



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Retha Weatherspoon, Program Official _____ Date

Beth Houtz, Consultant _____ Date

Jerica Davis, Consultant _____ Date



Bright from the Start Georgia Department of Early Care and Learning
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Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/9/2018 **VisitType:** POI Follow Up **Arrival:** 10:15 AM **Departure:** 10:55 AM

FR-9900102642

Weatherspoon, Retha R.

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Regional Consultant

Beth Houtz

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Joint with: Jerica Davis

The following information is associated with a POI Follow Up:

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

290-2-3-.08 Children's Records

Met

Correction Deadline: 12/20/2017

Corrected on 1/9/2018

.08(1) - The citation was observed to be corrected on this date. The consultant observed the signed liability forms.

Correction Deadline: 12/20/2017

Corrected on 1/9/2018

.08(2) - this citation was observed to be corrected on this date. The consultant observed the current immunization forms for all children in care.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 1/5/2018

Corrected on 1/9/2018

.11(2)(c) - This citation was observed to be corrected on this date. The provider showed the consultant the fire drill documentation for 2017.

290-2-3-.13 Playgrounds(CR)

Met

Correction Deadline: 12/13/2017

Corrected on 1/9/2018

.13(2)(a) - This citation was observed to be corrected on this date. The broken items have been removed.

Staff Records

290-2-3-.21 Criminal Records Check(CR)

Met

Correction Deadline: 12/8/2017

Corrected on 1/9/2018

.21(1)(a) - This citation was observed to be corrected on this date. The staff member has obtained a TCN number is awaiting the record check letter from the Department. The consultant took a picture of the BFTS application to email to the department. The helper is not at the center and will not return until a satisfactory records check is received.

Correction Deadline: 12/6/2017

Corrected on 1/9/2018

.21(1)(g) - This citation was observed to be corrected on this date. The provider faxed the local check to the consultant on December 7, 2017.