

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 5/31/2023**VisitType:** EX-Monitoring**Arrival:** 10:35AM **Departure:** 1:00PM**EX-47140 EXMT-12826 EX-7 - Day camp
Thomson Family YMCA**521 Hill Street, Thomson GA 30824 McDuffie
County
(706) 595-5615 thomsonymca@thefamilyy.org**Mailing Address**

945 Broad Street Suite 310, GA 30901

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

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sarah.benton@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
5/31/2023	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Room 1	, Fives, Six and older	2	24	Y	
Room 2	, Six and older	1	13	Y	
Room 3		0	0	Y	
Room 4		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 1

#Staff Count: 3

#Children Count: 37

Comments:

The purpose of the visit was to complete a CAPS mv with the program.

Corrective Action Plan:Developed This Date

Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature_____

Printed Name_____ Date_____

Specialist Signature_____ Date_____

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(Summary Report)**Date:** 5/31/2023**VisitType:** EX-Monitoring**Arrival:** 10:35AM **Departure:** 1:00PM**EX-47140 EXMT-12826 EX-7 - Day camp
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys(CS)****Met****Comment**

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**Met****Comment**

Swimming rules discussed. Discussed swimming ratios. Based on staff and lifeguard statements, 13 children passed the swim test leaving 24 who did not. Ratios were maintained based on this number but ensure that adequate documentation is available on site.

Exemptions**EX-HS-.X Exemption Requirements****Met****Comment**

Exhaust-.X(4) - The last fire inspection at the facility was February 2022. The program is waiting for the next fire inspection.

Facility**EX-HS-.L Physical Plant(CS)****Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

EX-HS-.M Playgrounds(CS)**Met****Comment**

Discussed maintenance of the fencing surrounding the playground. It was no longer flush with the ground in several spots.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices(CS)****N/A****Comment**

No diapered children are enrolled.

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications(CS)

N/A

Comment

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures

Not Met

Finding

EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on a review of policies and procedures that the following were missing:

- exclusion of sick children
- notification of sick children
- notification of illness present in the facility
- prevention and response to food and allergies
- emergency procedures

POI (Plan of Improvement)

The Program will create and implement missing policy and procedures.

Correction Deadline: 6/5/2023

EX-HS-.T Required Reporting

Met

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline(CS)

Met

Comment

Age-appropriate discussion and/or redirection observed.

EX-HS-.S Field Trips

N/A

Comment

No field trips are offered

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)

N/A

Comment

No safe sleep policies are necessary.

Staff Records

Records Reviewed: 9**Records with Missing/Incomplete Components: 9**

Staff's Name [# 1]: Ansley, Destiny

Not Met

Date of Hire: 06/15/2022

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff's Name [# 2]: Baker, Chasity

Not Met

Date of Hire: 04/13/2023

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 3]: Daniels, Jennifer

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 4]: Darden, Tocara

Not Met

Date of Hire: 05/02/2023

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 5]: Harris, Peggy

Not Met

Date of Hire: 06/15/2022

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff's Name [# 6]: Sneed, Telanie

Not Met

Date of Hire: 05/22/2023

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 7]: Sroczyński Smith, Misty

Not Met

Date of Hire: 07/18/2022

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff's Name [# 8]: Walker , Rekiera T

Not Met

Date of Hire: 05/01/2023

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 9]: Williams, Donovan

Not Met

Date of Hire: 07/29/2020

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training,EX-HS-.P(4)-Annual Training 10 Hours

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)**Not Met****Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on a review of records that five of eight staff did not have a satisfactory criminal records check associated with this location prior to beginning employment.

POI (Plan of Improvement)

The Program will ensure that all staff on site an in the presence of children have a satisfactory records check associated with this location prior to beginning employment.

Correction Deadline: 5/31/2023**EX-HS-.W First Aid & CPR****Not Met****Finding**

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that only two of six staff who have been employed more than 90 days had evidence of CPR and First Aid as required.

POI (Plan of Improvement)

The Program will ensure staff complete training as required.

Correction Deadline: 6/30/2023**EX-HS-.P Staff Training****Not Met****Technical Assistance**

Discussed training requirements as well as orientation.

Finding

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that only three of six staff required to have obtained health and safety orientation within the first 90 days of employment had evidence of the training.

POI (Plan of Improvement)

The Program will ensure staff obtain training as required.

Correction Deadline: 6/30/2023**Staffing and Supervision****EX-HS-.O Staff:Child Ratios and Supervision(CS)****Met**

Comment

Adequate supervision observed on this date.