



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/23/2019 **VisitType:** Monitoring Visit

**Arrival:** 10:15 AM

**Departure:** 12:45 PM

**FR-9105100367**

**Gunter, Bonnie R.**

1336 BECKET DRIVE Atlanta, GA 30319 DeKalb County  
(770) 457-7335 bonniegunter@comcast.net

**Mailing Address**

1336 BECKET DRIVE  
ATLANTA, GA 30319

**Regional Consultant**

Elim Tekie

Phone: (404) 478-8088

Fax: (404) 478-8094

elim.tekie@decal.ga.gov

**Quality Rated:** No

Compliance Zone Designation			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/23/2019	Monitoring Visit	Deficient	
05/06/2019	Licensing Study	Good Standing	
11/19/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	3	3	0	0	0
1 & 2 Years	5	5	0	0	0
3 & 4 Years	0	1	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	8	9	0	0	0
Total Under 18 Years	8				
Children Present: 8 Total Children: 9 Caregivers/Helpers Present: 3 Total Caregivers/Helpers: 3					
<b>More than 6 for pay</b> 6 for pay present & no-pay present does not have a notarized no-pay statement					

**Comments**

The purpose of this visit was to conduct a Monitoring visit and follow-up on previous citations from May 6, 2019.

Plan of Improvement: To Be Submitted 10/07/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Bonnie Gunter, Program Official

Date

Elim Tekie, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**290-2-3-.09 Activities**

**Met**

**Correction Deadline:** 5/6/2019

**Corrected on 9/23/2019**

**.09(1) - Previous citation was corrected. Consultant observed a variety of toys throughout the center.**

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Toys and equipment observed to be clean and safe from hazardous conditions.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Correction Deadline:** 5/6/2019

**Corrected on 9/23/2019**

**.19(1)(a)3 - Previous citation was corrected. Staff stated that crib sheets are washed daily.**

**Correction Deadline:** 5/6/2019

**Corrected on 9/23/2019**

**.19(2) - Previous citation was corrected. There were no infants present in cribs on this date.**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Home does not provide swimming activities.

### Children's Records

**Records Reviewed:** 8

**Records with Missing/Incomplete Components:** 0

Child # 1

Met

Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

**290-2-3-.08 Children's Records**

**Not Met**

**Correction Deadline: 5/6/2019**

**Corrected on 9/23/2019**

**.08(1) - Previous citation was corrected. All children's file was complete with necessary application information.**

**Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on observation that one of nine children present did not have enrollment paperwork identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released.

**Correction Deadline: 9/23/2019**

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**Correction Deadline: 5/6/2019**

**Corrected on 9/23/2019**

**.08(12) - Previous citation was corrected. All children enrolled are for pay and unrelated.**

**Finding**

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that current immunizations were not on file for child number three and child number seven.

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**Correction Deadline: 9/27/2019**

**Recited on 9/23/2019**

<b>Facility</b>
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**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 9/23/2019**

**Corrected on 9/23/2019**

**.11(2)(c) - Previous citation was corrected. Consultant observed all drills to be complete and up to date.**

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Correction Deadline: 5/6/2019**

**Corrected on 9/23/2019**

**.13(1)(e) - Previous citation was corrected. All outlets were covered with protective caps.**

**290-2-3-.13 Playgrounds(CR)**

**Met**

**Correction Deadline: 5/16/2019**

**Corrected on 9/23/2019**

**.13(2)(a) - Previous citation was corrected. The grill has been moved to the top patio and a cover has been placed over it.**

<b>Health and Hygiene</b>
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**290-2-3-.11 Children's Health and Hygiene(CR)**

**Met**

**Comment**

Proper diapering procedures observed.

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**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**290-2-3-.11 Medications(CR)****Met****Comment**

Per the provider no medication is currently dispensed

**Licensure**

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**290-2-3-.04 Application Requirements(CR)****Not Met****Finding**

290-2-3-.04(1)(d) requires a person that provides care for more than six children for pay, related or unrelated, as defined in the rules, to make application to the Department for a license to operate as a Child Care Learning Center. It was determined based on observation that the provider cared for nine unrelated children for compensation on this date.

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**Correction Deadline: 9/23/2019**

**Recited on 9/23/2019**

**Safety and Discipline**

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**290-2-3-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**290-2-3-.11 First Aid Kit****Met**

**Correction Deadline: 5/16/2019**

**Corrected on 9/23/2019**

**.11(1)(e) - Previous citation was corrected. Scissors, tweezers and thermometers were observed to be in the First Aid kit and complete.**

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**290-2-3-.11 Transportation(CR)****N/A****Comment**

The provider does not provide routine transportation.

**Staff Records**

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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Correction Deadline: 5/8/2019****Corrected on 9/23/2019**

.21(1)(a) - Previous citation was corrected. All staff submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site.

**Correction Deadline: 5/6/2019****Corrected on 9/23/2019**

.21(1)(b) - Previous citation was corrected and all staff members had current and valid Satisfactory Comprehensive Records check.

**Correction Deadline: 5/6/2019****Corrected on 9/23/2019**

.21(1)(h) - Previous citations was corrected. All staff submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site and all staff have received a Satisfactory Comprehensive Records Check.

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**290-2-3-.07 First Aid & CPR****Not Met****Finding**

290-2-3-.07(5) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals or trainers and which dealt with emergency care for infants and children. This training must be completed prior to initial licensure for the Provider and within 90 days from date of hire for Provisional Employees and Employees. It was determined based on a review of records that the provider and two helpers did not have current CPR and first aid certifications.

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**Correction Deadline: 9/26/2019****Recited on 9/23/2019**

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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**290-2-3-.07 Staff Training****Not Met****Finding**

290-2-3-.07(15) requires that each adult responsible for the supervision of the children, if not the Provider, shall receive orientation regarding these rules; the Provider's policies regarding discipline, injuries and illnesses, and release of Children; the Provider's written plan for handling emergencies; and appropriate information about any Child's specific health needs. It was determined based on a review of records that three adults responsible for supervision of the children did not receive and or complete orientation regarding the provider's rules.

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**Correction Deadline: 9/24/2019**

**Recited on 9/23/2019**

**Finding**

290-2-3-.07(4) requires the Provider, Employees and Provisional Employees with direct care responsibilities to complete health and safety training at the time of employment. Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the training within the first 90 days of employment. The training must address the following health and safety topics: prevention and control of infectious diseases; prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome and abusive head trauma; emergency preparedness and response planning for emergencies resulting from a natural disaster, or threatening event such as violence at the facility; handling and storage of hazardous materials and the appropriate disposal of bio contaminants; and precautions in transporting children (if applicable). It was determined based on a review of records that the provider and two helpers did not complete the health and safety orientation training.

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**Correction Deadline: 10/4/2019**

**Recited on 9/23/2019**

**Defer**

290-2-3-.07(6)-Staff are still within the time frame to complete training for 2019. Consultant will review training records in 2020.

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**Correction Deadline: 12/31/2019**

<b>Staff:Child Ratios and Supervision</b>
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**Finding**

290-2-3-.07(12) requires the Home to ensure that the total number of Children unrelated to the Provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six children, except during two designated hours approved by the Department. It was determined based on observation that nine unrelated children for compensation were present on this date.

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**Correction Deadline: 9/24/2019**

**Recited on 9/23/2019**

**Correction Deadline: 5/6/2019**

**Corrected on 9/23/2019**

**.07(14) - Previous citation was corrected. There was no infant unattended on this date and Provider stated supervision plan regarding nap time.**