



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/16/2023 **VisitType:** Monitoring Visit **Arrival:** 11:10 AM **Departure:** 4:15 PM

CCLC-38939

Sunbrook Academy at Stockbridge

5006 Hwy 155 N Stockbridge, GA 30281 Henry County
 (678) 284-6001 director.stockbridge@sunbrookacademy.com

Regional Consultant

April Brown

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Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation		
08/16/2023	Monitoring Visit	Support
02/08/2023	Incident Investigation Closure	Good Standing
02/07/2023	Incident Investigation/Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	(A) 1L - Infant B	Infants	1	3	C	12	C	NA	NA	Feeding,Nap
Main	(B) 2L - Senior A	Two Year Olds	1	7	C	19	C	NA	NA	Lunch
Main	(C) 3L - Junior B	One Year Olds	1	8	C	19	C	NA	NA	Lunch
Main	(D) 4L middle- PreK 3A	Three Year Olds	2	10	C	15	C	NA	NA	Lunch
Main	(E) 5L middle - Pre-K 4A	Three Year Olds and Four Year Olds	1	10	C	16	C	23	C	Transitioning
Main	(F) 6L middle - GA Pre-K (b)	GA PreK	2	20	C	23	C	NA	NA	Lunch
Main	(G) 5R - GA Pre-K (a)	Four Year Olds	2	15	C	23	C	NA	NA	Outside
Main	(H) 4R - PreK 3B	Three Year Olds	1	5	C	21	C	29	C	Nap
Main	(I) 3R - Junior A	One Year Olds	1	8	C	22	C	NA	NA	Nap
Main	(J) 2R - Senior B	Two Year Olds	1	7	C	14	C	NA	NA	Diapering,Free Play
Main	(K) 1R - Infant A	Infants	1	4	C	13	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 197					Total Capacity @25 sq. ft.: 212					
Total # Children this Date: 97			Total Capacity @35 sq. ft.: 197			Total Capacity @25 sq. ft.: 212				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plgd-A (Inf.)	31	C
Main	Plgd-B (Preschool)	77	C


Main	Plgd-C (School-age)	264	C
Main	Plgd-D (Preschool)	95	C

Comments

Monitoring visit completed on this date.

Plan of Improvement: To Be Submitted 08/30/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.



Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

Damonn Brown, Program Official

Date

April Brown, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 2/7/2023

Corrected on 8/16/2023

Correction of citation in that the green sofa was removed from the classroom. Another sofa has been ordered per the director.

Correction Deadline: 3/9/2023

Corrected on 8/16/2023

Correction of citation in that the toys and play materials were available and accessible to children in care on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities at this time per the director.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by the center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

Please ensure that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children as required.

Correction Deadline: 8/16/2023

Technical Assistance

Please ensure playground equipment provides an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. Please ensure the metal triangular which was connected to the "U" hooks on the swing sets are free of rust on playground D. Additionally, please ensure a variety of age appropriate equipment is present on playground C for school aged children.

Correction Deadline: 8/26/2023

Correction Deadline: 2/17/2023

Corrected on 8/16/2023

Correction of citation in that there was at least six inches of resilient surface surrounding playground equipment on this date. The director fluffed and redistributed an area on playground D due to rainy weather.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation the following hazards were on the playgrounds.

Playground B: The white PVC pipes were disconnected and one end of the PVC pipe was open surrounding the brown and green climbing structure.

Playground C: Tree limbs and vegetation was protruding through the back fence of the playground.

Playground D: The white PVC pipes were disconnected and open surrounding the grey and green climbing structure. Additionally, one PVC pipe was disconnected and cracked surrounding the swing set.

Correction Deadline: 8/30/2023

Recited on 8/16/2023

591-1-1-.07 Children's Health

Met

Correction Deadline: 2/9/2023

Corrected on 8/16/2023

Correction of citation in that the director reported knowledge of parental notification requirements on this date.

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 2/7/2023

Corrected on 8/16/2023

Correction of citation in that staff members stated proper knowledge of diapering procedures and the diaper changing surfaces appeared to be clean and disinfected on this date.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation a staff member in the second left classroom did not direct a two-year-old child to wash their hands after the child's nose was cleaned by the staff member. Additionally, the staff member in the first left infant classroom reported that children's hands were not washed after cleaning of their noses and upon arrival in the morning.

Correction Deadline: 8/23/2023

Recited on 8/16/2023

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation a staff member did not wash their hands after cleaning a two-year-old child's nose in the second left classroom. Additionally, the staff member used the same baby wipe used to clean the child's nose to wipe off the table area of another child as they were eating lunch. A staff member in the second right, two-year-old classroom, did not wash their hands after diapering a child.

Correction Deadline: 8/23/2023

Recited on 8/16/2023

591-1-1-.20 Medications(CR) **N/A**

Comment

The center currently does not dispense or administer medication at this time.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and redirection observed on this date.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

The vehicle with tag number ending in D9996 had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records the center did not have an annual safety inspection form completed for vehicle with tag number ending in D9996 used in transporting children on this date.

Correction Deadline: 8/21/2023

Technical Assistance

Please ensure the interior of a transportation vehicle is clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury as required.

Correction Deadline: 8/17/2023

Finding

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on a review of records 10 out of 13 children transported during routine afterschool transportation did not have parental transportation agreements completed and on file as required.

Correction Deadline: 8/17/2023

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records 10 out of 13 children transported during routine afterschool transportation did not have emergency medical forms completed and on file as required.

Correction Deadline: 8/17/2023

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position with the infant staff members on this date.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete on this date.

Comment

Director provided six files for employees hired since the last visit which was completed on February 7, 2023.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records staff member #28 hired on April 10, 2023 did not complete First Aid and CPR within the first 90 days of employment as required.

Correction Deadline: 9/15/2023

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records staff member #28 hired on April 10, 2023 did not complete the 10 hour health and safety training within the first 90 days of employment as required.

Correction Deadline: 9/15/2023

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations on this date.

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation staff members in the second left, two-year-old classroom and the third left, one-year-old classroom did not adequately supervise children during lunch time as the staff members were not seated within arm's length of the children as required.

Correction Deadline: 8/16/2023

Recited on 8/16/2023