</b>
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**EX-HS-O Staff:Child Ratios and Supervision(CS)****Met****Comment**

Adequate supervision observed on this date.