



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Amy Krafchick, Program Official

Date

Emma Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
 2 Martin Luther King Jr. Drive SE, 670 East Tower
 Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 5/20/2020 **VisitType:** Licensing Study **Arrival:** 11:35 AM **Departure:** 12:35 PM

FR-9900105183

Krafchick, Amy M.

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Toys and equipment were not directly observed during the virtual visit walk through. The consultant observed during the virtual walk through that the toys and equipment observed to be clean and safe from hazardous conditions. The provider discussed additional sanitizing and cleaning requirements due to the COVID-19 pandemic.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Safe sleeping was not directly observed during the virtual visit walk through. There were no children present during the walk through; however, the provider discussed SIDS and infant sleeping position.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

There is no pool on the property

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

Child # 5

Met

290-2-3-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized. The consultant observed enrollment forms and immunization forms for all enrolled children on this date.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Operable smoke detector(s) were observed as required in the home this date.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic..An operable and appropriately sized fire extinguisher was observed in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The provider discussed additional cleaning and sanitizing requirements due to COVID-19 pandemic. The Home appeared clean and free from hazards.

290-2-3-.13 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The playground was not directly observed during the virtual visit walk through. The provider scanned the outside porch area during the virtual walk through and the outside area appeared clean and well maintained.

Food Service

290-2-3-.10 Food Service & Nutrition

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The kitchen was not directly observed during the virtual visit walk through. The provided scanned the kitchen to allow the consultant to view food storage during virtual walkthrough.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing was not directly observed during the virtual visit walk through. There were no children present during the walk through. The provider discussed hand washing and sanitizing requirements.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual visit walk through. There were no children present during the walk through. The provider discussed sanitizing requirements for diapering and stated proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR)**Met****Comment**

Per the provider no medication is currently dispensed

Licensure**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual visit walk through on this date. The program was in compliance with the Executive Order issued on June 11, 2020.

Safety and Discipline**290-2-3-.11 Animals****Met****Comment**

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual visit walk through. There were no children present during the walk through. (This rule was not evaluated on this date and will be observed during the next in person visit.)

290-2-3-.11 Transportation(CR)**Met****Comment**

The provider does not provide routine transportation.

Staff Records**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR**Met****Comment**

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Comment

Please ensure Health and Safety Training certificate is kept in file.

Technical Assistance

290-2-3-.07(9) - The consultant provided technical assistance for annual training. The consultant had a conversation with the provider regarding the rules on annual training. The consultant observed that the provider had 6.5 hours of training completed January 4th and 5th of 2020. The consultant explained to the provider that annual training is reviewed at every licensing study. The consultant explained that providers have from January to December to complete their training for the year. The consultant explained that when reviewing the training, the consultant looks at the previous year of training; therefore, in order for the training to count, it has to be dated within the twelve months of the year being reviewed. The provider had an incident that occurred in June of 2019 and the provider had to close her program until the end of November of 2019. The consultant explained that the provider would be cited at the next licensing study if the provider did not complete 10 hours within the next year.

Correction Deadline: 6/19/2020

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. There were no children present during the walk through. (This rule was not evaluated on this date and will be deferred until the next in person visit.)

290-2-3-.07 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Supervision was not directly observed during the virtual visit walk through due to no children being present during the time of the inspection. (This rule was not evaluated on this date and will be deferred until next regulatory visit in person.)