



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 12/8/2021

VisitType: EX-Monitoring

Arrival: 3:30PM

Departure: 4:15PM

EX-45254 EXMT-10073 EX-1 - Government
Bibb County School District - Sonny Carter
Elementary

5910 Zebulon Road, Macon GA 31210 Bibb County
(478) 765-8660 janice.flowers@bcsdk12.net

Mailing Address

484 Mulberry Street, Suite 230, GA 31201

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

Fax: (770) 357-5105

sarah.benton@dec.al.ga.gov

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include Prevention Level 1 (P1), Prevention Level 2 (P2), and Prevention Level 3 (P3) with corresponding action categories like Technical Assistance, Citation, and Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows include Cafeteria, Gym, Room 129, and Room 213.

Group Sizes Met? Y

Total # Non-Care Staff Present: 1

#Staff Count: 3

#Children Count: 15

Comments:

The purpose of the visit was to complete a CAPS monitoring visit with the program. The visit was completed in two phases including an admin review and then a virtual site visit via zoom.

Corrective Action Plan: Developed This Date



Please refer the website, http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1. Facility name, program number and visit date
- 2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
- 4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
- 5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Summary Report)

Date: 12/8/2021

VisitType: EX-Monitoring

Arrival: 3:30PM

Departure: 4:15PM

**EX-45254 EXMT-10073 EX-1 - Government
Bibb County School District - Sonny Carter
Elementary**

5910 Zebulon Road, Macon GA 31210 Bibb County
(478) 765-8660 janice.flowers@bcsdk12.net

Mailing Address

484 Mulberry Street, Suite 230, GA 31201

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

Fax: (770) 357-5105

sarah.benton@dec.state.ga.gov

Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-F Equipment & Toys (CS)

Met

Comment

A variety of equipment and toys were observed throughout the Program.

EX-HS-Q Swimming Pools & Water-related Activities (CS)

N/A

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-X Exemption Requirements (NCP)

Not Met

Finding

EX-HS-X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on a review of records that the program did not have a copy on file of the certificate of occupancy.

POI (Plan of Improvement)

The Program will obtain a copy of the certificate of occupancy and maintain on file for review.

Correction Deadline: 12/8/2021

Facility

EX-HS-L Physical Plant (NCP)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

EX-HS-M Playgrounds (CS)

Not Met

Finding

EX-HS-M(1) requires that playgrounds be protected from traffic or other hazards by a 4 four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the program does not use a playground area rather they utilize a covered area at the back of the building and the adjacent road between the building and the playground. This area was not fenced.

POI (Plan of Improvement)

The Program will add cones or another barrier approved by the Department to ensure the safety of the children during outdoor play.

Correction Deadline: 12/8/2021

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)	N/A
--	------------

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)	Met
-------------------------------	------------

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)	N/A
----------------------------------	------------

Comment

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)	Met
---	------------

Comment

Observed the Program's written emergency plan on this date.

EX-HS-.T Required Reporting (NCP)	N/A
--	------------

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S	N/A
-----------------	------------

Comment

No field trips are offered

EX-HS-.E Discipline (CS)	Met
---------------------------------	------------

Comment

Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS)	N/A
-------------------------------------	------------

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)	N/A
---	------------

Comment

No safe sleep policies are necessary.

Staff Records

Staff # 1	Met
Date of Hire: 07/30/2021	
Staff # 2	Met
Date of Hire: 07/30/2021	
Staff # 3	Met
Date of Hire: 08/02/2001	
Staff # 4	Met
Date of Hire: 08/05/2021	
Staff # 5	Met
Date of Hire: 08/05/2021	
Staff # 6	Met
Date of Hire: 08/02/2021	
Staff # 7	Met
Date of Hire: 08/01/2019	

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Met

Comment
Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP) Met

Comment
Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training (NCP) Met

Comment
Observed health and safety orientation for all staff.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS) Met

Comment
Program observed to maintain appropriate staff: child ratios.