





Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

---

Brittney Overstreet, Program Official

Date

---

Angela Byrd, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 11/30/2021 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 11:30 AM

**FR-55205**

**Overstreet, Brittney N**

113 Pine Lakes Circle Leesburg, GA 31763 Lee County  
(229) 869-0598 littleroyalsdevelopmentcenter@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Angela Byrd  
Phone: (678) 920-3975  
Fax:  
angela.byrd@decal.ga.gov

The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Toys and equipment observed to be clean and safe from hazardous conditions.

**Correction Deadline: 11/30/2021**

**Comment**

Equipment and furniture observed to be properly secured on this date.

**Correction Deadline: 11/30/2021**

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Two (2) playpens were observed meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards on this date.

**Correction Deadline: 11/30/2021**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Home does not provide swimming activities. No pool observed on site on this date.

### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**Comment**

The provider stated the home does not store firearms inside on this date.

**Correction Deadline: 11/30/2021**

**Comment**

An operable and appropriately sized fire extinguisher was observed in the home on this date.

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

**Comment**

The provider stated there is no gasoline or kerosene stored inside the home on this date.

**Correction Deadline: 11/30/2021**

---

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

The Home appears clean and free from hazards on this date.

---

**290-2-3-.13 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

Please ensure that the wooden fence is observed closely so that any boards that appears to be rough and could cause splinters are replaced to prevent hazards. On this date the wooden fence was in good repair however consultant noticed some boards are starting to look a little worn.

**Correction Deadline: 12/10/2021**

---

**Health and Hygiene**

---

**290-2-3-.11 Children's Health and Hygiene(CR)**

**Met**

**Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date.

---

**290-2-3-.11 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Currently there are no children enrolled in the program. Staff state proper knowledge of diapering procedures. Hand washing and sanitizing requirements for diapering were discussed with the Provider on this date.

---

**290-2-3-.11 Medications(CR)**

**Met**

**Comment**

Discussed proper medication documentation and procedures on this date.

---

**Licensure**

---

**290-2-3-.04 Application Requirements(CR)**

**Met**

**Comment**

Permission to Operate will be issued upon completion of the Exit Conference and signature pages are returned to the Consultant. The overall licensed capacity is six (6) children at any given time.

**Comment**

Consultant discussed Business License requirement with the Provider. The Provider has until December 30, 2021, to submit the Business License to the Consultant.

**Correction Deadline: 11/30/2021**

---

**Safety and Discipline**

---

**290-2-3-.11 Discipline(CR)****Met****Comment**

Currently there are no children enrolled in the program. Consultant discussed appropriate discipline and guidance techniques with the provider.

---

**290-2-3-.11 Transportation(CR)****Met****Comment**

The provider does not provide routine transportation. Consultant discussed transportation requirements if/when the provider decides to incorporate transportation. The provider will contact their regional consultant and complete the required two (2) hour transportation training prior to transporting children. Comment vehicle information, insurance, first aid kit and fire extinguisher were observed.

<b>Staff Records</b>
----------------------

---

**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal records checks were observed to be complete. Five (5) records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file for the provider, residents, and contract workers in the home seventeen (17) years and older.

---

**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

<b>Staff:Child Ratios and Supervision</b>
---

---

**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Currently there are no children enrolled in the program. Consultant discussed ratios with the provider on this date.

---

**290-2-3-.07 Supervision(CR)****Met****Comment**

Currently there are no children enrolled in the program. Consultant discussed direct supervision with the provider on this date.