



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/8/2021 **VisitType:** Licensing Study **Arrival:** 8:00 AM **Departure:** 11:00 AM

CCLC-1907

NORTH HENRY ACADEMY EXTENDED CARE

1093 FLAT ROCK ROAD Stockbridge, GA 30281 Henry County
 (770) 389-1591 lindafloyd@northhenryacademy.com

Regional Consultant

April Brown

Phone: (770) 357-5101
 Fax: (770) 357-5102
 april.brown@dec.al.ga.gov

Mailing Address

1093 Flat Rock Rd.
 Stockbridge, GA 30281

Quality Rated: ★ ★

Compliance Zone Designation		
09/08/2021	Licensing Study	Good Standing
05/06/2021	Licensing Study	Good Standing
10/09/2020	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg. I	Room 103	Infants and One Year Olds	2	6	C	9	C	NA	NA	Floor Play
Bldg. I	Room 105	Two Year Olds	1	7	C	10	C	NA	NA	Transitioning
Bldg. I	Room 106/108	Three Year Olds	1	14	C	16	C	23	C	Art
Bldg. I	Room 111	Four Year Olds and Five Year Olds	2	14	C	24	C	NA	NA	Free Play
Bldg. I	Room 114		0	0	C	7	C	NA	NA	Not In Use
Bldg. I	Room 115		0	0	C	20	C	28	C	Not In Use

Total Capacity @35 sq. ft.: 86

Total Capacity @25 sq. ft.: 101

Total # Children this Date: 41

Total Capacity @35 sq. ft.: 86

Total Capacity @25 sq. ft.: 101

Building	Playground	Playground Occupancy	Playground Compliance
Bldg. I	Plgd-Main	80	C

Comments

An Administrative Review was conducted on September 8, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 9, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 09/08/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Cynthia Temple, Program Official

Date

April Brown, Consultant

Date



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Findings Report

Date: 9/8/2021 **VisitType:** Licensing Study **Arrival:** 8:00 AM **Departure:** 11:00 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities. There was no pool on the property per the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained and completed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Records were observed to be complete and well organized on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

	Facility
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591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by the center on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Comment

Playgrounds observed to be clean and in good repair on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Technical Assistance

Discussed maintenance of resilient surface. Please fluff and redistribute throughout playground areas surrounding the swings and yellow sliding structure. 591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 9/18/2021

	Food Service
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591-1-1-.15 Food Service & Nutrition

Technical Assistance

Comment

Consultant discussed new revision to restricted food rule which states: Foods that are associated with young children’s choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Infant feeding plans reviewed for two enrolled infants in care on this date. Please continue to ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child’s primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child. A Virtual Visit was conducted due to the COVID-19 pandemic.

Technical Assistance

Menu was revised for September 10, 2021 in order to meet the following guidelines: 591-1-1-.15(7) requires that food be served according to manufacturer’s instructions and recommendations. Foods that are associated with young children’s choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. Food shall not be accessible or served to children until it has been chopped, diced, cut or mashed and is appropriate for each child’s age and individual eating, chewing and swallowing ability. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 9/8/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing requirements for diapering were discussed with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed to have completed emergency drills as required on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.29 Required Reporting **Technical Assistance**

Technical Assistance

Please ensure the Director or designated person-in-charge report to the Department within twenty-four (24) hours or the next work day: any death of a child while in the care of the Center; any serious illness or injury requiring hospitalization or professional medical attention other than first aid of a child while in the care of the Center; any situation when a child in care becomes missing, such as, but not limited to, a child who is left on a vehicle, a child who leaves the building, playground, or property, or a child who is left behind on any trip; any fire; any structural disaster; any emergency situation that requires temporarily relocating children; and any time the program’s operating status changes (i.e., open to closed or temporarily closed and temporarily closed to open). A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 9/8/2021

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and redirection observed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position with the director and infant staff member on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Staff Records

Records Reviewed: 13**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 08/04/2021

Staff # 2 Met

Date of Hire: 08/16/2021

Staff # 3 Met

Date of Hire: 06/13/2021

Staff # 4 Met

Date of Hire: 07/27/2020

Staff # 5 Met

Date of Hire: 02/01/1999

Staff # 6 Met

Date of Hire: 07/26/2021

Staff # 7 Met

Date of Hire: 08/31/2021

Staff # 8 Met

Date of Hire: 01/08/2020

Staff # 9 Met

Date of Hire: 07/01/1998

Staff # 10 Met

Date of Hire: 10/14/2020

Staff # 11 Met

Date of Hire: 08/02/2021

Staff # 12 Met

Date of Hire: 08/23/1999

Staff # 13 Met

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Director provided six files for employees hired since the last visit which was completed on May 6, 2021. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required annual staff training for 2020 on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

The director and cook completed four hours of nutrition training as required. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 10/8/2021

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Please ensure newly hired teachers who do not possess the educational and qualifying child care experience requirements enroll in a program of study to obtain one of the educational credentials and qualifying experience requirements as required by these rules within six months after employment at the Center and complete the credential or degree within 18 months after enrollment. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 9/8/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date. Consultant discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. A Virtual Visit was conducted due to the COVID-19 pandemic.