



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/4/2022 **VisitType:** Monitoring Visit **Arrival:** 11:50 AM **Departure:** 1:10 PM

FR-32391

Hoke, Frank M

10 Lakeside Drive Ellenwood, GA 30294 Henry County
 (404) 980-8992 joyscrutchings@hokemcnealacademy.com

Regional Consultant

April Brown

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Mailing Address
 Same

Quality Rated:

Compliance Zone Designation		
05/04/2022	Monitoring Visit	Good Standing
10/01/2021	Licensing Study	Good Standing
03/24/2021	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	11	11	0	0	0
Total Under 13 Years	11	11	0	0	0
Total Under 18 Years	11				

Children Present: 11 Total Children: 11
 Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1

More than 6 for pay
 6 for pay present & no-pay present does not have a notarized no-pay statement

Comments

Plan of Improvement: Developed This Date 05/04/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Frank Hoke, Program Official

Date

April Brown, Consultant

Date



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Findings Report

Date: 5/4/2022 **VisitType:** Monitoring Visit **Arrival:** 11:50 AM **Departure:** 1:10 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Currently the provider does not care for infants. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

There was no pool on the property on this date. The provider does not provide swimming activities.

Children's Records

Records Reviewed: 11

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

Records Reviewed: 11

Records with Missing/Incomplete Components: 0

Child # 7	Met
Child # 8	Met
Child # 9	Met
Child # 10	Met
Child # 11	Met

290-2-3-.08 Children's Records

Met

Correction Deadline: 10/15/2021

Corrected on 5/4/2022

Correction of citation in that the two children's files were up to date on immunizations as required.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

An operable and appropriately sized fire extinguisher was observed in the home on this date.

Technical Assistance

Please ensure at least one UL Approved smoke detector is on each floor of the Home and such detectors must be maintained and in working order.

Correction Deadline: 5/14/2022

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

The Home appears clean and free from hazards on this date.

290-2-3-.13 Playgrounds(CR)

Not Met

Finding

290-2-3-.13(2)(c) requires that climbing and swinging equipment that are not portable have a resilient surface beneath the equipment and the fall zone from such equipment, which is adequately maintained by the Home to assure continuing resiliency. It was determined that two inches of resilient surface was surrounding the fall zone areas surrounding the swing set, monkey bars and wooden climber with the yellow slide attached instead of six inches of resilient surface which was required.

POI (Plan of Improvement)

The Home will ensure that there is an adequate resilient surface under and in the fall zone of climbing and swinging equipment. The Home will inspect equipment and resilient surfacing material regularly and repair or replenish as needed.

Correction Deadline: 5/14/2022

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

The provider stated proper knowledge of hand washing and hygiene procedures on this date.

290-2-3-.11 Diapering Areas & Practices(CR) **N/A**

Comment

There are no diapered children currently enrolled in the program on this date.

290-2-3-.11 Medications(CR) **N/A**

Comment

Per the provider no medication was currently dispensed at this time.

Licensure

290-2-3-.04 Application Requirements(CR) **Not Met**

Finding

290-2-3-.04(1)(d) requires a person that provides care for more than six children for pay, related or unrelated, as defined in these rules, shall make application to the Department for a license to operate a Child Care Learning Center, except as provided in 290-2-3-.07(15). It was determined there were seven children enrolled at the family child care learning home instead of six children as required. There were also 11 children present in total over the age of seven-years-old.

POI (Plan of Improvement)

The Family Child Care Learning Home caring for more than six children shall reduce the number of children in care to six. The Family Child Care Learning Home will submit an application for a Child Care Learning Center and receive a license to operate from the Department before caring for more than six children, related or unrelated, for pay.

Correction Deadline: 5/4/2022

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and redirection observed on this date.

290-2-3-.11 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed on this date. The provider had a current driver's license and current vehicle insurance with an expiration date of October 8, 2022. Transportation agreements were also observed. Vehicle with tag number ending in P4773 was completed on February 23, 2021.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since the last visit which was completed on October 1, 2021.

Comment

Criminal records checks were observed to be complete on this date.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

The provider was observed to be compliant with applicable laws and regulations on this date.

290-2-3-.07 Staff Training**Met****Correction Deadline: 12/31/2021****Corrected on 5/4/2022**

Correction of citation in that the provider completed the 10 Hour Health and Safety Course on June 17, 2021.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Not Met****Finding**

290-2-3-.07(15) requires the Home to ensure that the total number of Children not Related to the Provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six Children, except that a Provider may care for two additional children who are three years of age or older for two designated one hour periods daily upon approval approved by the Department. It was determined the provider was out of ratio in that the staff:child ratio was 1:11 on this date.

POI (Plan of Improvement)

The Home will reduce the number of unrelated children, both for pay and not for pay, so that the total number of unrelated children in care does not exceed the number of children as specified in these rules.

Correction Deadline: 5/14/2022

290-2-3-.07 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.