



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 8/29/2022

VisitType: EX-Monitoring

Arrival: 1:45PM

Departure: 4:05PM

EX-48583 EXMT-14002 EX-1 - Government
DeKalb County Schools ASED P - Idlewood
Elementary

1484 Idlewood Road, Tucker GA 30084 DeKalb
County
(678) 874-3202
James_Hearn@DeKalbschoolsga.org

Mailing Address

5829 Memorial Drive, GA 30087

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

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sarah.benton@dec.al.ga.gov

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include Prevention Level 1 (P1), Prevention Level 2 (P2), and Prevention Level 3 (P3) with corresponding actions like Technical Assistance, Citation, and Dismissal.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Row for Cafeteria with PreK, Sixes, 4 staff, 45 children, State Ratio Met: Y.

Group Sizes Met? Y Total # Non-Care Staff Present: 1 #Staff Count: 4 #Children Count: 45

Comments:

The purpose of the visit was to complete a CAPS monitoring visit. The onsite visit was completed on August 29, 2022. The admin review was completed on September 6, 2022.

Corrective Action Plan: Developed This Date



Please refer the website, http://www.dec.al.ga.gov/CCS/ RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A

Technical Assistance

Technical Assistance

EX-HS-.A(1) - Discussed ensuring that children have planned activities during the after care hours. Resources emailed to program director.

EX-HS-.F Equipment & Toys (CS)

Technical Assistance

Technical Assistance

Discussed adding equipment and toys to enhance variety. There were limited materials and equipment for use by the children in the program.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

N/A

Comment

Program does not provide swimming activities.

Children's Records

EX-HS-.C

Met

Comment

EX-HS-.C(1) - Observed three of three enrollment forms to be complete. In addition, observed immunizations and parent exemption statements.

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Met

Comment

Program observed to be operating as approved.

Facility

EX-HS-.L Physical Plant (NCP)

Met

Comment

Observed a recent Fire Marshal inspection.

EX-HS-.M Playgrounds (CS)

Not Met

Technical Assistance

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

EX-HS-.M(1) - It was observed that the playground was not completely fenced. Discussed utilizing cones or another visual barrier to remind children of the playground boundaries.

Finding

EX-HS-.M(2) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the large climber on the playground used by the after school program was not in good repair. The following was observed. The chain ladder was broken at the top and no longer connected to the platform and caused a large gap. Additionally, many areas of the encapsulated rubber on the chain link, several steps and a platform was missing and exposed rusty metal.

POI (Plan of Improvement)

The Program will have the areas repaired or block off those areas of the climber during the after school program so that children do not have access to them.

Correction Deadline: 9/8/2022

Technical Assistance

EX-HS-.M(3) - Discussed ensuring that the play area was clean and free of debris. During the observation, several pieces of trash were observed on the play area.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS) **N/A**

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP) **Met**

Comment

Staff were observed to remind children to wash hands after toileting and before snack time.

EX-HS-.I Medications (CS) **N/A**

Comment

Medication is not dispensed

Policies and Procedures

Finding

EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on a review of submitted documents, the program lacked the following policies and procedures: Notification of all parents of enrolled children when a reportable illness is present; Prevention and response to food and allergic reactions; Recognition and reporting of child abuse and neglect.

POI (Plan of Improvement)

The Program will ensure that the program has a written policy for the required policies and that they are available for review.

Correction Deadline: 9/3/2022

EX-HS-.T Required Reporting (NCP)

Not Evaluated

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S

N/A

Comment

No field trips are offered

EX-HS-.E Discipline (CS)

Met

Comment

Please be mindful of voice tone in redirecting children.

EX-HS-.R Transportation (CS)

N/A

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)

N/A

Comment

No safe sleep policies are necessary.

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 6

Staff # 1

Not Met

Date of Hire: 01/16/2019

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 2

Not Met

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 3

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff # 4

Not Met

Date of Hire: 01/11/2019

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 5

Not Met

Date of Hire: 07/29/2021

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 6

Not Met

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)**Not Met****Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on a review of criminal records checks, one of six staff had not completed a criminal record check through the Department prior to working with children.

POI (Plan of Improvement)

The Program will ensure that all staff complete a criminal record check through the Department prior to working with children.

Correction Deadline: 8/29/2022**EX-HS-.W First Aid & CPR (NCP)****Not Met****Finding**

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of documents submitted by the program, five of five staff lacked evidence of completion in CPR and First Aid as required.

POI (Plan of Improvement)

The Program will ensure staff obtain training as required and will maintain on file for review.

Correction Deadline: 9/28/2022**EX-HS-.P Staff Training (NCP)****Not Met**

Finding

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of information submitted, five of five staff eligible for the health and safety training did not have evidence that the training had been completed within the first 90 days of employment.

POI (Plan of Improvement)

The Program will ensure that staff complete training as required and maintain on file for review.

Correction Deadline: 9/28/2022

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS)

Met

Comment

Adequate supervision observed on this date.