



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/3/2018    **VisitType:** Licensing Study    **Arrival:** 2:30 PM    **Departure:** 4:05 PM

**FR-9900105365**

**Knight, Tamera F**

670 SPRING FOREST DRIVE Lawrenceville, GA 30043 Gwinnett  
 County  
 (678) 910-9057 rstknight@gmail.com

**Mailing Address**

670 SPRING FOREST DRIVE  
 LAWRENCEVILLE, GA 30043

**Regional Consultant**

Tamra Thomas

Phone: (770) 405-7962  
 Fax: (404) 591-6172  
 tamra.thomas@decals.ga.gov

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/03/2018	Licensing Study	Good Standing	
10/20/2017	Monitoring Visit	Good Standing	
01/05/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

<b>Age Ranges</b>	<b>Children Present</b>	<b>Child For Pay</b>	<b>CAPS</b>	<b>Not for Pay</b>	<b>Provider Children</b>
<b>Infant (0-11 mos)</b>	0	0	0	0	0
<b>1 &amp; 2 Years</b>	2	2	0	0	0
<b>3 &amp; 4 Years</b>	0	0	0	0	0
<b>School Age(5+) Years</b>	3	4	0	0	0
<b>Total Under 13 Years</b>	5	6	0	0	0
<b>Total Under 18 Years</b>	5				

Children Present: 5	Total Children: 6
Caregivers/Helpers Present: 1	Total Caregivers/Helpers: 1

**Comments**

The provider will review the updated DECAL July 1, 2017 rules and regulation handbook.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Tamera Knight, Program Official

Date

Tamra Thomas, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 4/3/2018      **VisitType:** Licensing Study      **Arrival:** 2:30 PM      **Departure:** 4:05 PM

**FR-9900105365**

**Knight, Tamera F**

670 SPRING FOREST DRIVE Lawrenceville, GA 30043 Gwinnett  
County  
(678) 910-9057 rstknight@gmail.com

**Mailing Address**

670 SPRING FOREST DRIVE  
LAWRENCEVILLE, GA 30043

**Regional Consultant**

Tamra Thomas

Phone: (770) 405-7962  
Fax: (404) 591-6172  
tamra.thomas@dec.al.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)** **Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** **Met**

**Correction Deadline: 10/20/2017**

**Corrected on 4/3/2018**

**Correction of previous citation. The provider is not caring for infants at this time.**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Home does not provide swimming activities.

### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)** **Met**

**Comment**

The Home appears clean and free from hazards.

**290-2-3-.13 Playgrounds(CR)** **Met**

**Correction Deadline: 10/27/2017**

Corrected on 4/3/2018

Correction of previous citation. The provider has added fencing to meet the four foot requirement. The provider does not have a pool on the premises on this date.

## Health and Hygiene

**290-2-3-.11 Children's Health and Hygiene(CR)** Met

**Comment**

Staff state proper knowledge of diapering procedures.

**290-2-3-.11 Diapering Areas & Practices(CR)** Met

**Comment**

The provider stated appropriate diapering procedures.

**290-2-3-.11 Medications(CR)** Met

**Comment**

The provider does not provide medication at this time.

## Licensure

**290-2-3-.04 Application Requirements(CR)** Met

**Comment**

The provider cared for four unrelated children for pay on this date, and one related child not for pay on this date.

## Safety and Discipline

**290-2-3-.11 Animals** Met

**Comment**

The Family Child Care Learning Home does not keep animals on premises.

**290-2-3-.11 Discipline(CR)** Met

**Comment**

Age-appropriate discussion and/or redirection observed.

**290-2-3-.11 First Aid Kit** Met

**Comment**

Complete kit observed in the Family Child Care Learning Home

**290-2-3-.11 Transportation(CR)** Met

**Comment**

The provider does not provide routine transportation.

## Staff Records

---

**290-2-3-.21 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal records checks were observed to be complete.

---

**290-2-3-.07 Staff Qualifications(CR)**

**Met**

**Comment**

Discussed staff qualifications and compliance with applicable laws and regulations.

<b>Staff:Child Ratios and Supervision</b>
---

---

**290-2-3-.07 Staff:Child Ratios(CR)**

**Met**

**Comment**

Appropriate ratios were observed on this date.

---

**290-2-3-.07 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.