



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 9/1/2020

VisitType: EX-Monitoring

Arrival: 10:00AM **Departure:** 11:00AM

**EX-41271 EXMT-8481 EX-1 - Government
Bulloch County Board of Commissioners - Julia
P. Bryant Elementary**

421 West Main Street, Statesboro GA 30458
Bulloch County
(912) 489-9058 jdeal@bullochrec.com

Mailing Address

P.O. Box 408, GA 30459

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

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sarah.benton@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
9/1/2020	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Common Area		0	0	Y	
Gym		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 7

#Staff Count: 0

#Children Count: 0

Comments:

The administrative review was begun on August 31, 2020 and the virtual visit was completed on September 1, 2020. This virtual visit was completed virtually via GoTo meeting. The report was discussed and emailed to the program for a signature.

Discussed the following and provided technical assistance regarding the following as per the CDC Guidance for schools and camps as well as the Guidance to meet the Executive Order. Program stated that they were using the guidance and checklist.

1) Healthy Hygiene practices (hand washing, cleaning and disinfecting, ensuring water fountains and ventilation are functioning properly)

2) Discussed promoting social distancing

3) Limiting sharing of supplies and materials

4) Ensuring staff are trained

5) Checking for signs and systems and ensuring procedures are in place.

Website Resources:

<https://dph.georgia.gov/>

<http://dec.al.ga.gov/BFTS/Covid19.aspx>

<https://gov.georgia.gov/>

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/summer-camps.html>

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A

Met

Comment

EX-HS-.A(1) - Program not operating during the visit. Discussed activities that they offer including snack, outside, free play and will soon be hosting clubs.

Correction Deadline: 9/1/2020

EX-HS-.F Equipment & Toys (CS)

Met

Comment

Equipment appeared in good repair during the virtual visits.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

N/A

Comment

Program does not provide swimming activities.

Children's Records

EX-HS-.C

Met

Comment

EX-HS-.C(1) - Observed three complete enrollment form.

Correction Deadline: 9/1/2020

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Met

Comment

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility

EX-HS-.L Physical Plant (NCP)

Met

Comment

No hazards observed accessible to children on this date.

EX-HS-.M Playgrounds (CS)**Met****Comment**

Playground observed during a virtual visit. Ensure adequate mulch is available in the fall zones of all the climbers. Discussed monitoring for ants. Playground is completing fenced.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices (CS)****N/A****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Proper hand washing of children and staff was discussed with the director on this date. Program not operating during the virtual visit. Program stated that they are following and aware of the CDC guidelines as well as the checklist for children to ensure the Executive orders are met.

EX-HS-.I Medications (CS)**Met****Comment**

Discussed proper medication documentation and procedures. No completed medication forms observed but observed forms and policy.

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

Observed the Program's written emergency plan on this date.

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****Met****Comment**

No field trips are offered at this time.

EX-HS-.E Discipline (CS)**Met****Comment**

Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS)**Met****Comment**

Program is not currently transporting. Discussed forms and requirements.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****N/A****Comment**

No safe sleep policies are necessary.

Staff Records

Staff # 1 Met
Date of Hire: 02/08/2018

Staff # 2 Met
Date of Hire: 02/08/2018

Staff # 3 Not Met
Date of Hire: 07/24/2018
"Missing/Incomplete Components"
EX-HS-.P(4)-Annual Training 10 Hours

Staff # 4 Met
Date of Hire: 07/25/2019

Staff # 5 Met
Date of Hire: 09/24/2019

Staff # 6 Met
Date of Hire: 08/05/2019

Staff # 7 Met
Date of Hire: 01/02/2020

Staff # 8 Met
Date of Hire: 01/20/2020

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Met

Comment
Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP) Not Met

Finding
EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of training provided by the program during the administrative review, that one of eight staff did not have current CPR and FA as required.

POI (Plan of Improvement)
The staff is signed up to complete the training as required. The program will ensure that staff obtain within 90 days of employment and maintain as needed.

Correction Deadline: 10/1/2020

EX-HS-.P Staff Training (NCP) Not Met

Finding

EX-HS-P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of employee training, that one of three staff eligible for annual training had not complete 10 hours as required.

POI (Plan of Improvement)

The Program will ensure that staff complete training as required. Staff has begun to complete the training requirement.

Correction Deadline: 10/1/2020

Staffing and Supervision

EX-HS-O Staff:Child Ratios and Supervision (CS)

Met

Comment

No children on site during the virtual visits.