



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/20/2022 **VisitType:** Monitoring Visit **Arrival:** 9:45 AM **Departure:** 4:10 PM

CCLC-36438

Bright Minds Afterschool Program, LLC Childcare and Learning Academy

5898 Hwy 85 Riverdale, GA 30274 Clayton County
 (770) 994-7279 aljami@brightmindsinc.org

Mailing Address
 Same

Regional Consultant

Nadia Bernard

Phone: 404-670-9398

Fax: 706-434-7710

nadia.bernard@decal.ga.gov

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/20/2022	Monitoring Visit	Support	
07/12/2022	Complaint Closure	Good Standing	
05/19/2022	Complaint Investigation & Licensing Study	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (infant)	Infants	1	7	NC	14	C	NA	NA	Floor Play
Main	B (1 year olds)	Infants and One Year Olds	1	7	C	15	C	NA	NA	Floor Play,Music
Main	C (2 year olds)	Two Year Olds	1	9	C	14	C	NA	NA	Centers
Main	D (3 yr olds)		0	0	C	15	C	NA	NA	
Main	E (4/5 year olds)		0	0	C	25	C	NA	NA	Centers
Main	F - upstairs	Five Year Olds and Six Year Olds and Over and PreK	4	50	C	110	C	NA	NA	Free Play

Total Capacity @35 sq. ft.: 193

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 73

Total Capacity @35 sq. ft.: 193

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Middle	21	C
Main	Playgorund 3- Far Right	65	C
Main	Playground I	25	C

Comments

Update citations

Plan of Improvement: To Be Submitted 10/04/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Aljami Durham, Program Official

Date

Nadia Bernard, Consultant

Date



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Findings Report

Date: 9/20/2022 **VisitType:** Monitoring Visit

Arrival: 9:45 AM

Departure: 4:10 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed adding equipment and toys to enhance variety in toddler classrooms.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 5/19/2022

Corrected on 9/20/2022

.08(1) - On this date the consultant reviewed six complete children's records.

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Not Evaluated

Comment

Consultant did not conduct visit during evening hours.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that Bldg 2, classroom F-bldg 2 had a floor air vent that was bent, exposing sharp edges. In addition, the doors to the basement and attic in Bldg 2 classroom F-bldg 2 were observed to be unlocked and contained cleaning products labeled keep out of reach of children.

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Correction Deadline: 9/30/2022

Recited on 9/20/2022

591-1-1-.25 Physical Plant-Structural/Mechanical

Not Met

Finding

591-1-1-.25(19) prohibits the use of unapproved areas for children's activity. It was determined based on observation that two staff members and twenty students occupied an unlicensed space in Building 2 room F.

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Correction Deadline: 9/20/2022

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

591-1-1-.26(8) - Please ensure to fill in holes found on the School Age Playground (Playground 3- Far Right) under the back fence.

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Correction Deadline: 9/30/2022

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that all three playground have inadequate resilient surface.

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Correction Deadline: 9/30/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

591-1-1-.10(1) - Please ensure that in the one -year- old classroom to provide ventilation in the diapering areas with functioning exhaust fans and a duct system

Correction Deadline: 9/20/2022

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that a staff member in the one-year-old classroom did not wash their hands after administering first aid to a student.

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Correction Deadline: 9/20/2022

591-1-1-.20 Medications(CR)

N/A

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Please denote the full address of field trip destination.

591-1-1-.36 Transportation(CR) **Not Met**

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that documentation of transportation training for the Director and two drivers was not completed.

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Correction Deadline: 9/23/2022

Recited on 9/20/2022

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Correction Deadline: 9/21/2022

Corrected on 9/20/2022

.36(7)(d)1. - On this date the first checks on the transportation records were observed to be complete for the weeks of September 6-9, 2022 and September 12-16, 2022.

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of records that a second check of the vehicle was not documented on the following days:

Missing second check signatures for September 6-9, 2022 and 12-16,2022, for Heritage Elementary AM and PM Routes

Missing second check signatures for September 6-9 and September 12-16 for Harper Elementary for AM and PM Routes

Missing second check signatures for September 6-9, 2022 and September 12-16, 2022 for Tara Elementary for AM and PM Routes

Missing second check signatures for September 6-9, 2022 and September 12-16, 2022 for Oliver Elementary for AM and PM Routes

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Correction Deadline: 9/21/2022

Recited on 9/20/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

Please ensure that cribs/cots are labeled for individual use.

Staff Records

Records Reviewed: 17 **Records with Missing/Incomplete Components: 2**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 08/11/2022	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 08/26/2019	

Staff # 6	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(4)-Food Prep Training Missing 4 hrs.	
Staff # 7	Met
Date of Hire: 08/01/2013	
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Date of Hire: 02/09/2017	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 06/01/2019	
Staff # 13	Met
Staff # 14	Not Met
Date of Hire: 02/03/2022	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 15	Met
Date of Hire: 01/11/2021	
Staff # 16	Met
Date of Hire: 01/19/2022	
Staff # 17	Met
Date of Hire: 06/26/2019	

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Director provided four files for employees hired since last visit.

591-1-1-.33 Staff Training Not Met

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Correction Deadline: 6/18/2022

Corrected on 9/20/2022

.33(3) - On this date the consultant reviewed nine applicable staff members training with completed documented health and safety orientation.

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of records that food service and nutrition training for the Director was not complete.

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Correction Deadline: 10/31/2022

Recited on 9/20/2022

Defer

591-1-1-.33(5)- The center staff have until December 31,2022 to finish the required 2022 annual 10 clock hours of diverse training.

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Correction Deadline: 6/18/2022

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 10/31/2022

Corrected on 9/20/2022

.31(2)(c) - Citation observed to be corrected on this date.

Staffing and Supervision

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that the infant room had one teacher and seven infants under one year of age.

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Correction Deadline: 9/20/2022

Comment

Discussed combining children of mixed ages.