



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 2/16/2022 **VisitType:** Licensing Study

Arrival: 10:10 AM

Departure: 11:45 AM

CCLC-35766

A+ Preparatory Learning Academy

100 Dudley Dr. Ellenwood, GA 30294 Henry County
(770) 389-0173 friendapreparatory@att.net

Regional Consultant

April Brown

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april.brown@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/16/2022	Licensing Study	Good Standing	
11/18/2021	Complaint Investigation by Phone	Good Standing	
07/20/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R-Freshman III	Infants	2	6	C	8	C	NA	NA	Floor Play
Main	1st L Infants		0	0	C	6	C	NA	NA	
Main	2nd R Sophmores II	One Year Olds	2	16	C	16	C	NA	NA	Diapering,Music
Main	3rd L E-SophmoresIII	Three Year Olds	1	15	C	19	C	NA	NA	Art
Main	3rd R Pre-K	Three Year Olds	1	15	C	20	C	NA	NA	Music
Main	4th L-Sophmores IV	Four Year Olds	1	17	C	20	C	NA	NA	Art
Main	4th R Junior I	GA PreK	2	21	C	20	NC	NA	NA	Art
Main	5L Kindergarten	Five Year Olds	1	19	C	19	C	NA	NA	Art
Main	5th R Afterschool	Four Year Olds	1	15	C	20	C	NA	NA	Art
Main	6th R Afterschoolers	Six Year Olds and Over	1	13	C	20	C	NA	NA	Art
Main	C-Sophomores I	Two Year Olds	1	10	C	15	C	NA	NA	TV
Total Capacity @35 sq. ft.: 183						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 147						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

An Administrative Review was completed on February 23, 2022. Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: Developed This Date 02/16/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Bridgett Friend, Program Official

Date

April Brown, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center on this date.

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities at this time.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized on this date.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by the center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute as needed.

Comment

Playgrounds observed to be clean and in good repair on this date.

Food Service**591-1-1-.15 Food Service & Nutrition****Not Met****Comment**

Center menu meets USDA guidelines on this date. Consultant discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of records, three out of six infants enrolled had incomplete infant feeding plans on file which were missing instructions for the introduction of solid foods.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 2/28/2022

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized on this date.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed on this date.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center on this date.

591-1-1-.20 Medications(CR) N/A

Comment

The Provider currently does not dispense or administer medication at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Met

Comment

Program observed to have completed emergency drills on this date.

591-1-1-.29 Required Reporting Met

Comment

Discussed reporting requirements with the director on this date.

Safety

591-1-1-.05 Animals N/A

Comment

Center does not keep animals on premises on this date.

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) Met

Comment

A current and completed inspection was observed for vehicles on this date; however, the director reported routine transportation was not conducted at this time. Vehicles with tag numbers ending in X7838 and Z8350 were completed on June 24, 2021.

Comment

Center does not provide routine transportation at this time.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Discussed SIDS and infant sleeping position with the director and infant staff member on this date.

Staff Records

Records Reviewed: 23

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 07/26/2021

Staff # 2 Date of Hire: 05/28/2013	Met
Staff # 3 Date of Hire: 07/24/2017	Met
Staff # 4 Date of Hire: 01/11/2021	Met
Staff # 5 Date of Hire: 09/01/2016	Met
Staff # 6 Date of Hire: 04/01/2013	Met
Staff # 7 Date of Hire: 05/03/2019	Met
Staff # 8 Date of Hire: 10/23/2020	Met
Staff # 9 Date of Hire: 04/01/2013	Met
Staff # 10 Date of Hire: 07/15/2013	Met
Staff # 11 Date of Hire: 09/02/2017	Met
Staff # 12 Date of Hire: 08/14/2020	Met
Staff # 13 Date of Hire: 03/26/2020	Met
Staff # 14 Date of Hire: 06/03/2013	Met
Staff # 15 Date of Hire: 12/17/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16 Date of Hire: 10/03/2019	Met

Records Reviewed: 23

Records with Missing/Incomplete Components: 0

Staff # 17 Date of Hire: 11/01/2021	Met
Staff # 18 Date of Hire: 11/03/2016	Met
Staff # 19 Date of Hire: 08/14/2020	Met
Staff # 20 Date of Hire: 01/22/2016	Met
Staff # 21 Date of Hire: 05/02/2019	Met
Staff # 22 Date of Hire: 08/02/2018	Met
Staff # 23 Date of Hire: 03/01/2021	Met

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete on this date.

Comment

Director provided two files for employees hired since the last monitoring visit which was conducted on July 20, 2021.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR on this date.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required annual staff training for 2021.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs on this date.