

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

LaTanya Barber-Swift

Phone: (470) 346-1054

Date: 2/8/2021 VisitType: Monitoring Visit Arrival: 1:00 PM Departure: 2:00 PM

CCLC-38937 Regional Consultant

Romper Room Playschool

221 Edison Drive Albany, GA 31705 Dougherty County (229) 420-4554 ceciliajenkins1003@gmail.com

29) 420-4554 ceciliajenkins1003@gmail.com Fax: (678) 302-3041 debrik.perry@decal.ga.gov

Mailing Address

Same

The following information is associated with a Monitoring Visit:

Activities	and Equipment
591-1-112 Equipment & Toys(CR)	Met
Comment	
A variety of equipment and toys were observed throughout the center.	
591-1-135 Swimming Pools & Water-related Activities(CR)	Met
Comment	
Center does not provide swimming activities.	
	Facility
591-1-119 License Capacity(CR)	Met
Comment	
Licensed capacity observed to be routinely met by center.	
591-1-125 Physical Plant - Safe Environment(CR)	Met
Comment	
Please be mindful to keep items that pose a hazard inaccessible to children.	
591-1-126 Playgrounds(CR)	Met
Correction Deadline: 10/26/2020	
Corrected on 2/8/2021	
Previous citation corrected. Consultant observed the playground's fence to be meaning the back right gate has been adjusted and is clear of any entrapment hazards.	asured over feet tall.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Consultant discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Comment

Consultant discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/wind pipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Correction Deadline: 2/8/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Commen

No children enrolled who require diapering. School age children attend only for after school hours.

591-1-1-.17 Hygiene(CR)

Met

Comment

Hand washing and sanitizing requirements were discussed with the Director on February 8, 2021.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on February 8, 2021.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Infant sleep requirements was not directly observed during the virtual walk through. Regulations regarding sleep requirements were discussed with the Director on February 8, 2021.

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Staff's Name [# 1]: Darity, Latoya Met

Staff's Name [# 2]: Ebron, collela Met

Date of Hire: 03/14/2018

Staff's Name [# 3]: Hall, Jacquelyn Met

Date of Hire: 08/31/1999

Staff's Name [# 4]: Hunt, Orzella Met

Date of Hire: 10/23/2020

Staff's Name [# 5]: Jackson, Keiarra Met

Staff's Name [# 6]: Jenkins, Cecilia Met

Staff's Name [# 7]: Lennear, Lawanda Met

Date of Hire: 12/30/2019

Staff's Name [# 8]: Milledge, Constino

Staff's Name [# 9]: Moore, Amanda Met

Date of Hire: 10/23/2020

Staff's Name [# 10]: Wright, Cagina Met

Date of Hire: 05/15/2019

Staff Credentials Reviewed: 4

Staff's Name: Jenkins, Cecilia (Director)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Center-Based Preschool CDA	2/1/2013		2/1/2018 12:00:00 AM

Staff's Name: Milledge, Constino (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Other Degree	2/1/2009		

Staff's Name: Hall, Jacquelyn (Director)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Center-Based Infant Toddler CDA			6/1/2022 12:00:00 AM

Description	Date Earned	Date Enrolled	Date Expired
Technical College Certificate of Credit (TCC)	5/20/2001		

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 10/19/2020

Corrected on 2/8/2021

Previous citation corrected. Based a review of staff files, it was determined that all staff had received the required Criminal records check and completed the complete application process.

Correction Deadline: 10/19/2020

Corrected on 2/8/2021

Previous citation corrected. Based on a review of staff files, it was determined that each employee had current determination satisfaction letters on file.

Correction Deadline: 10/19/2020

Corrected on 2/8/2021

Previous citation corrected. Based on a review of staff files, it was determined that all staff had current criminal record check letters uploaded and ported over into the facility's file.

591-1-1-.24 Personnel Records

Met

Correction Deadline: 10/24/2020

Corrected on 2/8/2021

Previous citation corrected. The Director provided information based on staff files to determine that employees are being kept on hand at the facility.

591-1-1-.31 Staff(CR) Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

Comment

Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Correction Deadline: 10/23/2020

Corrected on 2/8/2021

Previous citation corrected. Consultant observed each classroom to have the required supervision and proper ratio count.



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Cover Sheet

Date: 5/27/2021 Arrival: 10:00 AM Departure: 11:00 AM VisitType: POI Follow Up

CCLC-27608 Regional Consultant

Deficient

Heritage Hills Early Learning Center

2987 Highway 212 SW Conyers, GA 30094 Rockdale County (770) 922-2027 lisadawkins2@hotmail.com

Fax: (678) 302-3041 latanya.barber-swift@decal.ga.gov

LaTanya Barber-Swift

Phone: (470) 346-1054

Mailing Address Same





Compliance Zone Designation						
05/27/2021	POI Follow Up	Good Standing				
05/03/2021	Complaint Closure	Good Standing				
04/22/2021	Licensing Study	Good Standing				

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support Program performance is demonstrating a need for improvement in meeting

Program is not demonstrating an acceptable level of performance in meeting

the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/P 115	Infants	2	6	С	10	С	NA	NA	Floor Play
Main	B/ P113	One Year Olds	2	5	С	10	С	NA	NA	Circle Time
Main	C/ P117	One Year Olds	2	7	С	14	С	NA	NA	Outside
Main	D/ P112	Two Year Olds	2	7	С	14	С	NA	NA	Circle Time
Main	E/ P111	Three Year Olds	2	14	С	14	С	NA	NA	Free Play
Main	F/ P 109		0	0	С	14	С	NA	NA	Not In Use
Main	P 107		0	0	С	15	С	NA	NA	Not In Use
Main	P102	PreK	1	9	С	19	С	NA	NA	Free Play
Main	P104		0	0	С	15	С	21	С	Not In Use
Main	P105		0	0	С	19	С	NA	NA	Not In Use
Main	Upstairs Kdg Rm 217	Six Year Olds and Over	2	13	С	14	С	NA	NA	Homework
		Total Capacity @35 sq. ft.: 158 Total Capacity @25 sq. ft.: 164				25 sq.				

Total # Children this Date: 61

Total Capacity @35 sq. ft.: 158

Total Capacity @25 sq.

ft.: 164

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Room	58	С
Main	S/A Playground	53	С

An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 05/27/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an





Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

isa Dawkins, Program Official	Date	LaTanya Barber-Swift, Consultant	Date	



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Compliance and Enforcement Determination Worksheet

Date: 2/8/2021 VisitType: Monitoring Visit Arrival: 1:00 PM Departure: 2:00 PM

CCLC-38937 Romper Room Playschool

221 Edison Drive Albany, GA 31705 Dougherty County (229) 420-4554 ceciliajenkins1003@gmail.com

Regional Consultant LaTanya Barber-Swift

Phone: (470) 346-1054 Fax: (678) 302-3041 debrik.perry@decal.ga.gov

Mailing Address

Same

	Repeat Rule Violations							
Repeat Rule	Severity on Current Visit	#Times of Rule Cited	Points for # of Times Cited (Points Calculation #1)	Highest Severity Level (12 mos)	Points for Highest Severity Level (Points Calculation #2)			
		Total Points for Times Cited:	0	Total Points for Severity Level:				

Points for Prior Class C/D Rule Violations					
Date	VisitType		Points For Highest Severity Level (Points Calculation #3)		
		Total Points for Severity Level:	0		

<u>Points Total</u>					
#1 - Repeat Violation Points:	0				
#2 - Repeat Violation - Highest Severity:	0				
#3 - Prior Visit - Class C or Class D Violations:	0				
Total:	0				

REPEAT VIOLATION POINTS CALCULATION				
(1) Repeat Violation Points assigned for any core and non- core rule(s) cited on the current visit AND cited on visit(s) during prior 12 months:	(2) For each Repeat Violation, assign points based on the highest severity level assigned for that rule during prior 12 months:			
1st Violation of a Rule within 12 Months = 0	Non-Core Rule Violation = 0			
2nd Violation of Same Rule within 12 Months = 1	Level A Low Core Rule Violation = 1			
3rd Violation of Same Rule within 12 Months = 2	Level B Medium Core Rule Violation = 2			
4th Violation of Same Rule within 12 Months = 3	Level C High Core Rule Violation = 3			
For each subsequent Violation of Same Rule within 12 Months, one additional point is accrued	Level D Extreme Core Rule Violation = 4			
ADDITIONAL POINTS FOR SERIOUS INCI	DENT/IN HIRY VIOLATION			

(3) Assign points for each PRIOR visit when there are any Class C (High) or Class D (Extreme) violations on the current visit AND any Class C (High) or Class D (Extreme) violations cited on visit(s) during prior 12 months regardless of whether or not there are any repeat violations during the current visit:

Each Prior Visit with Class C/Class D Rule Violation = 2

Violation Class Determination

(1) Are there any violations on the current visit? No

Because there are no rule violations on this date, the visit does not enter the chart and is in Good Standing.

- (2) Are there any repeat violations on the current visit? No
- (3) Is there a High or Extreme on the current visit? No
- (4) Is there a High or Extreme citation within repeat rules? No

As of this visit:

Violation Class:	N/A	Enforcement Box:	N/A	Total Points:	0
Violation Level:	N/A	Compliance Zone:	N/A		

How to select violation class:

- Select Class A (Low) if there is at least one rule violation on the current visit, but there are NO Repeat Rule violations, OR there are only NON-CORE Repeat Rule violations, AND there are NO Class C (High) or Class D (Extreme) violations on the current visit
- Select Class A (Low) or Class B (Medium) based on the highest severity on the current visit within any REPEAT rule violation(s) if there are NO Class C (High) or Class D (Extreme) violations on the current visit, OR within the REPEAT rule violation(s) during prior 12 months
- Select Class C (High) or Class D (Extreme) if there is a Class C (High) or Class D (Extreme) violation on the current visit, AND/OR within any REPEAT rule violation(s) during the prior 12 months

		VIOLATION	N HISTORY LEV	EL	
V I O	Incident results in or could result in:	I 0 Points	II 1-3 Points	III 4-9 Points	IV 10 + Points
L A T I O	D • Extreme Harm • Imminent Danger	D	13	s - C	(D)
N C	C • High Harm	I1 - I2 CI (GS)	I1 - I3 CII (S)	I2 - C CIII (D)	13 - C CIV (D)
A S S	B • Medium Harm	N/A ** BI (GS)	P2 - P3 BII (GS)	I1 - I 2 BIII (S)	I2 - C BIV (D)
	A • Low Harm	P1 - P2 AI (GS)	P1 - P3 All (GS)	P2-P3 Alli (GS)	I1 - I2 AIV (S)

^{**}Based on Rules for assigning Violation Class, it is not possible to have zero points and be at Violation Class B

Compliance Zones:

Good Standing (GS) - Program is demonstrating an acceptable level of performance in meeting the rules. (AI, AII, AII, BI, BI, CI)

Support (S) - Program performance is demonstrating a need for improvement in meeting the rules. (AIV, BIII, CII) **Deficient (D)** - Program is not demonstrating an acceptable level of performance in meeting the rules. (BIV, CIII, CIV, D)

	MENT CATEGORIES, LEVELS, AND ACTION		
PREVENTION CATEGORY (P)	INTERMEDIATE CATEGORY (I) (Includes Prevention Actions)	CLOSURE CATEGORY (C	
Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Suspension of License (More than 1 week)	
Technical Assistance	Fine	Revocation of License	
Prevention Level 2 (P2)	Intermediate Level 2 (I2)	Emergency Closure (Imminent Harm)	
Citation	Per Rule Fine		
Prevention Level 3 (P3)	Per Day Fine		
Formal Notice Letter	Intermediate Level 3 (I3)		
Office Conference	Fine and Restriction		
	Restricted License		
	Restricted License & Per Rule/Per Day Fine		
	Emergency Monitor & Per Rule/Per Day Fine		
	Short-term Suspension (Less than 1 week)		

Cecilia Jenkins, Program Official	Date	Debrik Perry , Consultant	Date



Atlanta, GA 30334 Phone: (404) 657-5562 www.decal.ga.gov

History Grid for Time Period Starting 2/8/2020 through 2/8/2021

CCLC-38937

Romper Room Playschool

221 Edison Drive Albany, GA 31705 Dougherty County (229) 420-4554 ceciliajenkins1003@gmail.com

	Visit Type:	Licensing Study	Complaint Investigation Follow Up	Complaint Closure	Monitoring Visit
	Date:	9/28/2020	10/19/2020	10/23/2020	2/8/2021
	License Number:	CCLC-38937	CCLC-38937	CCLC-38937	CCLC-38937
	Compliance Zone:	GS	GS	GS	GS
	Points:	2	3	0	0
	Enforcement Box:	All	All		
Compliance Group	Rule				
Non-Core Rule-Criminal Records and Comprehensive	591-1-109(1)(a) Submit Application and Fingerprints		X		
Background Checks	591-1-109(1)(j) Portability-Records Check Determination		X		
Non-Core Rule-Personnel Records	591-1-124(1) Personnel Records		Х		
Criminal Records Check	591-1-109(1)(c) Employee - satisfactory Comprehensive Records Check Determination		Medium		
Playgrounds	591-1-126(4) Fence- playground	Low	Low		

Regional Consultant

LaTanya Barber-Swift

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latanya.barber-swift@decal.ga.gov

	Visit Type:	Licensing Study	Complaint Investigation Follow Up	Complaint Closure	Monitoring Visit
	Date:	9/28/2020	10/19/2020	10/23/2020	2/8/2021
	License Number:	CCLC-38937	CCLC-38937	CCLC-38937	CCLC-38937
	Compliance Zone:	GS	GS	GS	GS
	Points:	2	3	0	0
	Enforcement Box:	All	All		
Compliance Group	Rule				
Supervision	591-1-132(7) Supervision-Watchful Oversight	Medium		Medium	



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Site Room Measurements

Regional Consultant LaTanya Barber-Swift

Phone: (470) 346-1054

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Date: 2/8/2021 **VisitType:** Monitoring Visit

CCLC-38937

Romper Room Playschool

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Mailing Address Same

Duildinas Main

Building: Main

Room: A Room Type:Diaper HVAC: Yes

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
25	6	10	5	265.63
		Т	265.63	

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
3	6	4	3	14.88	Protrusion
		Total Sq. Ft.:		14.88	

Other Ventilation: Window

	_			
Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
2	7	2	2	5.60
2	7	2	2	5.60
		Т	11.19	

Total deductions = $\underline{14.88}$ square feet. TOTAL USABLE PLAY SPACE: $\underline{250.75}$ SQUARE FEET.

A total of 7 children may occupy the space at one time.

Room: B Room Type:Diaper HVAC: Yes

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
25	4	17	4	439.11
		T	439.11	

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
16	2	6	0	97.00	kitchen protrusion
		Total Sq. Ft.:		97.00	

Other Ventilation:

Window

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
2	7	2	2	5.60
2	7	2	2	5.60
		T	otal Sq. Ft.:	11.19

Total deductions = 97.00 square feet. TOTAL USABLE PLAY SPACE: 342.11 SQUARE FEET.

A total of 10 children may occupy the space at one time.

Room: C GA Room Type:Non-Diaper HVAC: Yes **PreK**

Overall Space

	Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
	15	9	25	2	396.38
	16	2	16	3	262.71
_			Т	otal Sq. Ft.:	659.08

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
1	9	0	6	0.88	column
1	9	0	6	0.88	column
2	6	11	4	28.33	bathroom protrusion
		Total Sq. Ft.:		30.08	

Total deductions = 30.08 square feet. TOTAL USABLE PLAY SPACE: 629.00 SQUARE FEET.

A total of 18 children may occupy the space at one time. This space is 25 ft. eligible for 25 children

Room Type:Non-Diaper HVAC: Yes Room: D

Overall Space Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
11	4	19	8	222.89
		Т	otal Sq. Ft.:	222.89

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 222.89 SQUARE FEET.

A total of 6 children may occupy the space at one time. This space is 25 ft. eligible for 9 children

Room: Playground A

Room Type:Playground HVAC: NA

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
48	0	109	2	5,240.00
		T	otal Sq. Ft.:	5,240.00

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
12	0	19	0	228.00	shed
17	8	15	5	272.36	building protrusion
		Total Sq. Ft.:		500.36	

Total deductions = $\underline{500.36}$ square feet. TOTAL USABLE PLAY SPACE: $\underline{4,739.64}$ SQUARE FEET.

A total of 47 children may occupy the space at one time.

Room: Playground B

Room Type:Playground HVAC: NA

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
78	5	24	5	1,914.67
		Т	otal Sq. Ft.:	1,914.67

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 1,914.67 SQUARE FEET.

A total of 19 children may occupy the space at one time.



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CCLC-27608

Heritage Hills Early Learning Center

2987 Highway 212 SW Conyers, GA 30094 Rockdale County (770) 922-2027 lisadawkins2@hotmail.com

Mailing Address Same **Regional Consultant**

LaTanya Barber-Swift Phone: (470) 346-1054

Fax: (678) 302-3041 latanya.barber-swift@decal.ga.gov

The following information is associated with a POI Follow Up:

Staffing and Supervision

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 5/3/2021

Corrected on 5/27/2021

.32(7) - The previous citation was corrected on this date. The staff was no longer employed at the Center and appropriate safety and security techniques were in place.