



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/19/2023    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 2:35 PM

**CCLC-36438**

**Bright Minds Afterschool Program, LLC Childcare and Learning Academy**  
 5898 Hwy 85 Riverdale, GA 30274 Clayton County  
 CCLC-36438 aljami@brightmindsinc.org

**Regional Consultant**

Nadia Bernard  
 Phone: (404) 670-9398  
 Fax: (706) 434-7710  
 nadia.bernard@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/19/2023	Complaint Investigation & Monitoring Visit	Good Standing	
03/17/2023	Complaint Closure	Good Standing	
03/16/2023	Complaint Investigation & Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 2	F - bldg 2		0	0	C	36	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.:			36			Total Capacity @25 sq. ft.: 0				
Main	A (infant)	Infants	1	6	C	14	C	NA	NA	Lunch, Diapering, Floor Play
Main	B (1 year olds)	One Year Olds	1	7	C	15	C	NA	NA	Lunch
Main	C (2 year olds)	Two Year Olds	1	10	C	14	C	NA	NA	Lunch
Main	D (3 yr olds)		0	0	C	15	C	NA	NA	Not In Use
Main	E (4/5 year olds)	Three Year Olds and Four Year Olds	2	13	C	25	C	NA	NA	Lunch
Main	F - upstairs	Six Year Olds and Over	3	54	C	110	C	NA	NA	TV, Transitioning, Snack
Total Capacity @35 sq. ft.:			193			Total Capacity @25 sq. ft.: 0				
Total # Children this Date:			90			Total Capacity @25 sq. ft.: 0				
Total Capacity @35 sq. ft.:			229			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Middle	21	C
Main	Playground 3- Far Right	65	C

**Comments**

Plan developed on this date.

Plan of Improvement: Developed This Date 07/19/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)


**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Aljami Durham, Program Official

Date

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Nadia Bernard, Regional Consultant

Date



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**(Findings Report)**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Finding**

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the following hazards were observed:

- Room B the blue plastic couch had tears in the corners
- Room C the blue plastic couch had tears in the corners
- Room E the blue, red, and green plastic sofas had tears in the corners

**POI (Plan of Improvement)**

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

**Correction Deadline: 7/19/2023**

**Technical Assistance**

591-1-1-.12(5) - Consultant discussed with the director to ensure that the Center Staff to provide table space for each child who is able to sit at a table unassisted and an appropriately sized chair or bench for each child who is not an infant and who is able to use a chair or bench.

**Correction Deadline: 8/18/2023**

**Technical Assistance**

591-1-1-.12(8) - Please ensure that kitchen sets in the Room B are age appropriate.

**Correction Deadline: 7/19/2023**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

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**591-1-1-.08 Children's Records****Met****Correction Deadline: 3/26/2023****Corrected on 7/19/2023****.08(2) - Citation observed to be corrected on this date. The consultant observed two complete children's files on this date.****Evening Care**

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**591-1-1-.32 Staffing/Supervision(CR)****Met****Comment**

Evening care hours and supervision was discussed on this date. The consultant requested a staff statement from the director to discuss evening care hours.

**Facility**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Defer**

591-1-1-.25(11)- Classroom was locked due to the class not being in use and the consultant was unable to enter the classroom.

**POI (Plan of Improvement)**

Floors will be maintained to be safe and sanitary.

**Correction Deadline: 4/15/2023****Correction Deadline: 3/16/2023****Corrected on 7/19/2023****.25(13) - Citation observed to be corrected on this date no hazards were observed in the one-year-old classroom B on this date.****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that in room E there were Clorox disinfecting Wipes and Spray Disinfectant with caution label to " Keep out of reach of children" located on the art shelf.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 7/19/2023**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26(8) - Consultant discussed with the provider to fluff and redistribute the compacted resilient surface on playgrounds. Consultant provided playground handout to the director.

**Correction Deadline: 7/29/2023****Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed.

**Correction Deadline: 3/16/2023**

**Corrected on 7/19/2023**

**.10(1) - Citation observed to be corrected on this date. Consultant observed working exhaust fan in room B above the changing area.**

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Correction Deadline: 3/21/2023**

**Corrected on 7/19/2023**

**.21(3) - Citation observed to be corrected on this date. The consultant observed complete and current monthly emergency situation drills on this date.**

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Field trip documentation observed to be complete.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Not Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on staff statement that crib sheets are changed weekly in the infant room.

**POI (Plan of Improvement)**

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 7/19/2023

**Staff Records**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

Correction Deadline: 3/16/2023

Corrected on 7/19/2023

.09(1)(g) - Citation observed to be corrected on this date. The consultant observed complete CRC for all current staff members.

**591-1-1-.09 Criminal Records Check(CR) Met**

**Comment**

Director provided four files for employees hired since last visit.

**591-1-1-.14 First Aid & CPR Met**

Correction Deadline: 4/15/2023

Corrected on 7/19/2023

.14(1) - Citation observed to be corrected on this date the consultant observed 50% of current staff with cardiopulmonary resuscitation (CPR) and a triennial training program in first aid.

**591-1-1-.33 Staff Training Not Met**

**Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of documents that one staff member was missing their complete health and safety orientation training within the first 90 days of employment.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 8/18/2023

Correction Deadline: 12/31/2023

Corrected on 7/19/2023

.33(5) - Citation observed to be corrected on this date. Consultant observed complete training for applicable staff members.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 3/16/2023**

**Corrected on 7/19/2023**

**.32(5) - Citation observed to be corrected on this date. Consultant observed adequate supervision on this date.**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Correction Deadline: 3/16/2023**

**Corrected on 7/19/2023**

**.32(7) - Citation observed to be corrected on this date. Consultant observed appropriate nap time ratios.**