



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/15/2021 **VisitType:** Initial Licensing Study **Arrival:** 4:00 PM **Departure:** 4:45 PM

FR-53789

Jordan, Michelle L

6010 West Avenue Lavonia, GA 30553 Franklin County
 (706) 491-2767 mljordanw3@yahoo.com

Regional Consultant

Jessica Grant

Phone: (770) 359-5808

Fax: (404) 591-5814

jessica.grant@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
04/15/2021	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	0	0	0	0	0
Total Under 18 Years	0				

Children Present: 0	Total Children: 0
Caregivers/Helpers Present: 3	Total Caregivers/Helpers: 1

Comments

An Administrative Review was conducted on March 1, 2021. Staff files, training, and background checks were all reviewed. A virtual inspection was conducted on April 15, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic. The exit conference was conducted virtually on April 16, 2021 with the Provider. Compliance with the Executive Order issued on February 15, 2021 was reviewed during the inspection and discussed during the exit conference. Permission to Operate was granted on this date. The Provider does not carry Liability Insurance.

Plan of Improvement: Developed This Date 04/15/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Michelle Jordan, Program Official

Date

Jessica Grant, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/15/2021 **VisitType:** Initial Licensing Study **Arrival:** 4:00 PM **Departure:** 4:45 PM

FR-53789

Jordan, Michelle L

6010 West Avenue Lavonia, GA 30553 Franklin County
(706) 491-2767 mljordanw3@yahoo.com

Mailing Address
Same

Regional Consultant

Jessica Grant

Phone: (770) 359-5808
Fax: (404) 591-5814
jessica.grant@decal.ga.gov

The following information is associated with a Initial Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through equipment and furniture was observed to be properly secured.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through no children were currently enrolled in the home. Discussed SIDS and infant sleeping positioning with the Provider. An approved pack-n-play was observed in the home for sleeping.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the Provider, the home does not provide swimming activities.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the home appeared to be free of hazards. Storage of cleaning supplies and materials and supplies were discussed. No hazards observed accessible to children on this date.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through an operable and appropriately sized fire extinguisher was observed in the home.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through operable smoke detector(s) were observed as required in the home on all levels.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the home appeared to be free of hazards this date.

290-2-3-.13 Playgrounds(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the outside area appeared clean and well maintained. The Provider utilizes the enclosed front porch area for outdoor space. A variety of mobile play equipment was observed for all ages.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the Provider.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Provider. Liquid soap and paper towels were observed accessible in the restroom.

290-2-3-.11 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures with the Provider.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through no children were currently enrolled in Family Child Care Learning Home.

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

Appropriate vaccination records were available on this date.

290-2-3-.11 Discipline(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Currently there are no children enrolled in the program. The Consultant discussed appropriate discipline techniques with the Provider.

290-2-3-.11 Transportation(CR) **Met**

Comment

No children were enrolled in the program on this date. Consultant discussed all field trip requirements with the Provider regarding two (2) hour Transportation Training for the Provider and all Staff participating in any aspect of field trips, CPR - First - Aid, proper field trip documentation, regulations regarding walking field trips, checklists, and parental permission forms. The Provider stated she does not provide transportation at this time.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Three (3) of three (3) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The Provider was in compliance with the Executive Order issued on February 15, 2021.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there were no children enrolled in the home. Appropriate ratios were discussed with the Provider.

290-2-3-.07 Supervision(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through no children were currently enrolled in the home. Adequate supervision was discussed with the Provider.