



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 4/19/2022 **VisitType:** Complaint Investigation Follow Up **Arrival:** 9:45 AM **Departure:** 11:30 AM

CCLC-52958

Steppin' Stones Daycare and Preschool

229 Houseal St. Cedartown, GA 30125 Polk County
 (678) 901-1285 cdh@steppinstones.org

Regional Consultant

Chasity Baugh

Phone: (770) 357-1717

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chasity.baugh@dec.al.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation		
04/19/2022	Complaint Investigation Follow Up	Good Standing
02/02/2022	Licensing Study	Good Standing
09/30/2021	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 3-5yrs	Four Year Olds and Five Year Olds	2	16	C	36	C	NA	NA	Centers
Main	B 3yrs		0	0	C	6	C	NA	NA	
Main	C 2yrs		0	0	C	11	C	NA	NA	
Main	D 2yrs	One Year Olds and Two Year Olds	1	5	C	16	C	NA	NA	Art
Main	E Infants		0	0	C	13	C	NA	NA	
Main	F Pre-K	Three Year Olds and Four Year Olds	1	10	C	24	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 106						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 31			Total Capacity @35 sq. ft.: 106			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left side-Toddler	40	C
Main	Right side(2,3,4)	39	C
Main	School Age	81	C

Comments

A complaint investigation/Follow-Up visit was conducted on April 19, 2022. Documents were uploaded for administrative review on April 21, 2022.

Plan of Improvement: Developed This Date 04/19/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Carolyn Hightower, Program Official

Date

Chasity Baugh, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 2/2/2022

Corrected on 4/19/2022

.08(1) - This previous citation was observed to be corrected.

Correction Deadline: 2/2/2022

Corrected on 4/19/2022

.08(6) - This previous citation was observed to be corrected.

Facility

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that chipping paint was observed on the red climber and silver monkey bars on the back playground and chipping paint was observed on the red tunnel and silver climber on the front right playground. In addition, exposed plastic beneath resilient surface of the swings were accessible on the back playground. Furthermore, four ant hills were observed throughout the playground.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 4/19/2022

Recited on 4/19/2022

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Correction Deadline: 2/7/2022****Corrected on 4/19/2022****.21(3) - This previous citation was observed to be corrected.**

Staff Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Staff # 1 MetStaff # 2 MetStaff # 3 MetStaff # 4 Met

Date of Hire: 06/19/2020

Staff # 5 Met

Date of Hire: 06/24/2020

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Correction Deadline: 2/2/2022****Corrected on 4/19/2022****.09(1)(j) - This previous citation was observed to be corrected.****591-1-1-.14 First Aid & CPR****Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review that First Aid and CPR training certificates that only two expired First Aid and CPR training Certificates were uploaded for review.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 4/19/2022**Recited on 4/19/2022****591-1-1-.33 Staff Training****Not Met****Correction Deadline: 2/2/2022****Corrected on 4/19/2022****.33(1) - This citation was observed to be corrected.****Defer**

591-1-1-.33(3)- This citation was deferred.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 3/4/2022

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review that food service and nutrition training was not submitted for annual review.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 4/19/2022

Recited on 4/19/2022

591-1-1-.31 Staff(CR)

Defer

Correction Deadline: 2/2/2022

Corrected on 4/19/2022

.31(1)(b)2. - This citation was observed to be corrected.

Defer

591-1-1-.31(2)(c)-This citation was deferred.

POI (Plan of Improvement)

The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found.

Correction Deadline: 2/2/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 2/2/2022

Corrected on 4/19/2022

.32(4) - This previous citation was corrected.