



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/7/2022 **VisitType:** Monitoring Visit **Arrival:** 10:10 AM **Departure:** 2:30 PM

CCLC-3418

Wayne Head Start

724 North Fourth Street Jesup, GA 31545 Wayne County
 (912) 427-4527 ttowns@coastalgacaa.org

Regional Consultant

Connie Boatright

Phone: (912) 544-9701
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 connie.boatright@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/07/2022	Complaint Investigation & Monitoring Visit	Good Standing	
09/07/2022	Complaint Closure	Good Standing	
02/01/2022	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1-2nd Right	Three Year Olds and Four Year Olds	2	15	C	17	C	NA	NA	Lunch, Outside, Transitioning, Centers, Nap
Main	2 - Front Room	Three Year Olds and Four Year Olds	2	16	C	18	C	NA	NA	Lunch, Nap, Outside, Transitioning
Main	3 - 1st Right		0	0	C	16	C	NA	NA	Not In Use
Main	4 - 3rd Left	Three Year Olds and Four Year Olds	2	14	C	19	C	NA	NA	Outside, Lunch, Nap, Transitioning
Main	5 - 2nd Left		0	0	C	17	C	NA	NA	Not In Use
Main	6 - 1st Left	Three Year Olds and Four Year Olds	2	13	C	15	C	NA	NA	Nap, Lunch, Transitioning, Centers, Outside
Total Capacity @35 sq. ft.: 102					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 58					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	165	C

Comments

An in person regulatory Monitoring Visit was completed on this day. The center administers medication however, has no child currently receiving medication. No field trips or routine transportation is currently being provided. The center director stated there is a total of 13 staff with 4 staff being new hires since the last visit. The center is currently three star quality rated.

This visit is associated with a complaint. The complaint was not closed at the time the Monitoring Visit was completed due to pending documents. The consultant will discuss the findings with the director and provided a copy upon completion.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tanisha Towns, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

Date: 9/7/2022 **VisitType:** Monitoring Visit **Arrival:** 10:10 AM **Departure:** 2:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed a variety of age appropriate activities through out the center.

Correction Deadline: 9/7/2022

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Toys and equipment were observed to be clean and in good repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following hazards were accessible to the children in care;

Classroom 6:

---One base board around the roof rafters has a one and a half foot x a six inch weathered and rotten board.

Classroom 2 (front classroom):

---The carpet was frayed near the brown file cabinet and between the two rectangle tables.

Bathroom and Hall between classroom 1 and the front classroom:

---There was three holes in the linoleum in the blue bathroom that measured between the size of a silver dollar and a dime.

---There was four holes in the linoleum in the hall between the blue and pink bathroom that measured between the size of a quarter and a dime.

POI (Plan of Improvement)

The Center will repair or replace the above listed hazards.

Correction Deadline: 9/19/2022

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that there was three, six foot panels of chain link fence that was laying down outside the back door of classroom 6.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 9/19/2022

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation and measurements that there was one to three inches of resilient surface under the set of swings with eight swings, where six inches are required. Additionally, there was one to three inches of resilient surface under the set of swings with six swings, where six inches are required. Additionally, there was one inch of resilient surface at the end of the blue slide where six inches are required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 9/19/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that weeds were growing from the outside of the fence and inside of the main playground, accessible to the children in care. Additionally, weeds were growing outside of the fence and inside of the playground area near the back door of classrooms 6, 5, and 4. Additionally, roots around 8 trees were not marked with florescent, bright color.

POI (Plan of Improvement)

The Center will remove, repair, replace all hazards.

Correction Deadline: 9/19/2022

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

591-1-1-.30(4) - Reminder to ensure that cots and fully covered on all corners when stored inside of the child classroom area.

Correction Deadline: 9/7/2022

Staff Records

Records Reviewed: 19**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/11/2021	
Staff # 2	Met
Date of Hire: 02/28/1994	
Staff # 3	Met
Date of Hire: 08/11/2021	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 08/17/1992	
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Date of Hire: 07/23/2018	
Staff # 9	Met
Date of Hire: 08/26/2019	

Records Reviewed: 19**Records with Missing/Incomplete Components: 0**

Staff # 10 Date of Hire: 09/27/2021	Met
Staff # 11 Date of Hire: 08/03/2010	Met
Staff # 12 Date of Hire: 07/19/2021	Met
Staff # 13 Date of Hire: 04/25/2016	Met
Staff # 14	Met
Staff # 15 Date of Hire: 01/03/1995	Met
Staff # 16 Date of Hire: 07/26/2019	Met
Staff # 17	Met
Staff # 18 Date of Hire: 08/03/2010	Met
Staff # 19	Met

Staff Credentials Reviewed: 7**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided 4 file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR **Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) **Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.