



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 2/22/2022    **VisitType:** Complaint Investigation & Licensing Study POI Follow Up    **Arrival:** 1:30 PM    **Departure:** 2:00 PM

**CCLC-35960**

**Covered Bridge Montessori School**

488 Hurt Road Smyrna, GA 30082 Cobb County  
 (770) 801-8292 Dirsmyrna@cbmscenter.com

**Regional Consultant**

Alison Benson

Phone: (866) 369-6921  
 Fax: (866) 370-1204  
 alison.benson@decal.ga.gov

**Mailing Address**

2916 Ashebrooke Dr.  
 Marietta, GA 30068

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/22/2022	Complaint Investigation & Licensing Study POI Follow Up	Good Standing	
11/04/2021	Complaint Closure	Support	
10/22/2021	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A left front		0	0	C	30	C	NA	NA	
Main	B left rear		0	0	C	30	C	NA	NA	
Main	C right front	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	1	15	C	30	C	NA	NA	Transitioning
Main	D right rear	One Year Olds and Two Year Olds	2	6	C	30	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 120					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 21			Total Capacity @35 sq. ft.: 120			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	172	C

**Comments**

The purpose of today's visit was to conduct a License Study Visit and to follow-up from the previous visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Kelli Welsh, Program Official

Date

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Alison Benson, Consultant

Date



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### Findings Report

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The following information is associated with a Complaint Investigation & Licensing Study POI Follow Up:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

**591-1-1-.19 License Capacity(CR)** Met

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** Met

**Correction Deadline: 10/13/2021**

**Corrected on 2/22/2022**

**.25(13) - No hazards were observed to be accessible to children on this date.**

**591-1-1-.26 Playgrounds(CR)** Met

**Comment**

Playground observed to be clean and in good repair.

**Correction Deadline: 10/29/2021**

**Corrected on 2/22/2022**

**.26(8) - Consultant discussed playground surface with provider on this date. All areas were compliant during the visit.**

**Food Service**

**591-1-1-.15 Food Service & Nutrition** Met

**Correction Deadline: 11/5/2021**

**Corrected on 2/22/2022**

**.15(7) - This has been corrected.**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** Met

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)** Met

**Comment**

Discussed with director on this date.

**591-1-1-.20 Medications(CR)** Met

**Comment**

Per director, no medication is being dispensed at this time.

**Safety**

**591-1-1-.11 Discipline(CR)** Met

**Comment**

Pleasant interactions were observed on this date.

**591-1-1-.36 Transportation(CR)** N/A

**Comment**

Center does not provide routine transportation.

## Sleeping & Resting Equipment

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/28/2019	
Staff # 2	Met
Date of Hire: 10/11/2011	
Staff # 3	Met
Date of Hire: 07/01/2013	
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Date of Hire: 07/01/2021	
Staff # 7	Met
Date of Hire: 09/03/2019	
Staff # 8	Met
Date of Hire: 02/07/2021	
Staff # 9	Met
Date of Hire: 02/07/2021	

**Staff Credentials Reviewed: 3**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Correction Deadline: 11/5/2021**

**Corrected on 2/22/2022**

**.09(1)(c) - Criminal Records were observed for all staff.**

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

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591-1-1-.31 Staff(CR)

Met

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Correction Deadline: 10/13/2021**

**Corrected on 2/22/2022**

**.32(4) - Children were observed to be in the correct classrooms on this date.**

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591-1-1-.32 Supervision(CR)

Met

**Comment**

Center observed to maintain appropriate staff:child ratios.