



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/18/2021 **VisitType:** Monitoring Visit

Arrival: 1:00 PM

Departure: 2:30 PM

CCLC-246

West Rome Kids' Stop

2 Mathis Drive Rome, GA 30165 Floyd County
(706) 236-9600 kidsstopinc@yahoo.com

Mailing Address
1700 Dean Street
Rome, GA 30161

Regional Consultant

Chasity Baugh

Phone: (770) 357-1717

Fax: (770) 357-1720

chasity.baugh@dec.al.gov

Joint with: Stacy Whitten

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/18/2021	Monitoring Visit	Good Standing	
12/29/2020	Licensing Study	Good Standing	
02/20/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	3's-1R	Three Year Olds	1	15	C	14	NC	NA	NA	Nap
Main	Infant- Middle Rear	Infants and One Year Olds and Two Year Olds	2	15	NC	11	NC	NA	NA	Nap
Main	Middle Front-Part of 3's Room		0	0	C	8	C	NA	NA	
Main	Pre-K 1-1L	Four Year Olds and Five Year Olds	2	10	C	48	C	NA	NA	Nap
Main	Pre-K 2-2L		0	0	C	41	C	NA	NA	
Main	Tiny Tots-Back Right-3R	One Year Olds	1	7	C	12	C	NA	NA	Nap
Total Capacity @35 sq. ft.:						134	Total Capacity @25 sq. ft.:		0	
Total # Children this Date: 47			Total Capacity @35 sq. ft.:			134	Total Capacity @25 sq. ft.:		0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	infant/toddler	18	C
Main	Older children	66	C

Comments


Background checks were all reviewed on May 18, 2021. A virtual inspection was conducted on May 18, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on February 15, 2021 was reviewed during the virtual inspection.

Additionally, Consultant discussed Rule changes that took effect on October 1, 2020 and emailed the Provider handouts with Frequently Asked Questions and related resources.

Consultant e-mailed the provider a copy of the COVID-19 Guidance for Georgia Childcare Facilities, Interim Guidance as of December 14, 2020.



Plan of Improvement: To Be Submitted 05/26/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shae Stamey, Program Official	Date
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Stacy Whitten, Consultant	Date
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Chasity Baugh, Consultant	Date
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Findings Report

Date: 5/18/2021 **VisitType:** Monitoring Visit **Arrival:** 1:00 PM **Departure:** 2:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Pool not in use at this time, gates observed locked in photo provided.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Not Met**

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that the 3's-1R classroom had 15 children present when the room had a capacity of 14 children. The Infant - Middle Rear classroom had 15 children present when the room had a capacity of 11 children.

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Correction Deadline: 5/24/2021

Recited on 5/18/2021

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based upon observation that between the children's biking area and turf play space that an Orange Guardian Safety Barrier Temporary Fence was tied to a chain link fence, posing as a strangulation hazard. Center staff immediately removed the temporary fence.

Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather.

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Correction Deadline: 5/18/2021

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Correction Deadline: 2/20/2020

Corrected on 5/18/2021

.15(2) - Based upon documentation of infant feeding plans reviewed during the administrative review process, this has been corrected.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of documents that monthly fire drills were not conducted for February 2021. Drills for 2020 were not provided.

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Correction Deadline: 5/26/2021

Recited on 5/18/2021

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records, that there was not a load/unload check present for five children transported from Garden Lakes Elementary to West Rome Kids' Stop, on the PM routes of May 10, 2021.

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Correction Deadline: 5/19/2021

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 6

Staff # 1 Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.09-Criminal Records Check Missing

Staff # 2 Not Met

Date of Hire: 06/02/1999

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 3 Met

Staff # 4 Met

Staff # 5 Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(4)-Food Prep Training Missing 4 hrs.

Staff # 6 Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 7	Not Met
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	

Staff # 8	Met
Date of Hire: 01/16/2018	

Staff # 9	Not Met
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	

Staff # 10	Met
Date of Hire: 11/27/2018	

Staff # 11	Met
Date of Hire: 03/06/2018	

Staff # 12	Met
Date of Hire: 01/02/2016	

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Not Met
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Correction Deadline: 2/20/2020

Corrected on 5/18/2021

.09(1)(a) - The previous citation was corrected, in that consultant observed all staff to have evidence of satisfactory background checks on this date.

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Correction Deadline: 5/26/2021

Corrected on 5/18/2021

.09(1)(c) - The previous citation was observed to be corrected on this date, all staff were observed to have evidence of satisfactory background checks.

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records, that employee #1, hired on December 15, 2020, had a satisfactory comprehensive background check that had not been electronically ported to the center.

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Correction Deadline: 5/26/2021

Recited on 5/18/2021

591-1-1-.14 First Aid & CPR **Not Met**

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that staff members #1, #2, #5, #6 and #7 hired more than 90 days ago did not have evidence of completing the required CPR and First Aid training.

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Correction Deadline: 5/26/2021

Recited on 5/18/2021

591-1-1-.24 Personnel Records **Met**

Correction Deadline: 2/25/2020

Corrected on 5/18/2021

.24(1) - Based on the administrative review process, staff members files were observed to be complete.

591-1-1-.33 Staff Training **Not Met**

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

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Correction Deadline: 3/21/2020

Corrected on 5/18/2021

.33(3) - Correction of the previous citation in that all staff were observed to have evidence of training, based upon the records viewed during the administrative review process.

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of records that the Director did not have four clock hours of training in food service and nutrition.

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Correction Deadline: 5/26/2021

Recited on 5/18/2021

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Correction Deadline: 3/21/2020

Corrected on 5/18/2021

.33(5) - Based upon the administrative review process, staff training were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Correction Deadline: 2/20/2020

Corrected on 5/18/2021

.31(1)(a) - Correction of the previous citation in that the Center Director stated she is the director of the center and remains present during hours of operation.

Correction Deadline: 2/20/2020

Corrected on 5/18/2021

.31(2)(b)2. - Correction of the previous citation in that all lead teachers meet the minimum academic requirements.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined, that in the infant middle rear classroom, nine two-year-olds, two one-year-olds and four infants were observed to be present with two staff members.

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Correction Deadline: 5/18/2021

591-1-1-.32 Supervision(CR)

Met

Comment

Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.