



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/27/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 11:15 AM

CCLC-2866

Lamb Shelter Day Care & Learning Center, Inc.

1534 E. Broad Avenue Albany, GA 31705 Dougherty County
(229) 888-0172 lambshelterdayca@bellsouth.net

Mailing Address

1534 East Broad Avenue
Albany, GA 31705

Regional Consultant

Alison Benson

Phone: (866) 369-6921

Fax: (866) 370-1204

debrik.perry@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Hand washing and sanitizing requirements for diapering were discussed with the Director on January 27, 2021.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Hand washing and sanitizing requirements were discussed with the Director on January 27, 2021.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of files that the Director had not conducted any monthly emergency drills since the last visit on September 30, 2020.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 1/27/2021**Recited on 1/27/2021**

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on January 27, 2021.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Infant sleep requirements was not directly observed during the virtual walk through. Regulations regarding infant sleep requirements were discussed with the Director on January 27, 2021.

Correction Deadline: 1/27/2021

Staff Records

Records Reviewed: 6**Records with Missing/Incomplete Components: 0**

Staff's Name [# 1]: Cutliff, Vivian

Met

Date of Hire: 06/10/1999

Staff's Name [# 2]: Cutliff, Jo Met
 Date of Hire: 09/05/2006

Staff's Name [# 3]: Davidson, Katherine Met
 Date of Hire: 01/25/2021

Staff's Name [# 4]: Frazier, Myeisha Met
 Date of Hire: 09/15/2020

Staff's Name [# 5]: Gaines, Valerie Met

Staff's Name [# 6]: Lee, Daniel Met
 Date of Hire: 08/08/2020

Staff Credentials Reviewed: 4

Staff's Name : Cutliff, Jo (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Center-Based Preschool CDA			6/25/2020 12:00:00 AM

Staff's Name : Cutliff, Vivian (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Center-Based Infant Toddler CDA			6/13/2020 12:00:00 AM

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 10/6/2020

Corrected on 1/27/2021

.09(1)(a) - Previous citation corrected. Based on a review of files, it was determined that all staff had submitted applications and completed the fingerprinting process.

Correction Deadline: 10/6/2020

Corrected on 1/27/2021

.09(1)(c) - Previous citation corrected. Based on a review of files, it was determined that all staff had satisfactory criminal record checks.

Correction Deadline: 10/9/2020

Corrected on 1/27/2021

.09(1)(e) - Previous citation corrected. Based on a review of records, it was determined that all staff had completed the Criminal Records check process and they all have satisfactory determination letters on file.

591-1-1-.31 Staff(CR) Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.



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Cover Sheet

Date: 4/28/2021 **VisitType:** Licensing Study

Arrival: 4:00 PM

Departure: 5:00 PM

CCLC-18471

Discovery Point #43

3930 Mary Eliza Trace Marietta, GA 30064 Cobb County
(770) 218-3114 discoverypoint43@bellsouth.net

Regional Consultant

Alison Benson

Phone: (866) 369-6921

Fax: (866) 370-1204

alison.benson@dec.al.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/28/2021	Licensing Study	Good Standing	
10/16/2020	Monitoring Visit	Good Standing	
05/13/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants and One Year Olds	1	4	C	20	C	NA	NA	Feeding, Floor Play
Main	1R	Two Year Olds	2	13	C	22	C	NA	NA	Centers
Main	2L	One Year Olds	2	10	C	16	C	NA	NA	Story
Main	2R	PreK	2	16	C	25	C	NA	NA	Circle Time
Main	3L	Two Year Olds	1	8	C	20	C	NA	NA	Centers
Main	3R	PreK	2	20	NC	25	C	NA	NA	Circle Time
Main	4R	PreK	2	18	C	27	C	NA	NA	Centers
Main	5R	Three Year Olds and Four Year Olds	3	20	C	36	C	NA	NA	Centers
Main	Lunch/ Activity	Six Year Olds and Over	1	6	C	38	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 229						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 115			Total Capacity @35 sq. ft.: 229			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Area A - Infant-toddler	17	C
Main	Area B - Preschool	80	C
Main	Area C - School Age	68	C

Comments

An Administrative Review was conducted on April 28, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on May 12, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 1, 2021 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Amber Phillips, Program Official

Date

Alison Benson, Consultant

Date



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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing and sanitizing requirements for diapering were discussed with the Director on January 27, 2021.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Hand washing and sanitizing requirements were discussed with the Director on January 27, 2021.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of files that the Director had not conducted any monthly emergency drills since the last visit on September 30, 2020.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 1/27/2021**Recited on 1/27/2021**

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on January 27, 2021.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Infant sleep requirements was not directly observed during the virtual walk through. Regulations regarding infant sleep requirements were discussed with the Director on January 27, 2021.

Correction Deadline: 1/27/2021

Staff Records**Records Reviewed: 6****Records with Missing/Incomplete Components: 0**

Staff's Name [# 1]: Cutliff, Vivian

Met

Date of Hire: 06/10/1999

Staff's Name [# 2]: Cutliff, Jo

Met

Date of Hire: 09/05/2006

Staff's Name [# 3]: Davidson, Katherine

Met

Date of Hire: 01/25/2021

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff's Name [# 4]: Frazier, Myeisha

Met

Date of Hire: 09/15/2020

Staff's Name [# 5]: Gaines, Valerie

Met

Staff's Name [# 6]: Lee, Daniel

Met

Date of Hire: 08/08/2020

Staff Credentials Reviewed: 4

Staff's Name : Cutliff, Jo (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Center-Based Preschool CDA			6/25/2020 12:00:00 AM

Staff's Name : Cutliff, Vivian (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Center-Based Infant Toddler CDA			6/13/2020 12:00:00 AM

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591-1-1-.31 Staff(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Adequate supervision observed on this date.

Comment

Adequate supervision observed on this date.



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Findings Report

Date: 4/28/2021 **VisitType:** Licensing Study **Arrival:** 4:00 PM **Departure:** 5:00 PM

CCLC-18471

Discovery Point #43

3930 Mary Eliza Trace Marietta, GA 30064 Cobb County
(770) 218-3114 discoverypoint43@bellsouth.net

Mailing Address
Same

Regional Consultant

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

591-1-1-.20 Medications(CR) **N/A**

Comment

Medication is not being dispensed at this time.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Staff stated proper SIDS and infant sleeping position.

Staff Records

Staff # 1 Date of Hire: 12/22/2006	Met
Staff # 2 Date of Hire: 11/29/2017	Met
Staff # 3 Date of Hire: 08/29/2019	Met
Staff # 4 Date of Hire: 01/31/2020	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7 Date of Hire: 12/22/2006	Met
Staff # 8 Date of Hire: 02/21/2019	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12 Date of Hire: 07/26/2019	Met
Staff # 13 Date of Hire: 01/02/2020	Met
Staff # 14 Date of Hire: 10/11/2018	Met
Staff # 15	Met
Staff # 16 Date of Hire: 08/06/2012	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Date of Hire: 02/11/2019

Staff # 20 Met

Staff # 21 Met

Staff # 22 Met

Date of Hire: 02/07/2017

Staff # 23 Met

Date of Hire: 04/15/2013

Staff # 24 Met

Staff # 25 Met

Date of Hire: 01/02/2020

Staff # 26 Met

Date of Hire: 03/28/2011

Staff # 27 Met

Date of Hire: 08/27/2018

Staff # 28 Met

Date of Hire: 01/28/2019

Staff # 29 Met

Date of Hire: 08/08/2016

Staff # 30 Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 1, 2021.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.