





Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Alvinnia Thomas, Program Official

Date

Connie Boatright, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Findings Report**

**Date:** 9/19/2022 **VisitType:** Monitoring Visit **Arrival:** 10:25 AM **Departure:** 11:45 AM

**FR-0001380010**

**Thomas, Alvinna**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**290-2-3-.09 Activities**

**Not Met**

**Finding**

290-2-3-.09(1) requires the Home to provide a variety of daily activities appropriate for the Childrens' ages and developmental levels. Children with special needs shall be integrated unless contraindicated medically or by parental agreement. Activities shall be planned to include indoor and outdoor play; a balance of quiet and active periods; a balance of supervised free choice and caregiver-directed activities; individual, small group, and large group activities; large muscle activities; small muscle activities; language experiences; arts and crafts; dramatic play; rhythm and music; and nature and science experiences. It was determined based on observation that the provider did not have individual, small group, and large group activities; large muscle activities; small muscle activities; language experiences; arts and crafts; dramatic play; rhythm and music; and nature and science experiences available for the children.

**POI (Plan of Improvement)**

The Home Provider will revise the schedule so a variety of appropriate activities are provided.

**Correction Deadline: 9/30/2022**

**Recited on 9/19/2022**

**290-2-3-.12 Equipment and Supplies(CR)**

**Not Met**

**Finding**

290-2-3-.12(1) requires the Home to provide a variety of age-appropriate toys, books and play equipment and materials. It was determined that the provider has not provided a variety of age-appropriate toys, books and play equipment and material for the children as required.

**POI (Plan of Improvement)**

The Home Provider will secure a variety of appropriate equipment.

**Correction Deadline: 9/30/2022**

**Recited on 9/19/2022**

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Home does not provide swimming activities.

**Comment**

There is no pool on the property

**Children's Records**

**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

**290-2-3-.08 Children's Records**

**Not Met**

**Correction Deadline: 1/31/2022**

**Corrected on 9/19/2022**

**.08(1) - The previous citation was observed to be corrected on this day.**

**Correction Deadline: 10/1/2021**

**Corrected on 9/19/2022**

**.08(11) - The previous citation was observed to be corrected on this day.**

**Finding**

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on the consultant's review of all child files that four of four child files have no immunization on file and has been enrolled for more than thirty days.

**POI (Plan of Improvement)**

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**Correction Deadline: 9/30/2022**

**Recited on 9/19/2022**

**Correction Deadline: 10/1/2021**

**Corrected on 9/19/2022**

**.08(4) - The previous citation was observed to be corrected.**

**Correction Deadline: 1/21/2022**

**Corrected on 9/19/2022**

**.08(9) - The previous citation was observed to be corrected on this day.**

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**290-2-3-.08 Parental Authorization(CR)****Met**

Correction Deadline: 10/1/2021

Corrected on 9/19/2022

**.08(3) - The previous citation was observed to be corrected on this day.****Facility**

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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

Home observed complete emergency drills

**Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

The Home appears clean and free from hazards.

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**290-2-3-.13 Playgrounds(CR)****Met****Comment**

The outside area appears clean and well maintained.

**Comment**

Home does not provide swimming activities.

**Comment**

There is no pool on the property

**Health and Hygiene**

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**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Staff state proper knowledge of hand washing and hygiene procedures.

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**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**290-2-3-.11 Medications(CR)****Met****Comment**

Per the provider no medication is currently dispensed

**Licensure**

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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

**Safety and Discipline**

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**290-2-3-.11 Animals** **Met**

**Comment**

Animals maintained clean and appropriately caged.

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**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

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**290-2-3-.11 Transportation(CR)** **Met**

**Comment**

The provider does not provide routine transportation.

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<b>Staff Records</b>
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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

**Comment**

Criminal records checks were observed to be complete.

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**290-2-3-.07 Staff Qualifications(CR)** **Met**

**Comment**

Discussed staff qualifications and compliance with applicable laws and regulations.

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**290-2-3-.07 Staff Training** **Met**

**Correction Deadline: 2/21/2022**

**Corrected on 9/19/2022**

**.07(9) - The provider has completed 2 hours of annual training for 2022 and stated she will complete 8 additional hours before December 31, 2022.**

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<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)** **Met**

**Comment**

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

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**290-2-3-.07 Supervision(CR)** **Met**

**Comment**

There were no children present during the time of the inspection. (This rule was not evaluated on this date)