



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/17/2022 **VisitType:** Licensing Study

Arrival: 9:35 AM

Departure: 11:45 AM

CCLC-50290

Goddard School of Dallas

1301 Cedarcrest Road Dallas, GA 30132 Paulding County
 (678) 809-8660 dallasga@goddardschools.com

Regional Consultant

Rachael Brown

Phone: (770) 342-7795

Fax: (678) 891-5887

rachael.brown@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/17/2022	Complaint Investigation & Licensing Study	Good Standing	
09/02/2021	Monitoring Visit	Good Standing	
05/06/2021	Incident Investigation Closure	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 3-5 Yrs	Three Year Olds and Four Year Olds and Five Year Olds	2	14	C	20	C	NA	NA	Circle Time
Main	B 3-5 Yrs	Five Year Olds and Six Year Olds and Over	1	14	C	20	C	NA	NA	Music
Main	C 3-5 Yrs	Three Year Olds	2	13	C	20	C	NA	NA	Circle Time
Main	D 3-5 Yrs	PreK	2	14	C	20	C	NA	NA	Circle Time
Main	E 3 Yrs	Two Year Olds and Three Year Olds	2	14	C	16	C	NA	NA	Transitioning
Main	F 2 Yrs	Two Year Olds and Three Year Olds	2	11	C	16	C	NA	NA	Music
Main	G 1-2 Yrs	One Year Olds	2	7	C	10	C	NA	NA	Circle Time
Main	H 1 Yr	One Year Olds	2	9	C	10	C	NA	NA	Circle Time
Main	I Infants	Infants	2	6	C	14	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 146

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 102

Total Capacity @35 sq. ft.: 146

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Preschool	57	C
Main	B Back area	20	C
Main	C Toddler	53	C

Comments

An onsite complaint investigation and licensing study walk through were conducted on this date.

Plan of Improvement: Developed This Date 03/17/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Latasha Nall, Program Official

Date

Rachael Brown, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 2 Met

Child # 3 Met

Child # 4 Met

Child # 5 Met

591-1-1-.08 Children's Records**Met****Comment**

Parent authorizations obtained/completed. Ensure a complete address is obtained for persons authorized to pick up children.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

Comment

Please ensure that bottles are covered and fully labeled with child's full name.

Comment

Please ensure that infant feeding forms are updated regularly.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated appropriate hand washing practices.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date. Redirection and discussion stated to be used throughout the center.

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that transportation training for the Director and driver was not submitted for review.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 3/27/2022

Technical Assistance

591-1-1-.36(6) - Ensure a parental transportation agreement is obtained for all students transported by the center.

Correction Deadline: 3/18/2022

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Technical Assistance

591-1-1-.30(1)(d) - Ensure cribs are placed 24 inches apart when infants are sleeping.

Correction Deadline: 3/17/2022**Staff Records****Records Reviewed: 35****Records with Missing/Incomplete Components: 7**

Staff # 1 Date of Hire: 01/25/2022	Met
Staff # 2 Date of Hire: 01/24/2022	Met
Staff # 3 Date of Hire: 01/23/2019	Met
Staff # 4 Date of Hire: 09/30/2020	Met
Staff # 5 <u>"Missing/Incomplete Components"</u> .24(1)-Evidence of Orientation Missing	Not Met
Staff # 6 Date of Hire: 07/16/2021	Met
Staff # 7 Date of Hire: 12/14/2021	Met
Staff # 8 Date of Hire: 01/24/2022	Met
Staff # 9 Date of Hire: 08/23/2021	Met
Staff # 10 <u>"Missing/Incomplete Components"</u> .24(1)-Evidence of Orientation Missing	Not Met
Staff # 11 Date of Hire: 03/15/2022	Met
Staff # 12 Date of Hire: 03/15/2022	Met

Staff # 13	Not Met
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 14	Met
Date of Hire: 12/30/2021	
Staff # 15	Met
Date of Hire: 12/15/2018	
Staff # 16	Not Met
Date of Hire: 11/29/2021	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 17	Not Met
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 18	Met
Date of Hire: 04/21/2021	
Staff # 19	Met
Date of Hire: 03/17/2021	
Staff # 20	Met
Date of Hire: 09/08/2021	
Staff # 21	Met
Date of Hire: 02/08/2022	
Staff # 22	Met
Date of Hire: 01/28/2022	
Staff # 23	Met
Date of Hire: 09/15/2021	
Staff # 24	Met
Date of Hire: 03/14/2022	
Staff # 25	Not Met
Date of Hire: 08/23/2019	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training	

Staff # 26	Not Met
Date of Hire: 09/24/2019	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 27	Met
Date of Hire: 11/22/2021	
Staff # 28	Met
Date of Hire: 08/01/2021	
Staff # 29	Met
Date of Hire: 11/15/2021	
Staff # 30	Met
Date of Hire: 01/17/2022	
Staff # 31	Met
Date of Hire: 08/03/2021	
Staff # 32	Met
Date of Hire: 03/24/2022	
Staff # 33	Met
Date of Hire: 01/28/2022	
Staff # 34	Met
Date of Hire: 03/10/2022	
Staff # 35	Met
Date of Hire: 01/17/2022	

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 17 files for employees hired since last visit.

591-1-1-.14 First Aid & CPR **Not Met**

Comment

Complete first aid kits observed in center and on vehicles.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that evidence of CPR and first aid training for 35 staff members were not submitted for review.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 4/16/2022

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on review of records that initial center orientation for 5 of 35 staff members was not submitted for review.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 3/17/2022

Comment

591-1-1-.33(4) - Ensure Food Service and Nutrition training is obtained for all staff that prepares food for children.

Correction Deadline: 4/16/2022

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of records that evidence of annual training for 2021 for seven of eight applicable staff was not submitted for review.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2022

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months. Ensure a lead teacher that meets the credential requirement is assigned to each licensed classroom.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.