



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Joyce Ervin, Program Official

Date

Kelly Jones, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 7/22/2020 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 12:30 PM

FR-9105100236

Ervin, Joyce M

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Toys and equipment observed to be clean and safe from hazardous conditions.

Comment

Equipment and furniture observed to be properly secured, as applicable.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Care is not provided for any infant required to be in a crib.

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

290-2-3-.11(2)(c) - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. Consultant discussed with provider to ensure to maintain records as required by the department.

Correction Deadline: 8/21/2020

Comment

A virtual walk through was conducted due to the COVID-19 pandemic. No hazards observed accessible to children on this date. No children currently present.

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic..The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)

Met

Comment

The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the provider on this date. Provider stated that she uses cones to mark areas where roots are to prevent tripping hazards.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date. Additional hand washing requirements discussed due to the COVID-19 pandemic on this date.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

There are no diapered children currently enrolled in the program.

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

290-2-3-.11 Medications(CR)

Met

Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Application requirements reviewed with the Provider on this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date) Discipline was discussed with the provider. Provider stated proper knowledge of appropriate discipline on this date.

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

290-2-3-.11 Transportation(CR)**N/A****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Comment

The provider does not provide routine transportation.

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

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| Staff Records |
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290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit June 22, 2020.

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR**Met****Correction Deadline: 7/31/2020****Corrected on 7/22/2020****.07(8) - The The provider had evidence of current CPR/first aid training on file on this date.**

290-2-3-.07 Staff Qualifications(CR)**Technical Assistance****Technical Assistance**

290-2-3-.07(27) - . Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed on this date to ensure compliance with the Executive Order issued July 15, 2020. No children were present on this date.

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| Staff:Child Ratios and Supervision |
|---|

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

290-2-3-.07 Supervision(CR)**Met****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)