



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/23/2022 **VisitType:** Monitoring Visit **Arrival:** 10:55 AM **Departure:** 11:55 AM

CCLC-35110

Brookwood Center

3639 Brookwood Boulevard Rex, GA 30273 Clayton County
 (678) 788-8920 lcroft@claytoncountycsa.org

Regional Consultant

Nadia Bernard

Phone:

Fax:

nadia.bernard@decal.ga.gov

Mailing Address

1000 Main Street
 Forest Park, GA 30297

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/23/2022	Monitoring Visit	Good Standing	
03/25/2022	Licensing Study	Good Standing	
09/13/2021	Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1st Right	Three Year Olds	1	8	C	21	C	NA	NA	Transitioning
Main	B- 2nd right	Three Year Olds and Four Year Olds	2	11	C	20	C	NA	NA	Lunch
Main	C 3rd Right	Four Year Olds and Five Year Olds	2	16	C	20	C	NA	NA	Story, Transitioning
Main	D 4th Right	Four Year Olds	2	17	C	20	C	NA	NA	Lunch
Main	E 5th Right	PreK	2	20	C	20	C	NA	NA	Story, Lunch
Main	F 1st Left	Two Year Olds and Three Year Olds	2	12	C	19	C	NA	NA	Transitioning
Main	G 2nd Left	Three Year Olds	2	11	C	19	C	NA	NA	Lunch
Main	H 3rd Left	Two Year Olds	1	5	C	19	C	NA	NA	Transitioning
Main	I 6th Right	Two Year Olds	2	7	C	18	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 176 Total Capacity @25 sq. ft.: 0

Total # Children this Date: 107 Total Capacity @35 sq. ft.: 176 Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Right Playground	147	C

Comments

Plan of Improvement: Developed This Date 08/23/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Leslie Croft, Program Official

Date

Nadia Bernard, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 3/30/2022

Corrected on 8/23/2022

.21(3) - Previous citation corrected on this date. The tornado drills were observed to be documented and completed on this date of 8/30/2022.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 08/22/2005

Staff # 2 Met

Date of Hire: 09/28/2016

Staff # 3 Met

Staff # 4 Met

Date of Hire: 04/08/2018

Staff # 5 Date of Hire: 08/08/2019	Met
Staff # 6	Met
Staff # 7 Date of Hire: 03/04/2022	Met
Staff # 8 Date of Hire: 01/29/2002	Met
Staff # 9 Date of Hire: 10/30/2014	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12 Date of Hire: 08/28/2019	Met
Staff # 13 Date of Hire: 11/20/2017	Met
Staff # 14 Date of Hire: 08/21/2019	Met
Staff # 15	Met
Staff # 16 Date of Hire: 08/04/2015	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19 Date of Hire: 07/30/2015	Met
Staff # 20	Met
Staff # 21 Date of Hire: 09/25/2019	Met
Staff # 22 Date of Hire: 03/29/2019	Met

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 23	Met
Staff # 24	Met
Staff # 25 Date of Hire: 12/01/2015	Met
Staff # 26	Met
Staff # 27	Met
Staff # 28 Date of Hire: 09/10/2015	Met
Staff # 29 Date of Hire: 09/21/2018	Met
Staff # 30	Met
Staff # 31	Met

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training Defer

Defer

591-1-1-.33(5)- The staff have until 12/31/2022 to complete 10 hours of annual training.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 4/24/2022

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.