



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 9/28/2021

VisitType: EX-Monitoring

Arrival: 2:30PM

Departure: 3:15PM

**EX-43158 EXMT-5258 EX-7 - Day camp
Club Xhell - Camp Xpressions**

216 Valley Hill Road, Southwest, Riverdale GA
30274 Clayton County
(323) 251-1115 cwinston@clubxhell.org

Mailing Address

P.O. Box 454, GA 30290

Regional Consultant

Jessica Bailey

Phone: (678) 891-4934

Fax: (770) 357-3233

jessica.bailey@dec.state.ga.gov

Joint with: Sarah Benton

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
9/28/2021	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Auditorium		0	0	N	
Backstage Area		0	0	N	
Computer Lab		0	0	N	
Dance studio		0	0	N	
Game Room		0	0	N	
Kitchen Area		0	0	N	

Group Sizes Met? N

Total # Non-Care Staff Present: 1

#Staff Count: 0

#Children Count: 0

Comments:

This visit was performed as a CAPS monitoring visit.

A licensed program is located at this address. The provider stated that the licensed program only operates during the school year and the exempt program only operates during school breaks and summer. The consultant discussed combining the programs with the provider on this date.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-F Equipment & Toys (CS)

Met

Comment

Discussed adding equipment and toys to enhance variety.

Comment

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-Q Swimming Pools & Water-related Activities (CS)

Met

Comment

Swimming activities provided off site. The consultant discussed with the director appropriate supervision and ratios when providing swimming activities. Additionally, the consultant discussed swimming permission forms and required documentation.

Exemptions

EX-HS-X Exemption Requirements (NCP)

Met

Comment

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility

EX-HS-B

Technical Assistance

Technical Assistance

EX-HS-B(4) - Please ensure that bathroom tools are secured out of reach of children.

EX-HS-L Physical Plant (NCP)

Met

Comment

Observed approval from the Department, local zoning authorities, fire safety agencies and local building authorities on this date.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

EX-HS-M Playgrounds (CS)

Met

Comment

The program administrator stated that there is no playground provided.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)

N/A

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)

Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

EX-HS-.I Medications (CS)

Met

Comment

Discussed proper medication documentation and procedures.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)

Met

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting (NCP)

Met

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S

Met

Comment

No field trips are offered at this time. The consultant discussed field trip documentation with the provider in the event of field trips in the future.

EX-HS-.E Discipline (CS)

Met

Comment

There were no children enrolled on this date. The program's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

EX-HS-.R Transportation (CS)

Met

Comment

There were no children enrolled on this date. The van used for transportation was not present on this date. The consultant discussed the requirements of keeping a first aid kit and fire extinguisher on the van when it is in use. The provider stated that they had not provided transportation since their last monitoring visit.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)

N/A

Comment

Program serves school age children only. No safe sleep policies are necessary.

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 03/01/2021

Staff # 2

Met

Date of Hire: 08/06/2020

Staff # 3 Met

Date of Hire: 03/23/2021

Staff # 4 Met

Date of Hire: 03/01/2021

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Met

Comment

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP) Met

Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training (NCP) Met

Comment

EX-HS-.P(4) - The consultant discussed the ten hour annual staff training requirement with the provider on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS) Met

Comment

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.