



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 7/9/2021    **VisitType:** Monitoring Visit    **Arrival:** 11:30 AM    **Departure:** 2:00 PM

**CCLC-49916**

**The Chestnut Treehouse II LLC**

300 Fairview Road Ellenwood, GA 30294 Henry County  
 (770) 389-4020 jdunn@thechestnuttreehouse.com

**Regional Consultant**

April Brown

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april.brown@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/09/2021	Monitoring Visit	Good Standing	
02/18/2021	Monitoring Visit	Good Standing	
08/05/2020	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1R- 3's		0	0	C	21	C	NA	NA	Not In Use
Main	B-1L-2's	Three Year Olds	1	6	C	15	C	NA	NA	Free Play
Main	C-1L Back-1's	One Year Olds and Two Year Olds	2	6	C	16	C	NA	NA	Free Play
Main	D-2L-Infants	Infants	1	6	C	11	C	NA	NA	Floor Play
Main	E-Back Left-4's	Six Year Olds and Over	1	9	C	23	C	33	C	Free Play
Main	F-Back Right- 3's &4's	Four Year Olds and Five Year Olds	1	8	C	24	C	33	C	Centers

Total Capacity @35 sq. ft.: 110

Total Capacity @25 sq. ft.: 120

Total # Children this Date: 35

Total Capacity @35 sq. ft.: 110

Total Capacity @25 sq. ft.: 120

Building @25 capacity limited by Fire Marshall Limitations

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	24	C
Main	PG B	94	C
Main	PG C	55	C

**Comments**

An Administrative Review was conducted on July 9, 2021. Core rules and background checks were all reviewed. A virtual inspection was conducted on July 13, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 07/09/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Jacquelyn Dunn, Program Official

Date

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April Brown, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities per the director. A Virtual Visit was conducted due to the COVID-19 pandemic.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be met by the center on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playgrounds were observed to be clean and in good repair on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Hand washing requirements were discussed with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current and completed inspection was observed for all vehicles used in transporting children on this date. Vehicles with tag numbers ending in E5171 and B7511 had an inspection completed on August 17, 2020. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Complete documentation of transportation observed. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position with the director and infant staff member on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**Staff Records**

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**Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

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Staff # 1 Met

Date of Hire: 10/27/2017

Staff # 2 Met

Date of Hire: 02/21/2021

Staff # 3 Met

Date of Hire: 02/05/2019

Staff # 4 Met

**Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

Date of Hire: 02/22/2021

Staff # 5 Met

Date of Hire: 01/30/2011

Staff # 6 Met

Date of Hire: 01/30/2011

Staff # 7 Met

Staff # 8 Met

Date of Hire: 08/13/2012

Staff # 9 Met

Date of Hire: 09/11/2015

Staff # 10 Met

Date of Hire: 08/06/2013

Staff # 11 Met

Date of Hire: 03/08/2021

Staff # 12 Met

Date of Hire: 01/30/2011

Staff # 13 Met

Date of Hire: 07/01/2014

Staff # 14 Met

Date of Hire: 05/28/2019

Staff # 15 Met

Date of Hire: 01/30/2011

Staff # 16 Met

Date of Hire: 01/08/2018

**Staff Credentials Reviewed: 11****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Director provided one file for an employee hired since last visit which was completed on February 18, 2021. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.